



Procurement Department

CLASS D

CONTRACT AWARD PROPOSAL

Mode of Procurement: Negotiated Procurement - Lease of Real Property & Venue (Section 53.10)

Reference No.: LBP-GIBAC-RFP-GS-20240628-01
Date Prepared: 28 June 2024

RPT : Covered Exempted
Classification: Subsidiary Recognized Gov't Printers
 Affiliates Other Related Parties
 DOSRI

Materiality: Material (> PhP 50M)
 Non-Material (≤ PhP 50M)

PhP 2,532,772.08

- RPT Data including this Proposal
- PhP 10,431,118,734.95 - 2024 Aggregate Limit to all Related Parties (RP)/Individual Limit to an RP
- PhP 257,457,880.36 - 2024 Total Awarded Contracts to all RPs
- PhP 2,532,772.08 - 2024 Total Awarded Contracts to Local Water Utilities Administration

Non-RPT

Description of Items	Lessor	Unit Price (Rate/Square Meter)	Quantity (Floor Area)	Contract Price	Contract Duration (Lease Term)	Data on Last Acquisition	
				(Inclusive of all applicable taxes)			
Lease of Office Space for LANDBANK LWUA Branch	Local Water Utilities Administration (LWUA)	PhP 1,257.16 (With 10% annual escalation)	27.50 sq.m.	PhP 2,532,772.08	Five (5) years beginning upon receipt of Notice to Proceed.	Lessor	Local Water Utilities Administration (LWUA)
		See attached Annex A for details		PO Number		20210507-0401	
						Contract Price	PhP 1,031,699.40
						Unit Price (Rate/Square meter)	1,142.87 per sq.m.
						Quantity (Floor Area)	27.50 sq.m.
						Contract Duration	Three (3) years
			TOTAL	<u>PhP 2,532,772.08</u>		Contract Expiry Date	June 30, 2024
						Escalation Rate	10% per annum
PRF No./Date/End-User : 284916/06.27.2024/FMD							
ABC : PHP2,532,772.08							
AAPP No.: GI-BAC_2024-002							

Recommended for Approval:

Bids and Awards Committee for Goods and Infrastructure

GIBAC Resolution No. 2024-430

Date: 7.11.24

Regular Members:

FVP EMMANUEL G. HIO, JR.
Chairperson

FVP MA. FRANCIA O. TITAR
Vice-Chairperson

VP ALWIN I. REYES
Member

VP MIRA LEAH B. PATIO
Member

AVP MYLENE R. PACASUM
Member

ATTY. JAN MICHAEL S. DELA CRUZ
Provisional Member

Prepared by:

RUDYRICK B. SILVA
Procurement Analyst

Checked by:

LEONOR F. SANTOS
Team Leader, Purchasing Team 3

Noted by:

ATTY. AUXILLADOR AVITUS D. DOFELIZ
Acting Head

Observers:

RMG

COA

External

External

CLASS D

NOTICE OF AWARD

29 July 2024

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ATTY. JOSE MOISES FRANCISCO SALONGA
Administrator
LOCAL WATER UTILITIES ADMINISTRATION (LWUA)
LWUA Building, LWUA-MWSS Complex
Katipunan Avenue, Balara
Quezon City

Dear Atty. Salonga:


We are pleased to inform you that your proposal for the Lease of Office Space for LANDBANK LWUA Branch, for the contract price of TWO MILLION FIVE HUNDRED THIRTY TWO THOUSAND SEVEN HUNDRED SEVENTY TWO PESOS AND 08/100 (₱2,532,772.08), inclusive of all applicable taxes, is hereby accepted.

The lease shall be for a term of five (5) years beginning upon receipt of our Notice to Proceed. Our Purchase Order will be sent to you through our Facilities Management Department.

Please be reminded that failure to return the signed copy of this Notice of Award to our Procurement Department (in electronic copy or hard copy) within seven (7) calendar days from receipt thereof shall constitute sufficient ground for cancellation of the contract award and imposition of appropriate sanctions.


Thank you.

Very truly yours,


ALEX A. LORAYES
Executive Vice President
Corporate Services Sector
JN AL

Conforme:

Signature
Name of the Representative of Lessor
Date


: **ATTY. JOSE MOISES F. SALONGA**
: **Administrator**
: **06 AUG 2024**

bcc: The Head, FMD
The Head, LWUA Branch

NOTICE TO PROCEED

01 October 2024

ATTY. JOSE MOISES FRANCISCO SALONGA
Administrator
LOCAL WATER UTILITIES ADMINISTRATION (LWUA)
LWUA Building, LWUA-MWSS Complex
Katipunan Avenue, Balara
Quezon City


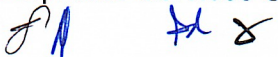
Dear Atty. Salonga:

The attached Purchase Order No. 20240729-0450 dated 29 July 2024 in the amount of ₱2,532,772.08 having been approved, notice to proceed is hereby given to **LOCAL WATER UTILITIES ADMINISTRATION (LWUA)** on the Lease of Office Space for LANDBANK LWUA Branch. The lease term shall be five (5) years beginning upon receipt of this notice.

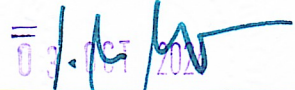
The terms and conditions of the lease agreement are provided in the Purchase Order and Contract of Lease.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Land Bank of the Philippines – Procurement Department through our Facilities Management Department.

Very truly yours,


RODERICK P. SACRO
Senior Vice President
Corporate Services Sector


I acknowledge receipt of this Notice on
Name of the Representative of Lessor
Authorized Signature _____


ATTY. JOSE MOISES F. SALONGA
Administrator ✓

bcc: The VP/Head, FMD
The Head, LWUA Branch



LAND BANK OF THE PHILIPPINES

PURCHASE ORDER

RFP-GS-20240628-01
GIBAC Resolution No. 2024-430

CLASS D

PRF NO.: 284916	DATED: 06/27/2024	PO NO.: 20240729-0450	DATED: 29 July 2024
DATED: 07/11/2024		REQUISITIONING DEPT./OFFICE: FMD	

TO: LOCAL WATER UTILITIES ADMINISTRATION (LWUA)
 LWUA Building, LWUA-MWSS Complex, Katipunan Avenue, Balara, Quezon City
 Atty. Jose Moises Francisco Salonga/Administrator
 Telephone no. 8929-6107; Email address: bgd.pmd@lwua.gov.ph

DELIVERY PERIOD

Items specified below shall be delivered within *
calendar days after receipt of PO or as indicated in the TOR.

ITEM NO:	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
		Five (5) Years	<p>Lease of Office Space for LANDBANK LWUA Branch</p> <p>Contact Person:</p> <p>MR. ALEXANDER S. LAZARO Vice President/Head FACILITIES MANAGEMENT DEPARTMENT (FMD) LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila Telephone No. 8522-0000 local 2089</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. See Terms and Conditions at the back hereof. 2. Breakdown of cost per attached Annex A. *3. Lease Term: Five (5) Years beginning upon receipt of the Notice to Proceed. 4. Procured through Negotiated Procurement (Sec. 53.10 - Lease of Real Property and Venue). 5. Original copy of Billings/Invoices must be submitted to LANDBANK LWUA Branch. 6. To facilitate payment through direct credit to a deposit account, Lessor is required to maintain a deposit account with LBP's Cash Department or any LBP On-Line Branch. Accordingly, please furnish LANDBANK LWUA Branch your Account Number. 7. Lessor must coordinate billings and other concerns with LANDBANK LWUA Branch. 8. Lessor must sign and abide by the terms and conditions of the Lease Contract. 	₱	<p>2,532,772.08</p> <p>inclusive of all applicable taxes</p>

For: The Approving Authorities

The subject requisition is submitted herewith for the consideration/approval with the information that the unit price(s) of the above supplier is/are based on repeat orders / actual canvass / sealed bids / public bidding, the outcome of which is reflected on the attached copy of the previous Purchase Order/Canvass Sheet/Abstract of Quotations/Bids.

LEONOR F. SANTOS
 Team Leader, Purchasing Team 3

APPROVED:

ATTY. AUXILLADOR AVITUS D. DOFELIZ
 Acting Head
 Procurement Department

ALEX A. LORAYES
 Executive Vice President
 Corporate Services Sector

We hereby bind ourselves with the terms and conditions printed on the reverse side hereof which we have read and understood clearly.

ATTY. JOSE MOISES F. SALONGA

SIGNATURES AND PRINTED NAME OF SUPPLIER/CONTRACTOR & DATE