

CONTRACT AWARD PROPOSAL

Mode of Procurement: *Nego. Procurement* Lease of Real Property & *venue (Section 53.10)* *W*

Reference No.: LBP-GIBAC-RFP-GS-20240325-04
Date Prepared: 25 March 2024

RPT : Covered Exempted
Classification: Subsidiary Recognized Gov't Printers
 Affiliates Other Related Parties
 DOSRI

Materiality: Material (> PhP 50M)
 Non-Material (≤ PhP 50M)

PhP 13,470,025.04

- RPT Data including this Proposal
- PhP 10,431,118,734.95 - 2024 Aggregate Limit to all Related Parties (RP)/Individual Limit to an RP
- PhP 152,985,565.40 - 2024 Total Awarded Contracts to all RPs
- PhP 13,470,025.04 - 2024 Total Awarded Contracts to Quezon City Government

Non-RPT

Description of Items	Lessor	Unit Price (Rate/Square Meter)	Quantity (Floor Area)	Contract Price	Contract Duration (Lease Term)	Data on Last Acquisition	
				(Inclusive of all applicable taxes)			
Lease of Office Space for LANDBANK Quezon City Hall Branch	Quezon City Government	Php 769.13 (With 3% annual escalation)	270.81 sq.m.	Php 13,470,025.04	Five (5) years beginning upon receipt of Notice to Proceed.	Lessor	Quezon City Government
		See attached Annex A for details				PO Number	20200102-001
						Contract Price	₱11,362,466.28
						Unit Price (Rate/Square meter)	769.13 per sq.m.
						Quantity (Floor Area)	270.81 sq.m.
						Contract Duration	Five (5) years
			TOTAL	Php 13,470,025.04		Contract Expiry Date	March 31, 2024
PRF No./Date/End-User : 285026/03.25.2024/FMD							
ABC : PHP13,470,025.04							
AAPP No.: GI-BAC 2024-002							

Recommended for Approval: Date: 04-04-2024

Bids and Awards Committee for Goods and Infrastructure
GIBAC Resolution No. 2024-192

Regular Members:

FVP EMMANUEL G. HIO, JR.
Chairperson

VP ALWIN I. REYES
Member

Observers: RMG COA

Vice-Chairperson
FVP MA. FRANCIA O. TITAR

VP MIRA LEAH B. PATIO
Member

ATTY JAN MICHAEL S. DELA CRUZ
Provisional Member

External

Member
AVP MYLENE R. PACASUM

External

Prepared by: RUBYRICK B. SILVA
Procurement Analyst

Checked by: LEONOR F. SANTOS
Team Leader, Purchasing Team 3

Noted by: ALWIN I. REYES
Vice President

CLASS D

NOTICE OF AWARD

11 April 2024

HON. MA. JOSEFINA G. BELMONTE

City Mayor

QUEZON CITY GOVERNMENT

Quezon City Hall Complex

Elliptical Road, Diliman, Quezon City

Dear Hon. Belmonte:

We are pleased to inform you that your proposal for the Lease of Office Space for LANDBANK Quezon City Hall Branch, for the contract price of THIRTEEN MILLION FOUR HUNDRED SEVENTY THOUSAND TWENTY FIVE PESOS and 04/100 (₱13,470,025.04), inclusive of all applicable taxes, is hereby accepted.

The lease shall be for a term of five (5) years beginning upon receipt of our Notice to Proceed. Our Purchase Order will be sent to you through our Facilities Management Department.

May we remind you that failure to return the signed copy of this Notice of Award to our Procurement Department (in electronic copy or hard copy) within seven (7) calendar days from receipt thereof shall constitute sufficient ground for cancellation of the contract award and imposition of appropriate sanctions.

Thank you.

Very truly yours,



ALEX A. LORAYES

Executive Vice President

Corporate Services Sector




Conforme:

Signature

Name of the Representative of Lessor

Date



: _____
: Ma. Josefina G. Belmonte
: April 16, 2024

bcc: The AVP/Head, FMD
The Head, Quezon City Hall Branch

NOTICE TO PROCEED

03 February 2025

HON. MA. JOSEFINA G. BELMONTE
City Mayor
QUEZON CITY GOVERNMENT
Quezon City Complex
Elliptical Road, Diliman, Quezon City

Dear Hon. Belmonte:

The attached Purchase Order No. 20240411-0181 dated 11 April 2024 in the amount of ₱13,470,025.04 having been approved, notice to proceed is hereby given to **QUEZON CITY GOVERNMENT** on the Lease of Office Space for LANDBANK Quezon City Hall Branch. The lease term shall be five (5) years beginning upon receipt of this notice.

The terms and conditions of the lease agreement are provided in the Purchase Order and Contract of Lease.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Land Bank of the Philippines – Procurement Department through our Facilities Management Department.

Very truly yours,


MAY DAR-ARIZABAL
First Vice President/Officer-In-Charge
Corporate Services Sector



I acknowledge receipt of this Notice on
Name of the Representative of Lessor
Authorized Signature _____


Ma. Josefina G. Belmonte
City Mayor

bcc: The VP/Head, FMD
The Head, Quezon City Hall Branch



LAND BANK OF THE PHILIPPINES

PURCHASE ORDER RFP-GS-20240325-04
GIBAC Resolution No. 2024-192

PRF NO.: 285026	DATED: 03/25/2024	PO NO.: 20240411-0181	DATED: 04/11/2024
		DATED: 4/04/2024	REQUISITIONING DEPT./OFFICE: FMD

TO: QUEZON CITY GOVERNMENT
Quezon City Hall Complex, Elliptical Road, Diliman, Quezon City
Hon. Ma. Josefina G. Belmonte/City Mayor
Telephone no. 8988-4242 loc. 8039; Email address: cremco@quezoncity.gov.ph

DELIVERY PERIOD
Items specified below shall be delivered within *
calendar days after receipt of PO or as indicated in the TOR.

ITEM NO:	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
		Five (5) Years	<p>Lease of Office Space for LANDBANK Quezon City Hall Branch</p> <p>Contact Person:</p> <p>MR. ALEXANDER S. LAZARO Assistant Vice President/Head FACILITIES MANAGEMENT DEPARTMENT (FMD) LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets, Malate, Manila Telephone No. 8522-0000 local 2089</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. See Terms and Conditions at the back hereof. 2. Breakdown of cost per attached Annex A. *3. Lease Term: Five (5) Years beginning upon receipt of the Notice to Proceed. 4. Procured through Negotiated Procurement (Sec. 53.10 - Lease of Real Property and Venue). 5. Original copy of Billings/Invoices must be submitted to LANDBANK Quezon City Hall Branch. 6. To facilitate payment through direct credit to a deposit account, Lessor is required to maintain a deposit account with LBP's Cash Department or any LBP On-Line Branch. Accordingly, please furnish LANDBANK Quezon City Hall Branch your Account Number. 7. Lessor must coordinate billings and other concerns with LANDBANK Quezon City Hall Branch. 8. Lessor must sign and abide by the terms and conditions of the Lease Contract. 	₱	13,470,025.04 inclusive of all applicable taxes

For: The Approving Authorities

The subject requisition is submitted herewith for the consideration/approval with the information that the unit price(s) of the above supplier is/are based on repeat orders / actual canvass / sealed bids / public bidding, the outcome of which is reflected on the attached copy of the previous Purchase Order/Canvass Sheet/Abstract of Quotations/Bids.

LEONOR F. SANTOS
LEONOR F. SANTOS
Team Leader, Purchasing Team 3

APPROVED:

ATTY. AUXILLADOR AVITUS D. DOFELIZ
ATTY. AUXILLADOR AVITUS D. DOFELIZ
Officer-In-Charge
Procurement Department

ALEX A. LORAYES
ALEX A. LORAYES
Executive Vice President
Corporate Services Sector

We hereby bind ourselves with the terms and conditions printed on the reverse side hereof which we have read and understood clearly.

Ma. Josefina G. Belmonte
Ma. Josefina G. Belmonte
SIGNATURE OVER PRINTED NAME OF SUPPLIER/CONTRACTOR & DATE
City Mayor