

## NOTICE OF AWARD

13 August 2024

**MR. ALEXANDER MATTHEW H. CO**  
Authorized Representative  
**AMSAMM PROPERTY AND DEVELOPMENT, INC.**  
9635 Kamagong Street  
San Antonio, Makati City

Dear Mr. Co:

We are pleased to inform you that your quotation for the Lease/Rental of Christmas Decorations for LANDBANK Plaza for the contract price of FOUR HUNDRED NINETY THREE THOUSAND PESOS ONLY (P493,000.00), inclusive of all applicable taxes, is hereby accepted.

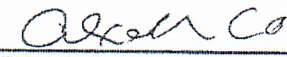
The project duration shall be seventy-nine (79) calendar days upon receipt of our Notice to Proceed and Advice from LANDBANK Corporate Communications and Events Department. Our Purchase Order is available for pick-up at the 24<sup>th</sup> Floor, Procurement Department.

Please be reminded that failure to return the signed copy of this Notice of Award to our Department (in electronic copy or hard copy) within seven (7) calendar days from receipt thereof shall constitute sufficient ground for cancellation of the contract award and imposition of appropriate sanctions.

Very truly yours,

  
**ATTY. AUXILLADOR AVITUS D. DOFELIZ**  
Acting Head  
Procurement Department

Conforme:

Signature :   
Name of Representative of the Supplier : ALEXANDER MATTHEW H. CO  
Date : AUGUST 14, 2024

**NOTICE TO PROCEED**

13 August 2024

**MR. ALEXANDER MATTHEW H. CO**  
Authorized Representative  
**AMSAMM PROPERTY AND DEVELOPMENT, INC.**  
9635 Kamagong Street  
San Antonio, Makati City

Dear Mr. Co:

The attached Purchase Order No. 20240813-0491 dated 13 August 2024 in the amount of ₱493,000.00 having been approved, notice to proceed is hereby given to **AMSAMM PROPERTY AND DEVELOPMENT, INC.** on the Lease/Rental of Christmas Decorations for LANDBANK Plaza. The duration of the project shall be Seventy-nine (79) calendar days upon receipt of this notice and Advice from our Corporate Communications and Events Department.

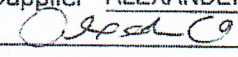
Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Purchase Order.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Land Bank of the Philippines – Procurement Department.

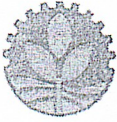
Very truly yours,



**ATTY. AUXILLADOR AVITUS D. DOFELIZ**  
Acting Head  
Procurement Department

I acknowledge receipt of this Notice on AUGUST 14, 2024  
Name of Representative of the Supplier ALEXANDER MATTHEW H. CO  
Authorized Signature 

**CLASS D**



**LAND BANK OF THE PHILIPPINES  
PURCHASE ORDER**

PRF NO.: 288125	DATED: 7/04/24	PO NO.: 20240813-0491	DATED: 13 Aug 24
RFQ-GS-20240709-04 GI-BAC Reso No. 2024-05A		DATED: 7/17/24 8/01/24	
		REQUISITIONING DEPT./OFFICE: PCD/CCED	

**TO: AMSAMM PROPERTY AND DEVELOPMENT, INC.**  
9635 Kamagong Street, San Antonio, Makati City  
Mr. Alexander Matthew H. Co/Authorized Representative  
Telephone No. 8524-0249, Email address: amsammpropertydevt@gmail.com

**DELIVERY PERIOD**  
Items specified below shall be delivered within \*  
calendar days after receipt of PO or as indicated in the TOR.

ITEM NO:	QTY.	UNIT	ITEM AND SPECIFICATION	UNIT PRICE	TOTAL
	One (1)	lot	<p><b>Lease/Rental of Christmas Decorations for LANDBANK Plaza</b></p> <p>Contact Person: <b>GRACE B. REDITO</b> Unit Head CORPORATE COMMUNICATIONS &amp; EVENTS DEPARTMENT (CCED) LANDBANK Plaza Building 1598 M.H. Del Pilar corner Dr. J. Quintos Streets Malate, Manila Telephone No. 8522-0000 local 8451</p> <p><u>NOTES:</u></p> <ol style="list-style-type: none"> <li>See Terms and Conditions at the back hereof. Pursuant to GPPB Res. No. 02-2020, the last sentence of the 2nd paragraph of item 1 of the Terms and Conditions shall read as follows: "In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid."</li> <li>Breakdown of Prices per attached Annex A.</li> <li>Scope of Work and other requirements per attached Terms of Reference (Annexes B1 to B4)</li> <li>Project Duration: Seventy-Nine (79) calendar days upon receipt of the Notice to Proceed and Advice from LANDBANK CCED.</li> <li>Supplier must coordinate with the specified contact person prior to actual implementation of the project.</li> <li>Original Copy of Billing/Invoice must be submitted to LANDBANK CCED.</li> <li>To facilitate payment through direct credit to a deposit account, supplier is required to maintain a deposit account with LANDBANK Cash Department or any LANDBANK On-Line Branch. Accordingly, please furnish LANDBANK CCED your Account Number.</li> <li>Supplier must coordinate billing and other concerns with the above contact person.</li> </ol>		<p><b>₱ 493,000.00</b> Inclusive of All Applicable Taxes</p>

For: The Approving Authorities  
The subject requisition is submitted herewith for the consideration/approval with the information that the unit price(s) of the above supplier is/are based on repeat orders / actual canvass / sealed bids / public bidding, the outcome of which is reflected on the attached copy of the previous Purchase Order/Canvass Sheet/Abstract of Quotations/Bids.

*Leonor F. Santos*  
**LEONOR F. SANTOS**  
Team Leader, Purchasing Team 3

**APPROVED:**

*[Signature]*  
**ATTY. AUXILIADOR AVILUS D. DOFELIZ**  
Acting Head  
Procurement Department

*[Signature]*  
**ALEXANDER MATTHEW H. CO**  
SIGNATURE OVER PRINTED NAME OF  
SUPPLIER/CONTRACTOR & DATE  
/ AUG. 14, 2024

*e-signed only*