

***Regional Bids and Awards Committee – Region IV  
Tatau City, Batangas***

**Procurement of Services of a General and Fit-Out Contractor for the  
Proposed LANDBANK Batangas Kumintang Branch Relocation/Fit-Out**

**ITB NO. LBP-RBACIV-ITB-2025-003**

1. The *LAND BANK OF THE PHILIPPINES (LANDBANK)*, through the *2025 Corporate Operating Budget* intends to apply the sum of ***Eight Million Four Hundred Ninety Eight Thousand Eight Hundred Ninety Two Pesos Only (Php 8,498,892.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Services of a General and Fit-Out Contractor for the Proposed LANDBANK Batangas Kumintang Branch Relocation/Fit-Out**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *LANDBANK* now invites bids for the above Procurement Project. Completion of the Works is required ***within 135 calendar days***. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

4. Interested bidders may obtain further information from ***Land Bank of the Philippines – Regional Bids and Awards Committee – Region IV Secretariat*** and inspect the Bidding Documents at **2<sup>nd</sup> Floor, LANDBANK Bldg., J. P. Laurel Highway, Tanauan City, Batangas** from **9:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested bidders starting on **April 08, 2025 (9:00 AM to 5:00 PM)** at the **2<sup>nd</sup> Floor, LANDBANK Bldg., J. P. Laurel Highway, Tanauan City, Batangas** and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand Pesos Only (P10,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees by presenting the Official Receipt issued by the LANDBANK Branch from where the bidding documents were purchased.

To obtain a Payment Acceptance Order "PAO", interested bidder shall send a request email to **[rbac4@landbank.com](mailto:rbac4@landbank.com)** with subject **"PAO – Batangas Kumintang Branch Relocation/Fit-out"** as its subject. The specific instruction on how to pay the Bidding Documents Fee and receive the Bidding Documents shall be provided in the reply email of LANDBANK RBAC IV Secretariat to the interested bidder.

6. The LANDBANK will hold a Pre-Bid Conference on **April 15, 2025, 10:00 AM at the Conference Room, 2<sup>nd</sup> Floor, LANDBANK Bldg., J. P. Laurel Highway, Tanauan City, Batangas** and through face-to-face meeting or thru MS Team Meeting, which shall be open to prospective bidders.

Interested Bidders who would like to participate in the said Pre-Bid Conference (through face-to-face or videoconferencing via MS Teams Application) must send a duly filled-up **Pre-Bid Conference Registration (PBCR) Form** to [rbac4@landbank.com](mailto:rbac4@landbank.com) on or before **12:00 noon of April 14, 2025**. The specific instructions on how to join the Pre-Bid Conference shall be provided by LANDBANK to the interested Bidders through email.

7. Bids must be duly received by the RBAC Secretariat through manual submission at **Conference Room, 2<sup>nd</sup> Floor, LANDBANK Bldg., J. P. Laurel Highway, Tanauan City, Batangas on or before April 30, 2025 not later than 1:00 PM**. Late bids shall not be accepted.

Each bidder shall **submit three (3) sets** of the Eligibility and Technical Component (First Envelope) and Financial Component (Second Envelope) of its bid labeled one (1) copy shall be marked "**Original**" and the other "**Copy 1**" and "**Copy 2**" in a **marked and sealed envelope** on or before the deadline shall be accepted. Unsealed or unmarked bid envelopes shall be rejected. Submission of online/electronic bids shall not be accepted. Late bids shall not be accepted.

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15.
9. Bid opening shall be on **April 30, 2025, 1:30 PM at the Conference Room, 2<sup>nd</sup> Floor, LANDBANK Bldg., J. P. Laurel Highway, Tanauan City, Batangas**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **LAND BANK OF THE PHILIPPINES** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**DM ALVIN P. PALAYPAYON**

*Head, Regional Bids and Awards Committee – Region IV Secretariat  
Land Bank of the Philippines  
2<sup>nd</sup> Floor, LANDBANK Bldg.,  
J. P. Laurel Highway, Tanauan City, Batangas  
(043) 403 – 6028 / 8522-0000 local 8157  
[rbac4@landbank.com](mailto:rbac4@landbank.com)*


12. You may visit the following websites:

For downloading of Bidding Documents: [notices.philgeps.gov.ph](http://notices.philgeps.gov.ph)

*Issued this 7<sup>th</sup> day of April 2025.*

  
**AVP JOEY A. RODRIGUEZ**  
*Chairman, RBAC IV*

 (632) 8522-0000 | 8551-2200 | 8450-7001  
 [www.landbank.com](http://www.landbank.com)

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