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**ACRONYMS AND ABBREVIATIONS**

AC/AD	Accounting Center /Accounting Division
ALU	Area Legal Unit
AOC	Agrarian Operations Center
CAD	Corporate Affairs Department
CCC	Customer Care Center
EO	Executive Order
PFOI	People's Freedom of Information
HO	Head Office
IC	Information Coordinator
ID	Identification Document
LBP/LANDBANK/Bank	Land Bank of the Philippines
LC	Lending Center
LSG	Legal Services Group
LEAF	LANDBANK Easy Access Facility
PV-CID FT	Property Valuation and Credit Information Department Field Team
Rec U	Receiving Unit
Res U	Responding Unit
RRDI	Request for Release of Document/Information
TMG	Technology Management Group



**GLOSSARY**

<b>Branch</b>	Cash Department, Extension Offices and Servicing Unit/s
<b>Confidential Information</b>	Information protected by the Constitution, laws, rules and regulations, or jurisprudence from unauthorized disclosure to the public
<b>Customer Care Center (CCC)</b>	Unit under CAD designated as the central monitoring unit of the Bank in compliance with Malacañang EO No. 02, S. 2016
<b>Field Unit</b>	Bank unit situated outside the LBP HO (i.e., Branch, LC, AOC, AC/AD, Office of the Branches Group Head, LEAF, PV-CID FT, ALU, Treasury Hub, Trust Sales and Marketing Officer)
<b>Head Office (HO) Units</b>	Bank unit situated inside the LBP HO
<b>Information</b>	Records, documents, papers, reports, letters, contracts, minutes and transcripts of official meetings, maps, books, photographs, data, research materials, films, sound and video recording, magnetic or other tapes, electronic data, computer stored data, any other like or similar data or materials recorded, stored or archived in whatever format, whether offline or online, which are made, received or kept in or under the control and custody of any government office pursuant to law, executive order, and rules and regulations or in connection with the performance or transaction of official business by any government office
<b>Information Coordinator (IC)</b>	Executive Assistant/Administrative Services Officer of the Bank unit authorized/designated to accept/receive written requests for information
<b>Official Record</b>	Information produced or received by a public officer or employee, or by a government office in an official capacity or pursuant to public function or duty
<b>Public Record</b>	Information required by laws, executive orders, rules, or regulations to be entered, kept and made publicly available by a government office
<b>Receiving Unit (Rec U)</b>	Unit of the Bank which receives the request for access to information



<b>Request</b>	Written request for information from the Bank  Scanned requests sent through email shall be accepted provided it is compliant with items 0201.1a on valid proof of his identification  Inter-office requests and other correspondences may be exchanged thru email as listed in the LBP directory
<b>Requesting party</b>	Person or entity that makes a written request to access information from the Bank
<b>Responding Unit (Res U)</b>	Unit of the Bank in custody/possession of the information and responds to the request for access to such information
<b>Same Area</b>	Located within the same building/vicinity



## **CHAPTER 1**

### **OVERVIEW**

#### **0101 PURPOSE AND COVERAGE OF THE MANUAL**

1. The Constitution recognizes the fundamental role of free and open exchange of information in a democracy, meant to enhance transparency and accountability in government official acts, transactions, or decisions. Section 28, Article II of the 1987 Constitution enunciates that the State adopts and implements a policy of full public disclosure of all its transactions involving public interest, subject to reasonable conditions prescribed by law. Section 7, Article III of the Constitution guarantees the right of the people to information on matters of public concern.
2. Sections 3 and 7, Article III of the Constitution as well as laws, rules and regulations, and jurisprudence also strengthen the fundamental human right of privacy and of communication while ensuring the free flow of information to promote innovation and growth.
3. In recognition of the urgent need to operationalize these Constitutional provisions, the President of the Philippines issued EO No. 2, Series of 2016, or the law on the PFOI on July 23, 2016.
4. This Manual is issued pursuant to EO No. 2, Series of 2016. The Bank ensures full support on the transparency, disclosure, and accountability in government official acts, transactions, and decisions without compromising the credibility and reputation as well as public confidence in the Bank. The Bank also warrants the protection of its privacy and that of its stakeholders in accordance with the Constitution, laws, rules and regulations. This Manual shall cover all requests for information given to the Bank by the requesting parties.
5. This Manual shall not cover requests for information:
  - a. By clients/customers/investors of the Bank on matters relevant and material to their accounts and investments;
  - b. By persons or entities with contracts or dealings with the Bank on information that they are legally entitled to have access to; and
  - c. By the public on information made known to them and other matters relevant thereto (e.g., products and services).



## CHAPTER 2

### FILING AND PROCESSING OF REQUEST

#### 0201 GENERAL GUIDELINES

1. The requesting party shall submit a written request to the IC of the Rec U and/or accomplish the RRD ( **Exhibit 2.1** ).
  - a. The request shall state the name and contact information of the requesting party, provide valid proof of his identification through the submission of at least one (1) photo-bearing Identification Document (ID, **Annex 2.1**), reasonably describe the information requested, and the reason for, or purpose of, the request for information.
  - b. In case of request via a representative, the IC shall:
    - 1) Require submission of an authorization letter from the requesting party and presentation of at least one (1) original valid photo-bearing ID of both the requesting party and his representative.
    - 2) Immediately refuse to accept the request if the requirements under item 0201.1a are not included in the authorization letter.

Whenever necessary, the IC may accept other IDs not enumerated in **Annex 2.1**, provided that it shall not be the sole means of identification.
  - c. As much as possible, the RRD shall be accomplished in the presence of the IC. If necessary, the IC shall assist the requesting party in filling out the said form. The RRD may be dispensed with if the required information are stated in the written request and all the requirements are submitted, pursuant to item 0201.1a.
2. The LBP Directory (**Annex 2.2**) contains the location and contact information of all Bank units where the written request for information may be submitted.
3. IC of the Rec U shall:
  - a. Provide reasonable assistance free of charge to the requesting party and check completeness of data required in the written request and/or RRD.
  - b. Imprint the receiving stamp (**Exhibit 2.2**) on the written request and/or RRD.



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- c. Inform the requesting party that a fee of Five Hundred Pesos (P500.00) shall be charged for every request granted.
  - d. Submit the written request and/or RRDl to the Head of the Rec U.
  - e. Provide the requesting party with a duly stamped photocopy of the written request and/or RRDl to acknowledge receipt of the request.
  - f. Inform the requesting party to wait for the Bank's written response within 15 working days or for such period of time allowed in the Manual.
4. The Head of the Rec U shall refer the written request and/or RRDl to CAD-CCC using the memo referral (**Exhibit 2.3**).
5. CAD-CCC shall be the central monitoring unit which shall track all written requests for information and the actions taken on the requests by the different units of the Bank. It shall implement a records management and tracking system that contains accurate and complete records of requests for information and actions taken by the Bank on said requests.
6. CAD-CCC shall check from its database if a substantially similar or identical request involving the same information from the same requesting party has previously been received and granted or denied. If so, CAD-CCC shall deny the request and send a letter of denial (**Exhibit 2.4**) to the requesting party.
7. If no similar request involving the same information from the same requesting party has been previously received by the Bank, CAD-CCC shall refer the request to the Res U using the memo referral (**Exhibit 2.5**).
8. The Res U shall evaluate the request and check if the requesting party is entitled to the requested information from the Exception List (**Annex 2.3**).
9. The Res U shall advise CAD-CCC (**Exhibit 2.6**) if the period of time to respond should be extended because the information requested requires extensive search of the Bank's records facilities, examination of voluminous records, or because of the occurrence of fortuitous events or other analogous circumstances. CAD-CCC shall then notify the requesting party of the extension which shall not go beyond 20 working days, unless exceptional circumstances warrant a longer period. The notice shall state the reason/s for extension (**Exhibit 2.7**).
10. The Res U shall refer the request to LSG for opinion/clearance if:
  - a. It determines that the request shall be granted (pursuant to EO No. 062, Series of 2011);
  - b. It cannot determine whether the request shall be granted or denied; and





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- c. The request for information is issued by courts, quasi-judicial bodies, tribunal, and other government agencies, thru orders, summons, subpoenas, writs, and other legal processes.
11. If LSG determines that the information may not be released, it shall issue a written opinion to the Res U. If in its opinion the information may be released, LSG shall issue clearance to the Res U, coursed thru the Sector Head of the Res U which shall approve the release of the information pursuant to EO No. 062, Series of 2011.
12. No written request for information shall be denied by the Res U unless the disclosure of the information to the requesting party is prohibited under the Exception List and/or is not allowed under the Constitution, laws, rules and regulations or jurisprudence, or if the information requested has been the subject of a previous and substantially similar or identical request from the same requesting party, or if the reason for the request is contrary to law and existing rules and regulations.
13. The Exception List shall be updated as often as may be necessary by LSG.
14. CAD shall be in charge of ensuring that the PFOI Manual is up-to-date and shall undertake appropriate steps to revise the said Manual annually or as necessary in coordination with LSG.
15. If the Rec U is the information owner or unit in custody/possession of the requested information, it shall perform all the functions of the Res U in this Manual and can approve or deny the request for information. However, if the requesting party is not entitled to the information requested pursuant to the Constitution, law, rules and regulations, jurisprudence, or the Exception List, or if the reason for the request is contrary to law and existing rules and regulations, or if it is aware that the requested information has been the subject of a previous and substantially similar or identical request form the same requesting party, the Res U shall deny the request immediately. The CAD-CCC must be informed and furnished copies of the denial and written request and/or RRDI.
16. If the Rec U is located in the same vicinity/area as the Res U, the requesting party shall be referred/accompanied by the IC of the Rec U to the Res U.
17. TMG shall be responsible for the maintenance of the PFOI automated database system.
18. A logbook shall be maintained by the Rec U to record the written request of the requesting party. The retention period of the said logbook shall be two (2) years after date of last entry as per Records Disposition Schedule-Communication/Correspondence-Routine. The column headers shall be as follows:



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- a. Date of Receipt of Written Request
  - b. Name of the Requesting Party
  - c. Nature and Purpose of Request
  - d. Remarks
19. The PFOI process flow is shown in Annex 2.4.



**CHAPTER 3**

**GRANT OF THE REQUEST, PAYMENT OF APPLICABLE FEES,  
AND RELEASE OF INFORMATION**

**0301 GENERAL GUIDELINES**

1. The Res U shall grant the request if the disclosure of the information requested is allowed under the Constitution, law, rules and regulations, jurisprudence; or the Exception List; or is not the subject of a previous and substantially similar or identical request from the same requesting party; or if the reason for the request is not contrary to law, existing rules and regulations.
2. The Res U shall inform CAD-CCC in writing that the requested information is allowed to be released.
3. CAD-CCC shall notify the requesting party in writing (**Exhibit 3.1**) that his request is granted and advise him to pay the fee. It shall also advise the requesting party that the information shall be released by and at the office of the Res U after the requesting party has paid the fees to the nearest Branch.
4. The nearest Branch shall notify (**Exhibit 3.2**) CAD-CCC and Res U that the fees have been paid.
5. The Res U shall release the requested information to the requesting party or his authorized representative either personally, by registered mail, by electronic mail, or any other means of communication acceptable to the requesting party. In all cases, the release must be evidenced either by acknowledgement of receipt or proof of transmittal.
6. The Res U shall notify (**Exhibit 3.3**) CAD-CCC that the information has been released to the requesting party.



## CHAPTER 4

### DENIAL OF THE REQUEST

#### 0401 GENERAL GUIDELINES

1. The Res U shall deny the request if the disclosure of the information requested is not allowed under the Constitution, law, rules and regulations, jurisprudence; or the Exception List; or is the subject of a previous and substantially similar or identical request from the same requesting party; or if the reason for the request is contrary to law, existing rules and regulations.
2. The Res U shall inform CAD-CCC in writing (**Exhibit 4.1**) that the request for information is denied stating the reason of the denial.
3. CAD-CCC shall send a written notice of denial (**Exhibit 4.2**) to the requesting party or his authorized representative within the period to respond, stating the reasons and/or circumstances on which the denial is based.
4. The notice shall be sent either personally, by registered mail, by electronic mail, or any other means of communication. In all cases, the notice must be evidenced either by acknowledgement of receipt or proof of transmittal.



## **CHAPTER 5**

### **APPEAL OF THE DENIAL OF THE REQUEST FOR INFORMATION**

#### **0501 GENERAL GUIDELINES**

1. Denial of the request for information may be appealed in writing by the requesting party to the person or office next higher in authority (**Annex 5.1**) to the Res U within 15 working days from the receipt of the notice of denial or from the lapse of the relevant period to respond to the request.
2. The appeal shall be decided by the person or office next higher in authority to the Res U within 30 working days from the filing of the appeal. Failure to decide within the afore-stated period shall be deemed a denial of the appeal.
3. If the appeal is denied, the requesting party may file the appropriate case in the proper courts in accordance with the Rules of Court.



**LIST OF ACCEPTABLE IDs**

1. Passport including those issued by foreign governments
2. Driver's license
3. Professional Regulation Commission ID
4. National Bureau of Investigation clearance
5. Police clearance
6. Postal ID
7. Voter's ID
8. Government Service Insurance System Unified Multi-Purpose ID
9. Social Security System card
10. Senior Citizen card
11. Overseas Workers Welfare Administration ID
12. Overseas Filipino Worker ID
13. Seaman's book
14. Alien Certificate of Registration/Immigrant Certificate of Registration
15. Government Office ID
16. ID issued by National Council on Disability Affairs
17. Integrated Bar of the Philippines ID
18. Company IDs issued by private entities or institutions registered with or supervised or regulated either by the BSP, Securities and Exchange Commission or other regulatory agencies
19. Philhealth Insurance Card ng Bayan



**LBP DIRECTORY**

1598 M.H. Del Pilar St. corner Dr. J. Quintos St., Malate, Manila 1004 Trunkline Numbers: (+632) 8522-0000; 8551-2200 <b>LANDBANK PLAZA DIRECTORY</b> as of <b>OCTOBER 2019</b>			
		<b>LOCALS</b>	<b>DIRECT LINE</b>
<b>CHAIRMAN OF THE BOARD</b>	<b>Secretary - Dept. of Finance (DOF)</b>	7139	(8) 523-9219 (8) 405-7139
<b>BOARD OF DIRECTORS</b>	<i>Secretary - Dept. of Agriculture (DA)</i>	7394	(8) 405-7394
	<i>Secretary - Dept of Agrarian Reform( DAR)</i>	7669	(8) 405-7669
	<i>Secretary - Dept. of Labor and Employment( DOLE)</i>	7489	(8) 405-7489
	<i>Rep. A. Agrarian Reform Beneficiaries Sector</i>	7438	(8) 405-7438
	<i>Rep. B - Agrarian Reform Beneficiaries Sector</i>	7381	(8) 405-7381
		2526	
	<i>Rep. B- Private Sector</i>	7333	(8) 405-7333
	<i>Rep. A - Private Sector</i>	7106	(8) 405-7106
<b>CORSEC - Corporate Secretary</b>	<b>7304; 2677; 4167;4168</b>		(8) 405-7304
<b>CMG - COMPLIANCE MANAGEMENT GROUP</b>	<b>7396</b>	LBP-CMO@mail.landbank.com	(8) 405-7396
<b>AML - Anti Money Laundering Department</b>		2967	
	<i>AML COMPLIANCE REPORTING UNIT (ACRU)</i>	2973; 2843;2844; 2067;4018; 2508	
	<i>AML Contact Point and Review Unit (ACPRU)</i>	4020;4133;2702	
	<i>AML Compliance Monitoring Unit (ACMU)</i>	2926; 4019;4021	
	<i>AML System Support Unit (ASSU)</i>	4175; 4091	
<b>RCD - Regulatory Compliance Department</b>		2870; 8493	(8) 528-8493
	<i>Regulations and Research Unit (RRU)</i>	2403;4022; 2870	
	<i>Regulatory Contact Point Unit (RCPU)</i>	2968; 2791	
	<i>Compliance Monitoring Unit (CMU)</i>	4023; 2869; 2591; 4141	
<b>IAG - INTERNAL AUDIT GROUP</b>		7399 EA-IAG@mail.landbank.com	(8) 405-7399
	<i>Accountability Assessment Committee (AAC)</i>	2503	
	<i>AuditCom Secretariat</i>	2715	
	<i>Audit Services Team (AST)</i>	2715; 2570; 2940; 2503; 2939	
	<i>Quality Assurance and Support</i>	2592	
<b>LOAD - Lending Operations Audit Dept.</b>		7397	(8) 405-7397
		2402; 2304; 2305, 2306, 7651	(8) 405-7651
	<i>Monitoring Unit</i>	2145	
<b>FOAD - Field Operations Audit Department</b>		7398	(8) 405-7398
		7130; 2652; 2963; 2964; 2942; 2943	(8) 405-7130
<b>HOSTAD - Head Office &amp; Systems Technology Audit Department</b>		7303; 2745; 2372; 2493; 2653; 2630	(8) 405-7303
		2319; 7698; 2929; 2952; 2170	(8) 405-7698
		2888, 2882; 7243	(8) 405-7243



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>RMG - RISK MANAGEMENT GROUP</b>	7624	(8) 405-7624
<i>Credit Policy Formulation &amp; Review Unit (CPFRU)</i>	2645, 2647, 2695	
<i>ILC Secretariat and Support Unit (ISSU)</i>	2646 ;2766; 4057	
<i>Information Security &amp; Technology Risk Mngt. Office (ISTRMO)</i>	7283; 4058; 2148; 2995; 8487; 7697	405-7283 / 405-7697/ 528-8487
<i>Enterprise Risk Mngt. Office (ERMO)</i>	7219;2845;2511;2504 ;2835	(8) 405-7219
<b>BRMD - Business Risk Management Department</b>	7317	(8) 405-7317
<i>Buss. Process Risk Mngt. Unit (BPRMU)</i>	2539; 4104	
<i>Buss. Continuity Mngt. Unit (BCMU)</i>	7753; 4128	(8) 405-7753
<i>People Risk Mngt. Unit (PRMU)</i>	2080; 7752	(8) 405-7752
<i>Trust &amp; Legal Oversight Risk Mngt. Unit (TLRMU)</i>	2537; 7752	
<b>CRMD - Credit Risk Management Department</b>	7378	CPRMD@MAIL.LANDBANK.COM (8) 405-7378
<i>Loan Portfolio Supervision Unit (LPSU)</i>	2765; 2553 ; 2132; 4081	
<i>Credit Risk Rating &amp; Mngt Unit (CRRMU)</i>	2605; 7244; 7760; 2523	(8) 405-7244/ 405-7760
<i>Credit Risk Modeling Unit (CRMU)</i>	2087, 2088;4064;2892	
<i>Post Credit Review Unit (PCRU)</i>	4057	
<b>TRMD - Treasury Risk Management Department</b>	7322	LBP-TRMD@mail.landbank.com (8) 405-7322
<i>Asset Liability Risk Mngt. System Application Administration Unit (ALRMS-AAU)</i>	4153;4070	
<i>Risk Modeling &amp; Quantitative Analytics Unit (RMQAU)</i>	4031; 2190	
<i>Financial Market Risk Mngt. Unit (FMRMU)</i>	2512; 7647	(8) 405-7647
<i>Counterparty &amp; Foreign Exchange Risk Mngt. Unit (CFx-RMU)</i>	4062;2189	
<i>Liquidity &amp; Inteterest Rate Risk Mngt. Unit ( LIRRMU)</i>	4030; 2487; 7649	(8) 405-7649
<b>TBG - TRUST BANKING GROUP</b>	7350	(8) 405-7350
	LBP_TRUST@mail.landbank.com; LBPTRUSTBANKINGGROUP@mail.landbank.com	
<b>TOSD - Trust Oversight and Strategic Management Department.</b>	7119	(8) 405-7119
<i>Trust Product Devt. Team (TPDT)</i>	7469;2076; 2867	(8) 405-7469
<i>Application Administration Unit (AAU)</i>	2074; 2076	
<i>Economic &amp; Investment Research (EER)</i>	2663; 2867	
<i>Legal Regulatory &amp; Compliance Unit (LRCU)</i>	2586	
<b>TCRD- Third Party Custodianship &amp; Registry Department</b>	2075; 8328; 8354, 7770, 4194, 4193, 2364; 7	(8) 554-8328 (8) 554-8354 (8) 405-7770 (8) 405-7145
<b>TBDD - Trust Business Development Department</b>	7119; 7100; 7761	(8) 405-7119 (8) 405-7100 (8) 405-7761
	<i>Trust Sales &amp; Marketing Officer (TSMO)</i> 4059, 7408	(8) 405-7408
<b>TrAMD - Trust Accounts Management Department</b>	7351	(8) 405-7351
	<i>Corporate Team</i> 2809; 2271; 2930	
	<i>Government Team</i> 7671; 2429	(8) 405-7671
	<i>Government 1</i> 2185	
	<i>Government 2</i> 2184	
	<i>UITF</i> 8331	(8) 554-8331
	<i>Personal Wealth Mngmt. Accounts</i> 2182	
	<i>Poea Escrow Accounts</i> 2226	





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## Filing and Processing of Request

TPMD - Trust Portfolio Management Department		7353	(8) 405-7353
		7212; 7738; 8340	(8) 405-7212
		8338; 8339	(8) 405-7738 (8) 554-8340 (8) 554-8338 (8) 554-8339
TroD - Trust Operations Department		7354	(8) 405-7354
	<i>Financial Control</i>	2381; 8353; 2557	(8) 554-8353
	<i>Cashiering</i>	2370; 2621	
<b>OFFICE OF THE PRESIDENT and CEO</b>			
		7365; 7201; 7202;7204 7205;7412; 7284; 7286	(8) 405-7365 (8) 405-7201 to 02 (8) 405-7204 to 05 (8) 405-7412 (8) 405-7284 (8) 405-7286 (8) 405-7207
SMD - Systems & Methods Department		7392 LBP-SMD@mail.landbank.com	(8) 405-7392
	<i>Team - I</i>	2342; 2788; 2983	
	<i>Team - II</i>	2380; 2984; 2777; 4222	
	<i>Team - III</i>	2815; 2798	
<b>LSG - LEGAL SERVICES GROUP (General Counsel)</b>			
ALD - Administrative Legal Department		7633; 2273; 2789; 7718; 2790; 2129 2183; 2013; 2014; 2989	(8) 405-7633 (8) 405-7718
		7302; 2517; 7160; 2778; 2532 2678; 2644; 2693; 7706; 2328 2123; 2124; 2125; 2761	(8) 405-7302 (8) 405-7160 (8) 405-7706
BLSD - Banking Legal Services Department		7301 BLSD@mail.landbank.com	(8) 405-7301
		7614;4008, 7668; 7150; 4051 7683; 2608; 2617; 2953; 7604	(8) 405-7614 (8) 405-7668 (8) 405-7150 (8) 405-7683 (8) 405-7604
CLSD - CARP Legal Services Department		7306 LBP-CLSD@mail.landbank.com	(8) 405-7306
		7456; 7457; 7601; 7602;2229;2547 2231; 2619; 2620; 7629; 2278	(8) 405-7456 (8) 405-7457 (8) 405-7601 (8) 405-7602 (8) 405-7629
FLSD - Field Legal Services Department		7380; 2826; 2827; 2925	(8) 405-7380
		FLSD@mail.landbank.com	
LD - Litigation Department		7379	(8) 405-7379
		2326; 4041; 2073; 7188; 4039; 2618; 4075;7661 2238; 2072; 4178; 4007; 2434; 4040; 2255;2279	(8) 405-7188/ 405-7661
<b>SPG - STRATEGIC PLANNING GROUP</b>			
CPEPSD - Corporate Planning & Economics & Policy Studies Department		7310; 2282	(8) 405-7310
		7382	(8) 405-7382
	<i>Economic Legislative Policy Studies Unit (ELPSU)</i>	2554;4102; 2772	
	<i>Corporate Planning &amp; Performance Monitoring Unit (CPPMU)</i>	2510; 4103; 2977	
	<i>Institutional Relationship Mgt Unit (IRMU)</i>	2536;4226	
CMISD - Central MIS Department		2101 ;2773	
		7721 CMISD@mail.landbank.com	(8) 405-7721
	<i>OU (Operations Unit)</i>	2978; 2474; 2941;2390; 2852; 2122;4138	
	<i>BDU (Business Development Unit)</i>	2498; 4139	
	<i>DMU (Data Mgt Unit)</i>	7609;2180; 7619;4074;4076; 4129	(8) 405-7609/405-7619
CSPDD - Customer Service & Product Development Department	<i>CI-CLS</i>	4140; 2181; 7618	(8) 405-7618
		7376 CSPDD@mail.landbank.com	(8) 405-7376
	<i>Customer Service Unit (CSU)</i>	2011; 4161; 2399	
	<i>Bank Product &amp; Services Performance Review Unit (BPSPRU)</i>	7444;2513;2469	(8) 405-7444
	<i>Deposit &amp; Product Development Unit (DPDU)</i>	7461; 7739	(8) 405-7461 (8) 405-7739
TPMD - Trust Portfolio Management Department		7354	(8) 405-7353
		7212; 7738; 8341	(8) 405-7212
		8338; 8340	(8) 405-7738 (8) 554-8340 (8) 554-8338



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>ASG - AGRARIAN SERVICES GROUP</b>	7363; 2223; 8313	(8) 405-7363
<b>BSD - Bond Servicing Department</b>	7369 LBP-bsd@mail.landbank.com	(8) 405-7369
<i>Payment Assessment &amp; Preparation Div.(PAPD)</i>	7122; 2332	(8) 405-7122
<i>Records Management &amp; Information Div.(RMID)</i>	2294; 2332	
<i>Bond Marketing &amp; Trading Div. (BMTD)</i>	7703;2519; 2375	(8) 405-7703
<b>ASD - Agrarian Support Department</b>	7197	(8) 405-7197
<i>Program and Administrative Support Unit (PASU)</i>	2753; 2394; 2705; 2661	
<i>Technical Support Unit (TSU)</i>	7507; 2414; 2971	
<b>LTPD - Land Transfer Processing Department</b>	7361; 2208	(8) 405-7361
<i>Claims Review and Processing Unit (CRPU)</i>	2206, 2207; 7121	(8) 405-7121
<i>CARP Records Management Unit (CRMU)</i>	2335; 2738	
<i>LBP CARP Claims Unit</i>	2336; 2958	
<b>SECURITY DEPARTMENT</b>	<i>Frontdesk</i> 7320	(8) 405-7320
	<i>Control Room / CCTV</i> 7771; 7622;2726	(8) 405-7771/405-7622
	<i>Admin / Operation</i> 2325; 2633	
	<i>Security Officer</i> 2324; 2272	
<b>ADLS- AGRICULTURAL &amp; DEVELOPMENT LENDING SECTOR</b>	7318; 7152; 7143; 7484	(8) 405-7318
	LBP-ADLS@mail.landbank.com	(8) 405-7152
		(8) 405-7143
		(8) 405-7484
<b>LRD - Loan Recovery Department</b>	7336 LBP-LRD@mail.landbank.com	(8) 405-7336
	7462; 7631; 2387; 4217	(8) 405-7462
	2522; 2276; 2521; 7190	(8) 405-7631
	7241; 2786; 2167; 4218	(8) 405-7190
		(8) 405-7241
<b>LSD - Lending Support Department</b>	7307 LBP_LSD@mail.landbank.com	(8) 405-7307
<i>Head Office Committee on Assets Disposal (HOCAD)</i>	7642; 4034	(8) 405-7642
<i>Admin Unit (AU)</i>	2810; 2110; 2175;2562	
<i>Loan Origination System ( LOS)</i>	2728; 2961; 8310; 2112	(8) 554-8310
<i>Management Information System (MIS)</i>	2697; 2515; 2960 ; 4227	
<i>CRECOM Secretariat</i>	2669; 2111; 2109; 4156	
<b>SPAD - Special Assets Department</b>	7366 SPAD@mail.landbank.com	(8)405-7366
<i>ROPA (Real and Other Properties Acquired)</i>	2482; 7797	(8) 405-7797
<i>Central Luzon Team</i>	7695;2098	(8) 405-7695
<i>South Luzon 1 /Visayas Team</i>	7248; 7658	(8) 405-7248/405-7658
<i>South Luzon Team 2</i>	2374; 2886	
<i>Mindanao Team 1</i>	2975; 7405	(8) 405-7405
<i>Mindanao Team 2</i>	4149; 4166	
<i>NCR TEAM</i>	2885; 2623	
<i>EO 407/ DAR</i>	2481; 2039	
<i>North Luzon 1</i>	2308; 7645	(8) 405-7645
<i>North Luzon 2</i>	7156	(8) 405-7156
<i>Redemption &amp; Consolidation Team</i>	7247; 4165	(8) 405-7247



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<b>CBG - CORPORATE BANKING GROUP</b>	7347; 2409	(8) 405-7347
<b>CBD 1 - Corporate Banking Department 1</b>	7346 CBD1@mail.landbank.com	(8) 405-7346
Team 1	7217; 2411; 7215	(8) 405-7217/405-7215
Team 2	2420; 2406	
Team 3	7218; 2502	(8) 405-7218
Team 4	7216; 4028	(8) 405-7216
Team 5	2491; 2501	
Team 6	2696; 2632	
<b>CBD 2 - Corporate Banking Department 2</b>	7345 LBP_CBD2@mail.landbank.com	(8) 405-7345
Team 1	2117; 2146	
Team 2	2382; 2413	
Team 3	7245; 2893; 4135	(8) 405-7245
Team 4	2060; 4114	
Team 5	2286; 2415	
Team 6	2405; 7773	(8) 405-7773
Team 7	2383; 2894	
Team 8	4180; 4206	
CTS	7214; 4113; 4136; 4179	(8) 405-7214
<b>PSD - Public Sector Department</b>	7343	(8) 405-7343
	7446, 7242, 7445, 2476, 2478	(8) 405-7446
	2527; 8514; 7613; 2758	(8) 405-7242
		(8) 405-7445
		(8) 528-8514
		(8) 405-7613
<b>FID - Financial Institution Department</b>	7342 LBP-FID@mail.landbank.com	(8) 405-7342
	2461; 2373; 2392; 2042; 2551; 2483	
	2240; 2518; 2483; 7227; 2729; 2733	(8) 405-7227
<b>MFID - Micro Finance Institution Department</b>	7239	(8) 405-7239
	2141; 2471; 7344; 4181; 4182; 4183	(8) 405-7344
<b>LPMG - LENDING PROGRAM MANAGEMENT GROUP</b>	7309; 2668; 2448	(8) 405-7309
<b>PMD 1 - Program Management Department 1</b>	7450 PMDI@mail.landbank.com	(8) 405-7450
<i>Countryside Financial Institution Enhancement Program (CFIEP)</i>	2566	
<i>ISDA / MILK/ KAWAYAN</i>	2376; 2821	
<i>Agrarian Reform Beneficiaries (ARBs)</i>	2804; 2783	
<i>Official Development Assistance</i>	2384; 2803	
<i>Countryside Financial Institution Program (CFIP)</i>	2579; 2992	
<i>Special Lending Program (SLP)</i>	7620; 2459	
<b>PMD 2 - Program Management Department 2</b>	7198 LBP-PMD2@mail.landbank.com	(8) 405-7198
	7110; 2650; 2300; 2676	(8) 405-7110
	2589; 2785; 2331; 4078	
<b>DAD - Development Assistance Department</b>	7316	(8) 405-7316
	2263; 2822	(8) 405-7620
	2957; 2784; 2379; 2690	
<b>EPMD - Environmental Program &amp; Management Department</b>	7339	(8) 405-7339
	2582; 7238; 7615; 7417	(8) 405-7238
	7433; 7646; 7735; 7736	(8) 405-7615
		(8) 405-7417
		(8) 405-7433
		(8) 405-7646
		(8) 405-7735 to 7736



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FSD - Fund Sourcing Department	7341; 2463; 7407	(8) 405-7341 (8) 405-7407
NCLLG - Northern & Central Luzon Lending Group	7352; 7161; 4017	(8) 405-7352 (8) 405-7161
SLLG - Southern Luzon Lending Group	7314; 2670; 2764	(8) 405-7314
VLG - Visayas Lending Group	7315; 7176; 2828	(8) 405-7315 (8) 405-7176
MLG - Mindanao Lending Group	7308	(8) 405-7308
<b>RMLG - RETAIL MID-MARKET LENDING GROUP</b>	7393; 2115	(8) 405-7393
MBD 1 - Mortgage Banking Department 1	7492 LBP-MBDI@mail.landbank.com 2344; 2260; 2497; 2970; 2160; 4191 Helpdesk /MBD1/MBD2 /OFW/RLG 2825	(8) 405-7492
MBD 2 - Mortgage Banking Department 2	7231 LBP-MBDII@mail.landbank.com 2544; 2969; 2107; 2108 2550; 2767; 2258; 2707; 2105 2195; 2243; 4072; 4154	(8) 405-7231
SME - Small and Medium Enterprises - MID - Market Lending Dept. 1	7340 SME-MLDI@mail.landbank.com Team -1 2134; 2477 Team 2 - 2130; 2656 Team 3- 7410; 2655 Team 4- 2133 2131 Team 5- 7146; 2350 Team 6- 2449; 4005 Team 7- 2365; 2797 Team 8- 7486; 2655 Team 9- 2191; 2468 Team 10- 2655; 4005	(8) 405-7340 (8) 405-7410 (8) 405-7146 (8) 405-7486
SME - Small and Medium Enterprises - MID - Market Lending Dept. 2	7431 SMEMLD2@mail.landbank.com 7611; 7612; 7148; 4083; 4085 2291; 2736; 2253; 4060 2994; 2672 ; 4066; 4063 2768; 2194	(8) 405-7431 (8) 405-7611 to 7612 (8) 405- 7148
	7464 7465; 7466; 7665	(8) 405-7464 (8) 405-7465 (8) 405-7466 (8) 405-7665
SID - Systems Implementation Department	7319 LBP-SID@mail.landbank.com For User Enrollment 7288 System Related Query 7605	(8) 405-7319 (8) 405-7288 (8) 405-7605
BBSD - Branch Banking Support Department	7375 LBP_BBSD@mail.landbank.com BASU (Branch Administrative Support Unit) 2794; 7477; 2680; 2730; 2470 BMISU (Branch Mgt Information System Unit) 7232; 2242; 2787; 2823, 2836 BPSU (Branch Policy Support Unit) 2918; 2787; 2635; 2157; 7701	(8) 405-7375 (8) 405-7477 (8) 405-7232 (8) 405-7701
CCT-PMO - Conditional Cash Transfer Program Management Department	2982 CCT-PMO@mail.landbank.com 2103; 2118; 2820; 7497, 2862, 2863; 2981; 4009	(8) 405-7497



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<b>CEBG - CARD &amp; E-BANKING GROUP</b>	7737	(8) 405-7737
<b>CCAD - Credit Card Administration Department</b>	7373 C.CAD@mail.landbank.com	(8) 405-7373
<b>Customer Service &amp; Account Mgmt Unit (CSAMU)</b>	7275; 7281; 7282; 7278, 2065; 4162	(8) 405-7275 /405-7281 to 827
<i>Collections &amp; Operations Support Unit (COSU)</i>	2559; 7276; 7277; 2339; 2340; 2560; 7783; 4	(8) 405-7276 to 77/ 405-7783
<i>Card Processing &amp; Credit Evaluation Unit (CPCEU)</i>	7279; 7280; 2116; 4163; 7163	(8) 405-7279 to 80 (8) 405-7163
<b>CMSD - Cash Management Solutions Department</b>	8363	(8) 554-8363
	2855; 2199; 2176; 2177; 2178	
<i>North NCR Team</i>	2197	
<i>North and Central Luzon Team</i>	2198	
<i>South NCR Team</i>	2199; 4061	
<i>Southern Luzon Team</i>	2179	
<i>East Visayas Team</i>	3333	
<i>West Visayas Team</i>	3196	
<i>West Mindanao Team</i>	3268	
<b>DCAMD - Debit Cards &amp; ATM Management Department</b>	7626 LBP-DCAMD@mail.landbank.com	(8) 405-7626
<i>ATM Channels Management Unit</i>		
<i>Learn/CDM, CLBG, NLBG, ATM CASSETTE</i>	2534; 4174	
<i>NCR ATM, G4s Billing, Cash Loading</i>	2162; 2169	
<i>Visayas and Mindanao Area</i>	2489	
<i>Southwest/Southeast Area</i>	2127	
<i>Diebold Billing</i>	2962	
<i>ATM Availability Reports</i>	2489; 2127	
<i>POS Debit/Credit</i>	2642	
<i>ATM Projects</i>	4090; 2927	
<i>Debit Cards Management Unit</i>	4155	
<i>Landbank Visa Debit Cards/ MasterCard/ Prepaid Card, Travel Card, Gift Card</i>	2637; 2725	
<i>OMNI Pay, Cash Card</i>	4155	
<i>EMV Card</i>	2636	
<i>LVDC, HRIS</i>	2069	
<i>e-Banking Anti-Fraud Management Unit</i>	2126; 2959; 4054; 2868; 2774	
<b>EPD - Electronic Products Department</b>	7388; 8462 LBP-EPD@mail.landbank.com	(8) 405-7388
<i>e-Payment Unit</i>	4055; 4056; 7782	(8) 405-7782
<i>Internet Banking Unit (EMDS, iAccess, we access, wepay, easy-now, pag-ibig desk, mobile banking app)</i>	2173; 2528; 7724; 4036	(8) 405-7724
<i>Electronic Banking &amp; Research Dev. Unit (EBRDU)</i>	2486; 2667; 4037	
<i>Agent Banking Unit</i>	4205	
<b>EBSU - Electronic Banking Support Unit</b>	2993; 2634; 2884	
<b>ORG - OFW REMITTANCE GROUP</b>	7478	(8) 405-7478
<b>ORO - Overseas Representative Officer</b>	2974; 2811; 2986; 2985; 7413	(8) 405-7413
<b>LBRs - LANDBANK Remittance System</b>	2742 ; 7676	(8) 405-7676
<b>ORMSD - Overseas Remittance Marketing &amp; Support Department</b>	7331	(8) 405-7331
<i>KSA, Bahrain, Kuwait, Qatar</i>	2743; 2520	
<i>Middle East, UAE, Abu Dhabi, Oman, Dubai</i>	2824; 2744; 4192	
<i>Asia Pacific 1 (South Korea, Japan, Thailand, Vietnam)</i>	2404; 7467	(8) 405-7467
<i>Asia Pacific 2 (Taiwan, Hongkong, Macau, Australia)</i>	7472; 2595	(8) 405-7472
<i>UK, Germany, Israel, Cyprus, Brunei, Indonesia</i>	7621; 2505	(8) 405-7621
<i>PDO's, CFO's</i>	7454; 7495	(8) 405-7454/ 405-7495
<b>DRMD - Domestic Remittance &amp; Marketing Department</b>	<i>Team 1</i> 7474; 7480	(8) 405-7474 / 405-7480
	<i>Team 2</i> 7298; 7471	(8) 405-7298 / 405-7471
	<i>Team 3</i> 7473; 7475	(8) 405-7473 / 405-7475
	<i>Team 4</i> 7741; 8458	(8) 405-7741



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<b>NORTH NCRBG - NORTH NCR BRANCHES GROUP</b>	7419; 2616; 2343; 7740	(8) 405-7419 (8) 405-7740
<b>Cash Department</b>	7337 BR_LBPPLAZA@mail.landbank.com	(8) 405-7337
	<i>New Account Peso</i> 2713	
	<i>New Accounts Dollar</i> 2214	
	<i>Clearing/BOO</i> 2837	
	<i>Bookeper</i> 7423	(8) 405-7423
	<i>Verifier/ Cashier</i> 4006	
<b>SOUTH NCRBG - SOUTH NCR BRANCHES GROUP</b>	7125; 2153; 2154; 2161	(8) 405-7125
	7332; 7643	(8) 405-7332 (8)405-7643
<b>CAD - Corporate Affairs Department</b>	7374 LBP-CAD@mail.landbank.com	(8) 405-7374
	<i>Corporate Events Unit (CEU)</i> 2686; 2079; 2193; 8451	(8) 528-8451
	<i>CSR/ Relations Unit (CSR/ RU)</i> 2569; 2588; 4117; 4118 7164	(8) 405-7164
	<i>Media &amp; Advertising Unit (MAU)</i> 7271; 7634; 2346 ;4116; 7183	(8) 405-7271 (8) 405-7634 (8) 405-7183
	<i>Marketing Communications &amp; Special Publications Unit (MCSPU)</i> 2078;2509;2689; 2288;7451; 4164	(8) 405-7451
	<i>Customer Care Center (CCC)</i> 7796	(8) 405-7000 (8) 405-7796
	<i>Complaints</i> 4119	
	<i>We Access</i> 2936	
	<i>Workplace by Facebook</i> 4120	
<b>PFD - Provident Fund Department</b>	7368 LBP-PFO@mail.landbank.com	(8) 405-7368
	<i>Provident Fund Loans Divison ( PFLD)</i> 2004; 7755; 4068	(8) 405-7755
	<i>Motor Vehicle Loans Division ( MVL D)</i> 2949;4032;2143; 2003	
	<i>Real Estate Loans Division ( RELD)</i> 2002;2316;7754	(8) 405-7754
	<i>Fund Management Division ( FMD)</i> 4107;2068;7290	(8) 405-7290
	<i>Accounting Division ( AD)</i> 2361; 4038; 7758; 2006	(8) 405-7758
	<i>Billing &amp; Collection Division ( BCD)</i> 2806; 2362;7756; 4073; 2806	(8) 405-7756
	<i>Remedial Management Divison ( RMD)</i> 2005; 4071; 2003	
<b>PVCID - Property Valuation &amp; Credit Information Department</b>	7377	(8) 405-7377
	<i>PVU 2 TEAM 10</i> 2545	
	<i>Field Team Operation Unit/unit head</i> 7173	(8) 405-7173
	<i>PVU UH Team 1</i> 2447	
	<i>PVU I TEAM 1</i> 2236	
	<i>PVU 2 UH TEAM 2</i> 2091	
	<i>PVU TEAM Head/ Team 6</i> 2097	
	<i>PVU TEAM Members</i> 2092; 2891; 2094	
	<i>PVU I Team 4</i> 7237	(8) 405-7237
	<i>PVU TEAM Head/ Team 9 &amp; 10</i> 2235	
	<i>PVU TEAM Head /Team 9</i> 2096	
	<i>CIU Unit Head</i> 2386	
	<i>CIU Team members</i> 2538; 2890	
	<i>CTIMU TH/T2</i> 7432	(8) 405-7432
	<i>PVU2 TH/T12</i> 2318	
	<i>CIU TEAM Head/Team 2</i> 2450	
	<i>CIU TEAM Head/ Team 1</i> 2095	
	<i>PVU 2 TH/T13</i> 2234	
	<i>CTIMU Unit Head</i> 2659	
	<i>CTIMU TEAM /1 Team Head</i> 8460	(8) 528-8460
	<i>CTIMU TEAM 2 Members/ TPA</i> 2233	
	<i>CTIMU TEAM 3 Head</i> 2610	
	<i>CIUTH / T6</i> 2077	
	<i>CTIMU TEAM Members</i> 2839	
	<i>CTIMU T2 / LRA KIOSK</i> 2996	



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<b>FPSG - FACILITIES &amp; PROCUREMENT SERVICES GROUP</b>		7357	(8) 405-7357
	ARISTOTLE P. TAMBALQUE (Pollution Control Officer)	2972	
<b>FMD - Facilities Management Department</b>		7360 LBP-FMD@mail.landbank.com	(8) 405-7360
	Facilities Services Unit (FSU)	7731; 2259; 2323; 2250; 2196; 2496 7439;2396;7795;8442	(8) 405-7731 (8) 405-7439 (8) 528-8442
	Transport	2351	
	LBRDC / Janitorial 6th Floor	2648	
	CSR (Ground Floor Lobby)	2007; 2771	
	Maintenance (6th Floor)	8315	(8) 554-8315
	Service Elevator (BMS)	2216;	
	Manual Records Division (MRD)	2265;2152	
	Document Handling Division (DHD)	7274;2266;2354	(8) 405-7274
	ECLFERT/ Environmental Mgmt. System (EMS)	2089	
	Properties and Administrative Services Unit (PASU)	7751;2756	(8) 405-7751
	Property Management Division	7127;2245;2264;2454	(8) 405-7127
	Mailing / Parcel (GF)	2215;7628	
	LBC (9th Floor)	2757	
	Sorting/Repro (9th Floor)	2593	
	RMU( IDRARS, MRD)	2531; 2174; 2816	
<b>PMED - Project Management and Engineering Department</b>		7362 LBP-PMED@mail.landbank.com	(8) 405-7362
	Project Devt Monitoring Unit (PDMU) - North	2442	
	Project Devt Monitoring Unit ( PDMU )- South	7734, 2349	(8) 405-7734
	NCR Team	2256	
	NCL Team	2599, 2256	
	NLBG	7722	(8) 405-7722
	North NCRBG Team	2649, 2256	
	SLBG Team	2202	
	VBG Team	7734, 2349	(8) 405-7734
	MBG Team	2578, 2349	
	Technical Support Unit (TSU)	2186; 4197; 2301; 2201; 2186	
	Electro Mechanic Unit (EMU)	2201	
	Admin	2201	
<b>PROC D - Procurement Department</b>		7370	(8) 405-7370
	Requisition Management Division (RMD)	2979;7233 ; 7234;2452;2453; 2731	(8) 405-7233 to 34
	Supplier Management Division (SMD)	2292; 7623;7209; 2290; 2979	(8) 405-7623 / 405-7209
	Bidding Room /Hobac Secretariat/Bidding Management	7746;2609; 2113; 2293; 4169; 2606	(8) 405-7746
	Payment Pre-Processing Division	7749;2754;2666	(8) 405-7749



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<b>HRMG - HUMAN RESOURCE MANAGEMENT GROUP</b>		7391 LBP-HRMG@mail.landbank.com	(8) 405-7391
<b>ERD - Employee Relations Department</b>		7348 LBP-ERD@mail.landbank.com	(8) 405-7348
	<i>Management &amp; Employee Relations Unit</i>	7225; 7764; 7765	(8) 405-7225/ 405-7764 to 65
	<i>Industrial Relations Division</i>	7225; 7765	(8) 405-7225/ 405-7765
	<i>Employee Communication Division</i>	7225; 7765	(8) 405-7225/ 405-7765
	<i>Medical Division</i>	2321; 7229; 7273; 7390	(8) 405-7229
	<i>Work-life Balance Division / Employee Wellness Unit</i>	2580; 2317; 7131	(8) 405-7273
	<i>HMO/Medicard</i>	2334; 7638	(8) 405-7390
	<i>Library</i>	2724	(8) 405-713
	<i>Daycare</i>	2267	(8) 405-7638
	<i>Gym</i>	2400	
<b>ODD - Organizational Development Department</b>		7389 LBP-ODD@mail.landbank.com	(8) 405-7389
	<i>Employee Development Unit</i>	2310; 7226; 7178; 7762 ; 2085	405-7226/ 405-7178 / 405-7762
	<i>Professional Training Program Division</i>	7226;2310;7178	(8) 405-7226 / 405-7178
	<i>Operational Training Program Division</i>	2085; 7226	(8) 405-7226
	<i>Talent Management Unit</i>	2860; 2485	
	<i>Change Management Unit</i>	8350;2359	
	<i>Mgt. and Leadership Dev. Program</i>	8351;2860	
<b>PAD - Personnel Administration Department</b>		7356 LBPPERSONNEL@mail.landbank.com	(8) 405-7356
	<i>Selection and Promotion Division</i>	2492; 2488; 2357; 2345;2172	
	<i>Job Evaluation &amp; Compensation Management Division</i>	2165; 2865; 2896	
	<i>Performance Management Division</i>	2437; 7171; 4145	(8) 405-717
	<i>HR Planning &amp; Staffing Unit</i>	2740	
	<i>Recruitment Division</i>	2904; 7224; 2902;4219	(8) 405-7224
	<i>Headcount and Manpower Planning Division</i>	2687;2363	
	<i>Separation &amp; Records Division</i>	2368; 2698; 2355; 2275; 4110	
	<i>Compensation/Pay Division</i>	2356;2283;2675	
	<i>Centralized Officers Payroll Unit</i>	7167;2568	(8) 405-7167
	<i>Benefits Division</i>	2187;2082;2874;2188;2699;2549;2348	
	<i>HRIS</i>	7673; 7449	(8) 405-7673/ 405-7449
<b>HRMG - HUMAN RESOURCE MANAGEMENT GROUP</b>		7305; 2296; 4195	(8) 405-7305
<b>ERD - Employee Relations Department</b>		7392 LBP-HRMG@mail.landbank.com	(8) 405-7305
<b>ERD - Employee Relations Department</b>		7349 LBP-ERD@mail.landbank.com	(8) 405-7262
	<i>Management &amp; Employee Relations Unit</i>	7225; 7764; 7766	(8) 405-7225/ 405-7764 to 66
	<i>Industrial Relations Division</i>	7225; 7765	(8) 405-7225/ 405-7765
	<i>Employee Communication Division</i>	7225; 7765	(8) 405-7225/ 405-7765
	<i>Medical Division</i>	2321; 7229; 7273; 7391	(8) 405-7229
	<i>Work-life Balance Division / Employee Wellness Unit</i>	2580; 2317; 7132	(8) 405-7273
	<i>HMO/Medicard</i>	2334; 7639	(8) 405-7390
	<i>Library</i>	2139.666667	(8) 405-713
	<i>Daycare</i>	1977.666667	(8) 405-7638
	<i>Gym</i>	1815.666667	
<b>ODD - Organizational Development Department</b>		7390 LBP-ODD@mail.landbank.com	(8) 405-7390
	<i>Employee Development Unit</i>	2310; 7226; 7178; 7762 ; 2086	405-7226/ 405-7178 / 405-7763
	<i>Billing &amp; Collection</i>	2225; 2762; 2571; 2221; 2587; 2284; 2281	
	<i>Records</i>	2762; 2225	
	<i>ACCOUNTING SPAD/LID</i>	2203; 2100; 2987; 2805; 2147; 7236; 2269	(8) 405-7236
	<i>FCDU</i>	7702; 7441	(8) 405-7702 / 405-7441
	<i>Loan System Application Administration Unit</i>	8454, 2159, 7414, 2156; 4216	(8) 528-8454
			(8) 405-7414





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>BSG - BANKING SERVICES GROUP</b>	7367 BSG@mail.landbank.com	(8) 405-7367
<b>AOSD- ATM Operations Support Department</b>	7321	(8) 405-7321
<i>ATM Accounting and Special Transactions Unit</i>	7295;	(8) 405-7610 / 405-7295
<i>General &amp; Subsidiary Division</i>	4170; 2674;	
<i>Validation, Processing and Settlement Division</i>	7610; 4171; 8496; 4172; 4173	
<i>Card Production and Administrative Unit</i>	4211	(8) 405-7182
<i>Card Processing and Monitoring Division</i>	4173; 7182; 2280; 4069; 2899	
<i>General Administrative and Services Division</i>	2555; 4172; 8466; 2008	
<i>Inter-Network Reconciliation and Settlement Unit</i>	7418; 2464; 2106; 2395; 2640;	(8) 405-7418
	2446; 2872; 7185; 8511; 7682; 7639	(8) 405-7185
<b>COSD - Cash Operations Support Department</b>	7349	(8) 405-7349
<i>Cash Management Unit</i>	7791; 2611; 2218; 8423; 2692	(8) 405-7791
<i>Accounting Monitoring &amp; Control Division</i>	4144; 4207	(8) 528-8423
<i>Cash Center Unit</i>	7213	(8) 405-7213
<i>Malate Cash Center</i>	2168	
<b>CCD - Central Clearing Department</b>	7359 CCD@mail.landbank.com	(8) 405-7359
<i>Special Account Monitoring Division (SAMD)</i>	2760; 8400; 8402; 8403; 8406; 8411; 8412	(8) 528-8400
		(8) 528-8402
		(8) 528-8406
		(8) 528-8411 to 8412
<i>Clearing Division</i>	2681; 2217; 2709; 8412; 7297	(8) 528-8412
	4025; 4026; 2944; 2945;	(8) 405-7297
<i>Proof and Transit Division (PTD) 1</i>	7112; 8539; 8576; 7181; 2792; 2422; 7180	(8) 528-8539
	2439; 7179	(8) 405-7180-8
		(8) 405-7179
<i>Proof and Transit Division (PTD) 2</i>	2428; 2683; 2912; 2920; 2921	(8) 528-8401
	8401; 2922; 2424	
<i>Proof and Transit Division (PTD) 3</i>	2495; 2913; 2914; 2915	
	8413	(8) 528-8413
<b>MCMD - MDS &amp; Collections Management Department</b>	7358 LBPMCMD@mail.landbank.com	(8) 405-7358
<i>MDS Management Unit</i>	2441; 2262	
<i>Accounting Unit / Inter-office Management Division</i>	7716	(8) 405-7716
<i>Collection Management Division (BIR/eTAX)</i>	2010; 7648	(8) 405-7648
<i>Document Management Division</i>	2535, 8409, 7294	(8) 405-7294
<i>e-Tax Enrollment</i>	2010; 7648	(8) 528-8409
<b>CG - CONTROLLERSHIP GROUP</b>	7385	(8) 405-7385
<b>AAD - Administrative Accounting Department</b>	7386 LBP_AAD@mail.landbank.com	(8) 405-7386
<i>Payroll</i>	2212; 2484; 8586	
<i>Corporate Claims</i>	2314; 7222	(8) 405-7222
<i>Employees Claims</i>	2211; 7222	
<i>Suppliers Claims</i>	2311; 2931; 2315	
<i>Subsidiary Ledger</i>	2393; 2776	
<i>Financial Transaction Div.</i>	7249; 2347	(8) 405-7249
<i>IOA/SAP</i>	2799; 2451	
<i>Fixed Assets Div.</i>	2716	
<i>Budget Management Unit</i>	7625; 7230; 8567	(8) 405-7625
		(8) 405-7230



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## Filing and Processing of Request

<b>AgAD - Agrarian Accounting Department</b>		7364, 2462,2330,7299; 2556	(8) 405-7364 (8) 405-7299
<b>FAD - Financial Accounting Department</b>		7384 FAD-ASU@mail.landbank.com FAD_CTU@mail.landbank.com Tax Unit 2604, 2303 FMS/FRD 2701;7428;2313;2717 CAAD - Control and Analysis Division 7221;2475;7149;2796 GLFX 7103;2285 FASU- Field Accounting Supervision Unit 2596; 7677,2769,2840; 2895	(8) 405-7384 (8) 405-7428 (8) 405-7221 (8) 405-7149 (8) 405-7103 (8) 405-7677 (8) 405-7220
		ASU - Accounting Standard Unit 7220;2604;2603 ASAU - Accounting system application administration unit 7220 ; 2603; 4224 LandBank Plaza AC Unit 2775; 2846;2171	(8) 405-7220
<b>TOD - Treasury Operations Department</b>		7328 LBP-ITOD@mail.landbank.com Treasury Operation Accounting Unit 2257; 2723; 2721; 2270; 2228 Documentation Securities Admin Unit 8346; 8341; 8342; 8343; 2612;8329 Equity Investment & Program Lending Fund Unit 2252; 2425; 8347	(8) 405-7328 (8) 554-8346 (8) 554-8341 to 8343 (8) 554-8329 (8) 554-8347
		Communication & Control Unit 2430; 2506; 7429; 8532; 8533; 7235	(8) 405-7429 (8) 528-8532 to 8533 (8) 405-7235
<b>TMG - TECHNOLOGY MANAGEMENT GROUP</b>			
<b>HELPDESK</b>		7455 7600	(8) 405-7455
<b>ITSO - IT Security Office</b>		7720: 2818: 2388: 2928; 4142	(8) 405-7720
<b>PCAS - Production Control and Administrative Services</b>		2590: 8578: 2353	(8) 405-7455 (8) 528-8578
<b>DCMD - Data Center Management Department</b>		7027 DCTMG@mail.landbank.com	
	ITSA	7608: 2150: 2455: 7468	(8) 405-7608 (8) 405-7468
	OPER	7120: 7689	(8) 405-7120 (8) 405-7689
	PROD ENG	2712: 7498	(8) 405-7498
<b>NOD- Network Operations Department</b>	NOD-LAN	7168	(8) 405-7168
	NOD-WAN	2814 7500: 8240	(8) 405-7500 (8) 528-8240
	NOD-ATM MONITORING	7798-41111	(8) 405-7798
	NOD-Telecoms	8477	(8) 528-8477
<b>EBSD - E-Banking System Department</b>		7485 ePayment/Government Servicing 7745: 4151: 2529: 7748 Internet Banking Team 7603: 2575: 2908 Phone Banking Mobile/ Banking/Remittance Team 7744: 7747: 4152: 2421	(8) 405-7485 (8) 405-7745 (8) 405-7748 (8) 405-7603 (8) 405-7744 (8) 405-7747
<b>ESD - Enterprise System Department</b>		7311 Financials/Admin 2360; 2309;2861;2312;7172;7686 Wholesale/Banking 7656; 2472; 7415; 2164;2268 Agrarian, Domestic banking & Executive Services 7679; 2900; 7115	(8) 405-7311 (8) 405-7172 (8) 405-7686 (8) 405-7656 (8) 405-7415 (8) 405-7679 (8) 405-7115



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>RBSD - Retail Banking System Department</b>	7662	(8) 405-7662
<i>CASA/ATM Team</i>	2807; 2841	
<i>System Analyst Team</i>	2299;2466	
<i>TS Teller Team</i>	2583 ; 2876	
<i>Quality Analyst Team</i>	2481; 7704	(8) 405-7704
<b>IT-PMD - IT Project Management Department</b>	7617	(8) 405-7617
<i>Business Analysis Unit ( BA)</i>	4134; 8432;2530;7793	(8) 405-7793 (8) 528-8432
<i>Quality Assurance ( QA)</i>	2567	(8) 405-7192
<i>Project Managers</i>	2358; 7192; 2581;2585;7768	(8) 405-7768 (8) 405-7729
<i>IT Strategy and Project Support Unit ( ITSPS)</i>	7729; 4029; 7725; 7650;7166;	(8) 405-7725 (8) 405-7650 (8) 405-7166 (8) 405-7726 to 7727
7726; 2937; 2916; 7727; 2577		
<b>TIBS - TREASURY &amp; INVESTMENT BANKING SECTOR</b>	7196; 8365 LBP-TIBS@mail.landbank.com	(8) 405-7196 (8) 554-8365
<b>ISDD - Investment Sales and Distribution Department</b>	8303; 7260; 7266; 7267; 7268; 7269; 7270; 8	(8) 554-8303 (8) 405-7266 to 70 (8) 554-8312
<b>TSD - Treasury Support Department</b>	7719	(8) 405-7719
<i>Integrated Treasury System Support (ITSS)</i>	7717; 2322; 2371	(8) 405-7717
<i>Funds Transfer Pricing Unit (FTPU)</i>	2548;2144; 8538	
<i>Assets and Liability Mgt. Information System Unit (ALMISU)</i>	2584;2684;7240	(8) 405-7240
<b>ALMG- ASSETS AND LIABILITIES MANAGEMENT GROUP</b>	7327	(8) 405-7327
<b>LRMD - Liquidity &amp; Reserve Management Department</b>	7323	(8) 405-7323
<i>Domestic Unit</i>	8335; 7261; 7262	(8) 554-8335
<i>International Unit</i>	8336; 8337; 8314	(8) 405-7261 to 7262 (8) 554-8336 to 8337 (8) 554-8314
<b>BSMD - Balance Sheet Management Department</b>	7312	(8) 405-7312
<i>Domestic Unit</i>	2660; 8356	(8) 554-8356
<i>International Unit</i>	2192;8355	(8) 554-8355
<b>FMG - FINANCIAL MARKET GROUP</b>	7711; 8464	(8) 405-7711
<b>CMTD - Capital Markets Trading Department</b>	7325	(8) 405-7325
<i>Equities Unit</i>	7257; 7258; 7259	(8) 405-7257 to 7259
<i>Domestic &amp; Fix Income Unit</i>	7263; 7264; 7265	(8) 405-7263 to 65
<i>Foreign Currency</i>	8306	(8) 554-8306
<b>RFTD - Rates &amp; FX Trading Department</b>	7324	(8) 405-7324
7250; 7251; 7252; 7253		(8) 405-7250 to 56
7254; 7255; 7256		
<b>FSHSD - Fx Sales &amp; Hedging Solutions Department</b>	7421	(8) 405-7421
<i>Institutional Unit</i>	8330; 8348; 8349; 7712	(8) 554-8330
<i>Government Unit</i>	7708; 7713; 8344	(8) 554-8348 to 8349 (8) 405-7712 to 7713 (8) 405-7708 (8) 554-8344
<b>IBG - INVESTMENT BANKING GROUP</b>	7326	(8) 405-7326
<b>IBD 1 - Investment Banking Department 1</b>	7133	(8) 405-7133
7732; 2938;2543;2802;2779;2558;		(8) 405-7732
7228;4137		(8) 405-7228
<b>IBD 2 - Investment Banking Department 2</b>	7387	(8) 405-7387
2369 ; 7151		(8) 405-7151
2800; 2627; 7101; 2629		(8) 405-7101



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Filing and Processing of Request**

<b>LBP - Branch Banking Sector Field Units Directory</b> <b>as of October 30, 2019</b>			
BRANCHES GROUP/ BRANCHES/ EXTENSION OFFICES/ TELLERING BOOTHS/ FX BOOTHS/ SERVICING UNIT	DESIGNATION OFFICE ADDRESSES	TELEPHONE NOS//FAX NOS/E-MAIL ADDRESS	
<b>North National Capital Region</b> <b>Branches Group (NNCRBG)</b>	28th Floor, LANDBANK Plaza	HO Trunk Lines:	8551-2200
	1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	Locals:	8522-0000 local 2343; 2616 7419; 7420; 7740; 2616
		Direct Lines :	8405-7419; 8405-7420 8405-7665; 8405-7740
		Fax	8528-8549
<b>North NCRBG Cluster A</b>			
<b>Araneta Center Branch</b>	Unit 2018, Level 2, Ali Mall, Araneta Center P. Tuazon Blvd., Cubao Quezon City	Telefax #	3437-7447
		Tel Nos. (02)	8294-7203
		Email Ad:	BR_ACENTER@mail.landbank.com lbp_aranetacenteo@yahoo.com
<b>Batasan Branch</b>	Batasan Compound Batasan Hills, Quezon City	Tel Nos. (02)	8932-5110 / 8951-1377 8951-1390 / 8952-6706
		Fax	8951-1333
		Email Ad:	BR_BATASAN@mail.landbank.com
<b>Camp Aguinaldo Branch</b>	AFP Gen. Insurance Corporation Bldg. Bonny Serrano Road cor. EDSA, Camp Aguinaldo, Quezon City	Tel Nos. (02)	8913-4365
		Fax # (02)	8911-2590
		Email Ad:	BR_AGUINLDO@mail.landbank.com
<b>Camp Crame Branch</b>	Front-corner PNP Multi-Purpose Building, Camp Crame Compound, Camp Crame, Quezon City	Tel Nos. (02)	3410-9103 3410-9090
		Contact #	(0917)-555-9852 (0927)-408-7608
		Tele Fax # (02)	8723-9414
		Email Ad:	BR_CRAME@mail.landbank.com
<b>CSG (Civil Security Group)</b> <b>Tellerling Booth</b>	Fire & Explosive Division, Civil Security Group, Camp Crame Compound, Quezon City		8723-0401 (Trunkline)
<b>SAGSD Tellerling Booth</b>	Ground Floor, SAGSD Building PNP Camp Crame Compound Camp Crame, Quezon City		
<b>COA Branch</b>	COA Bldg. No. 3, COA Compound Commonwealth Ave., Quezon City	Telephone # (02)	8951-0930 / 8931-4055
		Fax	8932-8452
		Email Ad:	BR_COA@mail.landbank.com lbp@coa.bayandsl.ph
<b>Commonwealth Branch</b>	Block 31, Lot 11, Commonwealth Avenue, Barangay Holy Spirit, Quezon City	Tel Nos. (02)	8931-5757 8931-4061
		Fax # (02)	8931-5766
		Email Ad:	BR_COMNWLTTH@mail.landbank.com



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## Filing and Processing of Request

<b><u>Cubao Branch</u></b>	891 Saint Anthony Building Aurora Blvd., cor. Cambridge Street Cubao, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8912-0451 8912-2260 8912-0452 BR_CUBAO@mail.landbank.com
<b><u>East Avenue Branch</u></b>	SSS Livelihood Trade Center East Avenue, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8920-1230 8927-6266 / 8925-7213 8927-4155 / 3426-2664 8921-5931 BR_EASTAVE@mail.landbank.com lbpeastavenuebranch@yahoo.com
<b><u>LTO Extension Office</u></b>	LTO Central Office, LTO Compound, GF East Ave., Quezon City	Telefax # (02) Email Ad:	8927-3507 EO_LTO@mail.landbank.com
<b><u>EDSA Congressional Branch</u></b>	HPI Corporate Center 1026 North EDSA, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8928-2109 8925-4974 8928-4662 BR_EDSACONG@mail.landbank.com
<b><u>EDSA-NIA Road Branch</u></b>	DPWH IV-B Compound EDSA, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8928-8126 3436-0009 8928-8130 BR_EDSANIA@mail.landbank.com
<b><u>Elliptical Road Branch</u></b>	LANDBANK Bldg., DA-BSWM Compound Elliptical Road, Diliman, Quezon City	Tel Nos. (02) Fax Email Ad:	8426-3342 8426-3343 8925-2690 BR_ELPTCLRD@mail.landbank.com
<b><u>Katipunan Branch</u></b>	One Burgundy Plaza, 307 Katipunan Ave. Loyola Heights, Quezon City	Tel Nos. (02) Fax # 02 Email Ad:	8426-0011 8426-0012 3435-7162 8929-1080 BR_KTIPUNAN@mail.landbank.com
<b><u>LWUA Branch</u></b>	Local Water Utilities Administration Building Katipunan Avenue Extension, Balara, Quezon City	Tel # (02) Telefax # (02) Email Ad:	8924-66-08 8927-24-95 BR_LWUA@mail.landbank.com
<b><u>NaPoCor Branch</u></b>	NaPoCor Compound, Quezon Avenue Cor. BIR Road, Diliman, Quezon City	Tel Nos. (02) Email Ad:	8924-2364 8255-9640 BR_NAPOCOR@mail.landbank.com
<b><u>North Avenue Branch</u></b>	Sugar Regulatory Administration Building, North Avenue, Diliman, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8926-0951 8926-0953 3454-21-39 8929-1897 BR_NORTHAVE@mail.landbank.com



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## Filing and Processing of Request

<b><u>Ombudsman Branch</u></b>	Office of the Ombudsman Ombudsman Building, Government Center Agham Road, North Triangle, Diliman Quezon City	Tele Fax # (02) Email Ad:	3434-8937 BR_OMBUDSMAN@mail.landbank.com
<b><u>Quezon City Circle Branch</u></b>	PCA Building, Commonwealth Avenue Diliman, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8925-49-47 / 8925-49-48 3454-3812 8925-4946 BR_QCCIRCLE@mail.landbank.com
<b><u>Quezon City Hall Branch</u></b>	CTO West Wing Annex Building, Quezon City Hall Compound, Quezon City	Tel Nos. (02) Fax # (02) Email Ad:	8924-3593 8988-4242 local 8151, 8150 8285-5015 8929-9889 BR_QCHALL@mail.landbank.com
<b><u>UP Diliman Branch</u></b>	2nd Floor, UP Diliman PNB BUILDING Apacible Street, UP Diliman Campus Quezon City	Tel Nos. (02) Trunk line Fax Email Ad:	8981-8527 / 8697-0822 8981-8500 local 2769 8986-6841 BR_UPDILIMAN@mail.landbank.com
<b><u>West Avenue Branch</u></b>	# 47 Ground Floor, Brgy. Paltok West Avenue, Quezon City	Tel Nos. (02) Telefax # (02) Email Ad:	8376-4232 / 8376-4237 8376-4367 / 8376-4256 / 8376-4230 8351-6280 8551-2200 local 3901-3904 BR_WESTAVE@mail.landbank.com
<b>North NCRBG Cluster B</b>			
<b><u>BOC MICP Branch</u></b>	Ground Floor BOC Building, Manila International Container Port (MICP), North Harbor, Tondo	Tel Nos. (02) Telefax # (02) Email Ad:	8244-5067 8244-5068; 8245-4101 loc.2467 8244-5078 BR_BOCMICP@mail.landbank.com
<b><u>Cash Department</u></b>	1598 M.H. Del Pilar cor. Dr. J. Quintos Sts. Malate, Manila	HO Trunk Lines: Locals: Fax # (02) Email Ad:	8551-2200; 8522-0000 8450-7001 7337; 7147; 2214 2713; 2704 8528-8502 BR_LBPPLAZA@mail.landbank.com
<b><u>Casino Filipino (Hyatt Manila) FX Booth</u></b>	2 <sup>nd</sup> Floor Hyatt Hotel, Pedro Gil Street, Metro Manila	Telefax # (02) Local	8245-9763 115
<b><u>Casino Filipino Manila Bay FX Booth</u></b>	Manila Bay Branch South Drive, T.M. Kalaw Extension Ermita, Manila	Tel # Fax # (02)	8522-000 loc. 7147, 7423, 4006, 2713, 8405-7337 8528-8502
<b><u>DOLE Branch</u></b>	DOLE Bldg., Gen. Luna St., Intramuros, Manila	Tel Nos. (02) Fax # (02) Email Ad:	8527-2126 8527-3465 BR_DOLE@mail.landbank.com



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## Filing and Processing of Request

<b><u>Intramuros Branch</u></b>	<i>Ground Floor, Palacio del Gobernador Bldg. Andres Soriano cor. Gen Luna Sts. Intramuros, Metro Manila</i>	Tel Nos. (02) TeleFax # (02) Email Ad:	8527-5851 to 53 8527-3115 / 8241-2148 8527-3077 / 8527-5853 BR_INTRAM@mail.landbank.com
<b><u>Intramuros-BIR Telling Booth</u></b>	<b><i>G/F BIR Building, Anda Circle Port Area, Manila</i></b>	Tel No. (02)	8527-3115
<b><u>Malacañang Branch</u></b>	<i>727 Solano Street San Miguel, Manila</i>	Tel # (02) Fax # (02) Email Ad:	8735-4912 / 8735-1904 / 8735-1756 8735-1756 BR_MLACANANG@mail.landbank.com
<b><u>Malacañan Palace Branch</u></b>	<i>Room 116, Mabini Hall, Gate 7, Malacañang, Manila</i>	Tel Nos. (02) Telefax # (02)	8516-4338 / 8736-1035 8736-1085 BR_MALACANANPALACE@mail.landbank.com
<b><u>South Harbor Branch</u></b>	<i>Marsman Building, Gate I, Muelle de San Francisco, South Harbor, Port Area Manila</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8527-6424/ 8527-6425 / 8527-4829 8527-48-51 (Temporary for repair) 8527-4841 BR_SOHARBOR@mail.landbank.com
<b><u>ROC POM Telling Booth</u></b>	<i>Gate 3 Bureau of Custom Port Area, Manila</i>	Tel Nos. (02) Fax	8536-0159 8536-0162
<b><u>Supreme Court Branch</u></b>	<i>Ground Floor Supreme Court of the Philippines Padre Faura Street, Metro Manila</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8524-0507 8522-3249 8525-4368 BR_SUPREMECRT@mail.landbank.com
<b><u>Taft Avenue Branch</u></b>	<i>Ground Floor Manila Astral Tower No. 1330 Taft Avenue cor. Padre Faura St., Ermita, Metro Manila</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8536-58-23 / 8522-02-89 8526-80-35 / 8536-5853 8522-5855 / 8522-0289 BR_TAFTAVE@mail.landbank.com
<b><u>U.N. Avenue Branch</u></b>	<i>G/F, Victoria Building, U.N. Avenue Corner L. M. Guerrero St., Ermita, Manila</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8523-43-19 8404-3627 / 3484-2595 8523-4264 BR_UNAVE@mail.landbank.com
<b><u>YMCA Branch</u></b>	<i>New YMCA Building, Complex, A. J. Villegas Street Ermita, Manila</i>	Tel Nos. (02) Fax # (02) Email Ad:	8523-07-57 / 8527-63-43 8527-63-45 / 8527-95-72 8527-6342 / 8405-0273 8527-9573 BR_YMCA@mail.landbank.com
<b>North NCRBG Cluster C</b>			
<b><u>Binondo Branch</u></b>	<i>No. 461 Quintin Paredes St., Binondo, Manila</i>	Tel Nos. (02) Telefax # (02) Email Ad:	3450 - 4975 3450 - 4987 BR_BINONDO@mail.landbank.com
<b><u>Caloocan Branch</u></b>	<i>#151 Samson Road, Caloocan City, Metro Manila</i>	Tel Nos. (02) Fax # (02) Email Ad:	8364-0475 / 8361-3076 8363-9472 / 8361-4591 8281-4065 BR_CALOOCAN@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Caloocan Grace Park Branch</u></b>	Ground Floor Doña Juana Building #18 Plaza Rizal cor. P. Burgos & Gen. Luna Sts., 10 <sup>th</sup> Avenue Grace Park, Caloocan City	Tel Nos. (02) Telefax # (02) Email Ad:	8288-1501 8288-8113 BR_CALOOCANPARK@mail.landbank.com
<b><u>España Branch</u></b>	1583-1585 España Blvd. cor. Dos Castillas St. Sampaloc, Manila	Tel No. (02) Fax No. (02) Email Ad:	8353-55-46 / 8493-2473 8354-1918 BR_ESPANA@mail.landbank.com
<b><u>G. Araneta Branch</u></b>	Unit G, White Hasco Condominium G. Araneta Avenue, Brgy. Dona Imelda 1113 Quezon City	Tel Nos. (02) Telefax # (02) Email Ad:	8741-7909 to 10 8741-7923 8741-7907 BR_GARANETA@mail.landbank.com
<b><u>Malabon Branch</u></b>	2nd Floor, Malabon City Hall Building, F. Sevilla B San Agustin, Malabon City	Tel Nos. (02) Fax No. (02) Email Ad:	8281-04-07 / 8281-04-08 / 8281-43-08 8282-0738 BR_MALABON@mail.landbank.com lbpmaalabon@yahoo.com
<b><u>Navotas Branch</u></b>	Nautilus Bldg., 1050 M. Naval Street San Jose, Navotas	Tel Nos. (02) Fax No. (02) Email Ad:	8282-5432 / 8282-5433 8282-5434 BR_NAVOTAS@mail.landbank.com
<b><u>Novaliches Branch</u></b>	Level 1 Main Mall, Robinsons Nova Market, Quirino Highway, Barangay Pasong Putik, Novaliches, Quezon City	Tel Nos. (02) Telefax # (02) Email Ad:	8937-1425 8937-2074 BR_NOVALICHES@mail.landbank.com
<b><u>Quezon Avenue Branch</u></b>	No. 60 AGS Plaza, Quezon Avenue  Quezon City	Tel Nos. (02)  Fax (02) Email Ad:	8712-7702 / 8732-8435 8732-8232 / 8732-2348 8732-8431 BR_QUEZONAV@mail.landbank.com
<b><u>Tayuman Branch</u></b>	Tayuman Commercial Center, Inc. Tayuman cor. T. Mapua Streets Sta. Cruz, Manila	Tel Nos. (02) Telefax # (02) Email Ad:	8255-76-88 / 8255-75-77 8255-7744 BR_TAYUMAN@mail.landbank.com
<b><u>Valenzuela Branch</u></b>	GBT Building, Oreta Subdivision Maysan Road cor. G. Taruc Street Malinta, Valenzuela City	Tel Nos. (02) Fax # (02) Email Ad:	8292-19-71 / 8292-36-88 / 8292-01-14 8292-1478 BR_VLNZUELA@mail.landbank.com





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Branches Group</b> <b>(South NCRBG)</b>	25th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	Tel Nos. (02)	8405-7591
<b>South NCRBG Cluster A</b>			
<b>Bicutan DOST Branch</b>	Gen. Santos Avenue, Upper Bicutan Taguig City	Tel Nos. (02) Fax # (02) Email Ad:	8837-58-73 / 8837-07-46 8838-7211 BR_BICUTAN@mail.landbank.com
<b>Bonifacio Global City Branch (#355)</b>	Shop 1, The Luxe Residences 28 <sup>th</sup> Street corner 4 <sup>th</sup> Avenue Bonifacio Global City, Taguig City	Tel Nos. (02) Fax # (02) Email Ad:	8843-2151 / 8843-2143 8843-2147 BR_BGLOBAL@mail.landbank.com
<b>Buendia Branch</b>	Ground Floor Tara Building, #389 Senator Gil Puyat Avenue, Makati City	Tel Nos. (02) Fax # (02) Email Ad:	8836-9734 / 8403-01-80 / 8403-99-71 8403-0236 / 8403-0475 / 8403-0439 8551-5565 / 8243-0251 / 8243-0256 8856-6387 BR_BUENDIA@mail.landbank.com
<b>Fort Bonifacio Branch</b>	NAMRIA Compound, Lawton Avenue Fort Bonifacio, Taguig City	Tel Nos. (02) Fax # (02) Email Ad:	8887-28-76 / 8889-73-68 / 8889-73-67 8887-28-77 BR_FORTBONI@mail.landbank.com
<b>FTI Branch</b>	Lot 55 Ground Floor, Old Administration Building, FTI Complex, Taguig	Tel Nos. (02) Fax # (02) Email Ad:	8822-9346 / 8822-9347 / 8822-9348 8822-9349 BR_FTI@mail.landbank.com lbpfti@yahoo.com
<b>Guadalupe Branch</b>	2022 Ramon Magsaysay Street cor. Urdaneta Street Guadalupe Nuevo, Makati City	Tel Nos. (02) Fax # (02) Email Ad:	7750-4744 7798-2121 8882-0958 / 8882-0948 BR_GUADALUPE@mail.landbank.com
<b>J.P. Rizal Branch</b>	Ground Floor, KBC Building, J.P. Rizal Street corner Chino Roces Avenue, Barangay Olympia Makati City	Tel Nos. (02) Fax # (02) Email Ad:	8899-91-83 / 8897-53-39 / 8895-96-71 8897-5967 BR_JPRIZAL@mail.landbank.com
<b>Makati Atrium Branch</b>	Makati Atrium Building, Makati Avenue, Makati City	Tel Nos. (02) Telefax # (02) Email Ad:	8811-4255; 7750-5053 8811-4254 BR_ATRIUM@mail.landbank.com lbp_atrium@mail.landbank.com
<b>Makati Business Center Branch</b>	Robinsons Summit Center Ayala Avenue, Makati City	Tel Nos. (02) Telefax # (02) Email Ad:	8844-2951 / 8844-2953 8884-1952 8844-3038 BR_MBC@mail.landbank.com
<b>Makati City Hall Branch</b>	Ground Floor Makati City Hall Bldg., J.P. Rizal St., Makati City	Tel Nos. (02) Fax # (02) Email Ad:	8890-9984 / 8519-5560 8895-8676 8895-3849 BR_MKTIHALL@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Paseo de Roxas Branch</u></b>	<i>Asia Tower Condominium, Paseo de Roxas cor. Benavidez Sts. Makati City</i>	Tel Nos. (02) Fax # (02) Email Ad:	8840-24-71 / 8840-24-72 / 7750-33-32 8812-6329 8840-2473 BR_PDEROXAS@mail.landbank.com
<b><u>Pasong Tamo Branch</u></b>	<i>Ground Floor, Exportbank Plaza Condominium Sen. Gil Puyat Avenue corner Chino Roces Avenue, Makati City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8811-2306 / 8811-2307 8848-6726 8811-2313 BR_PTAMO@mail.landbank.com
<b><u>Pateros Branch</u></b>	<i>C &amp; N Bldg., 50 M. Almeda St., Pateros City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8642-3403 8642-3262 BR_PATEROS@mail.landbank.com
<b><u>Peza Taguig Branch (#362)</u></b>	<i>PNOC Bldg. 4 DOE-PNOC Complex Taguig City</i>	Tel Nos. (02) Fax # (02) Email Ad:	8772-0491 8772-0492 BR_PEZATAGUIG@mail.landbank.com
<b><u>Taguig City Hall Branch</u></b>	<i>Taguig City Hall Compound General Luna St. Tuklukan Taguig City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	7799-9046 8643-5719 BR_TAGUIG@mail.landbank.com
<b>South NCR Cluster B</b>			
<b><u>DECS Branch</u></b>	<i>Ground Floor Mabini Building., DepEd Compound, Meralco Avenue, Brgy. Oranbo, Pasig City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8636-4847 8636-4850 BR_DECS@mail.landbank.com
<b><u>DOTC Branch</u></b>	<i>Unit 14 Ground floor Columbia Tower, East Wack-Wack Ortigas Avenue, Mandaluyong City</i>	Tel Nos. (02) Fax # (02) Email Ad:	8726-2602 / 8726-26-03 7744-3445 8726-26-04 BR_DOTC@mail.landbank.com
<b><u>EDSA Greenhills Branch</u></b>	<i># 259-269 CLMC Building, EDSA Greenhills, Mandaluyong City</i>	Tel Nos. (02) AUTOFAX # (02) Email Ad:	8723-5793 / 8723-1864 7744-5442/ 7744-2885 8726-0243 / 8723-5917 8723-6617 BR_GRNHILLS@mail.landbank.com lbpgreenhills@yahoo.com
<b><u>GHQ Teller Booth</u></b>	<i>AFP Finance Center Camp Aquinaldo, Quezon City</i>		
<b><u>POEA Teller Booth</u></b>	<i>Ground Floor POEA Building EDSA cor. Ortigas Ave., Mandaluyong City</i>		
<b><u>Mandaluyong City Hall Branch</u></b>	<i>BOC Building, Maysilo Circle Brgy. Plainview, Mandaluyong City</i>	Tel Nos. (02) Fax # (02) Email Ad:	8534-1723 8534-1724 BR_MANDALUYONG@mail.landbank.com
<b><u>Marcos Highway Branch</u></b>	<i>MR Commercial Center, Gil Fernando Ave. cor. Pitpitan Street, San Roque, Marikina City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8645-02-51 / 7238-44-04 8470-7185 / 8722-0621 8645-0261 BR_MRCOSHWY@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Marikina Branch</b>	Ground Floor, XRC Building J.P. Rizal St. cor. Diamond St. Barangay Sto. Niño, Marikina City	Tel Nos. (02) Fax # (02) Email Ad:	8948-26-80 / 8948-2681 / 7238-4404 8948-77-23 BR_MARIKINA@mail.landbank.com
<b>Ortigas Center - Pearl Drive Branch</b>	Ground Floor, Tycoon Center Bldg. Pearl Drive, Ortigas Center, Brgy. San Antonio Pasig City	Tel Nos. (02) Tele Fax # (02) Email Ad:	8584-9694 8584-9692 BR_ORTIGASCTR@mail.landbank.com
<b>Pasig C. Raymundo Branch</b>	Solen Bldg., F. Legazpi St. corner C. Raymundo Ave., Brgy. Maybunga Pasig City	Tel Nos. (02) Fax # (02) Email Ad:	8640-36-52 / 8643-88-86 8655-8092 BR_KPASIGAN@mail.landbank.com
<b>Pasig Capitol Branch</b>	No. 88 JS Gaisano Building, Shaw Blvd., Pasig City	Tel Nos. (02) Fax # (02) Email Ad:	8632-7780 / 8638-05-98 8633-9718 / 8634-28-50 8633-9717 BR_PASIGCAP@mail.landbank.com
<b>Pasig City Hall Branch</b>	2 <sup>nd</sup> Floor, Pasig City Hall Building, Caruncho Avenue, Pasig City	Tel Nos. (02) Telefax # (02) Email Ad:	8640-3746 8640-3761 BR_PASGHALL@mail.landbank.com
<b>PCSO Branch</b>	Ground Floor, Sun Plaza Building Shaw Blvd. cor. Princeton St. Mandaluyong City	Tel Nos. (02) Fax # (02) Email Ad:	8846-8281 / 8846-8278 8706-5542 BR_PCSO@mail.landbank.com
<b>San Juan Branch</b>	City Government of San Juan Compound Pinaglabanan Street cor. P. Narciso Street Brgy. Corazon de Jesus, San Juan City	Tel Nos. (02) Telefax # (02) Email Ad:	7799-5003 8726-0227 BR_SANJUAN@mail.landbank.com
<b>Shaw Boulevard Branch</b>	Beacon Plaza, Shaw Blvd. cor Ideal St. Mandaluyong City	Tel Nos. (02) Telefax # (02) Email Ad:	8725-96-61 / 8725-46-29 8725-4671 BR_SHAWBLVD@mail.landbank.com
<b>South NCR Cluster C</b>			
<b>Alabang Business Center</b>	MAPFRE Building, Madrigal Business Center Acacia Road, Alabang, Muntinlupa City	Tel Nos. (02) Fax # (02) Email Ad:	8831-9728 / 8831-9755 8831-9440 br_alabang@mail.landbank.com
<b>Almanza Branch</b>	Alabang-Zapote Rd. Almanza Uno Las Piñas City	Tel Nos. (02) Fax # (02) Email Ad:	8800-4992 8800-1902 to 03 8800-4991 BR_ALMANZA@mail.landbank.com
<b>Baclaran Branch</b>	LANDBANK Bldg., 714 Roxas Blvd., Baclaran, Parañaque City	Tel Nos. (02) Fax # (02) Email Ad:	8855-75-03 / 8852-86-82 / 8851-21-74 8551-2484 BR_BACLARAN@mail.landbank.com



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## Filing and Processing of Request

<b><u>NAIA Arrival Extension Office</u></b>	<i>IPT Building, NAIA Terminal I Ninoy Aquino International Airport (NAIA) Sto, Niño, Parañaque City</i>	Tel Nos. (02) Telefax # (02) Email Ad:	8879-5190 8879-5191 EO_NAIARR@mail.landbank.com
<b><u>NAIA Terminal III Extension Office</u></b>	<i>Stall No. 8, NAIA Terminal III Arrival Area, Pasay City</i>	Tel Nos. (02)  Email Ad:	8877-7888 local 8289 8551-5552 eo_naiat3@mail.landbank.com
<b><u>Century Park Hotel (Harrison Plaza) Branch</u></b>	<i>Ground Floor, Century Park Tower P. Ocampo cor. Adriatico Sts. Malate, Manila</i>	Tel Nos. (02) Fax # (02) Email Ad:	8526-56-01 / 8526-18-51 8526-5602 BR_CENTURYPRK@mail.landbank.com
<b><u>GSIS Branch</u></b>	<i>Level 1, GSIS Headquarters Building, Financial Center, Brgy. 076 Pasay City</i>	Tel Nos. (02)  Fax Email Ad:	8804-33-12 / 8831-38-41 / 8835-76-47 8835-7648 / 8835-7649 8804-33-11 BR_GSIS@mail.landbank.com
<b><u>Senate Branch</u></b>	<i>4th Floor GSIS Financial Center, Senate of the Philippines, Roxas Blvd., Pasay City</i>	Tel Nos. (02) Telefax (02) Email Ad:	8552-6601 local 4646 8552-6718 EO_SENATE@mail.landbank.com
<b><u>Las Piñas Branch</u></b>	<i>Valenzuela Building #263 Real St. Pamplona 3 Las Piñas City</i>	Tel Nos. (02) Fax Email Ad:	8808-25-42 / 8808-25-58 8808-2548 BR_LASPINAS@mail.landbank.com
<b><u>Muntinlupa Branch</u></b>	<i>#37 National Road, Putatan, Muntinlupa City</i>	Tel Nos. (02) Fax Email Ad:	8862-42-08 / 8862-42-49 8862-0115 BR_MUNTINLUPA@mail.landbank.com
<b><u>NAIA-BOC Branch</u></b>	<i>NAIA BOC Building, Old MIA Road Pasay City</i>	Tel Nos. (02) Fax # (02) Email Ad:	8879-41-92 / 8879-53-06 / 8879-4190 8879-4191 BR_NAIABOC@mail.landbank.com
<b><u>OWWA Branch</u></b>	<i>OWWA Center Building, FB Harrison cor. 7th St., Pasay City</i>	Tel # (02)  Email Ad:	8833-3608 / 8551-6636 8891-7601 local 5109 BR_OWWA@mail.landbank.com
<b><u>Pasay Branch</u></b>	<i>Warner Building #2540-2550 Taft Avenue, Pasay City</i>	Tel Nos. (02)  Fax Email Ad:	8551-6968 8551-6970 8551-2712 BR_PASAY@mail.landbank.com
<b><u>Roxas Blvd. (Libertad) Branch</u></b>	<i>Ground Floor Roxas Strip Building Libertad corner Roxas Boulevard Barangay 76, Pasay City</i>	Tel # (02) Telefax (02) Contact #  Email Ad:	8805-1443 / 8805-1699 8805-1730 0917-519-5705 0928-501-0392 0927-953-7735 BR_ROXASBLVD@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Sucac Branch</b>	#8260 Dr. A. Santos Ave. Cor. Valley 2 Sucac, Parañaque City	Tel Nos. (02) Fax # (02) Email Ad:	8825-46-61 / 8825-73-81 / 8826-33-73 8825-4680 BR_SUCAT@mail.landbank.com
<b>Villamor Airbase Branch</b>	Ground Floor Airmen's Mall, Col. Jesus Villamor Airbase, Pasay City	Tel Nos. (02) Telefax. No. # (02) Email Ad:	8851-13-78 / 8853-83-15 8851-1019 BR_VAIRBASE@mail.landbank.com
<b>Northern Luzon Branches Group (NLBG)</b>	2nd Fl., LANDBANK Bldg., Quezon Ave. San Fernando City, La Union 2500	Tel # (072) Local Email Ad:	607-2584 3030 / 3020 BG_NLUZON@mail.landbank.com
<b>North Luzon Branches Group (NLBG)</b>			
<b>Agoo Branch</b>	Ground Floor KASAPI Building Brgy. Sta. Barbara, Agoo, La Union	Tel # (072)  Telefax (072) Email Ad:	710-1051 607-2276 / 206-1755 710-1051 BR_AGOO@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Caba, La Union</b>	Caba Municipal Compound Caba, La Union	Tel # (0929) Telefax (072) Email Ad:	694-4178 607-8689 leaf_caba@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Pugo, La Union</b>	Poblacion West Pugo, La Union	Cel # Email Ad:	(0917)-503-7581 leaf_pugo@mail.landbank.com
<b>Alaminos Branch</b>	Marcos Ave., Palamis Alaminos City, Pangasinan	Tel # (075) Telefax # (075)  Email Ad:	552-7183 551-7363 654-1100 BR_ALAMINOS@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Agno, Pangasinan</b>	Burgos Street, Agno, Pangasinan Agno, Pangasinan	Cel # (0922)  Email Ad:	844-3934  leaf_agno@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Anda, Pangasinan</b>	Municipal Hall, Anda, Pangasinan Anda, Pangasinan	Cel # (0917) Email Ad:	508-6617 leaf_anda@mail.landbank.com
<b>Alicia Branch</b>	Ground Floor of De Guia Building, Maharlika Highway, Antonino, Alicia, Isabela	Tel # (078) Telefax Email Ad:	323-0366 323-0126 BR_ALICIA@mail.landbank.com
<b>Aparri Branch</b>	LANDBANK Bldg., Macanaya District, Aparri, Cagayan	Tel # (078) Telefax Email Ad:	888-0017 888-0014 BR_APARRI@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Lasam, Cagayan</b>	Centro, Lasam, Cagayan Lasam, Cagayan	Cel # (0917) Email Ad:	808-5458 LEAF_LASAM@mail.landbank.com
<b>Baguio Branch</b>	Ground Floor, Curamed Building No. 12, Marcos Highway, Baguio City	Tel # (074) Fax # (074) Email Ad:	443-40-82 / 442-27-10 442-6989 BR_BAGUIO@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Baguio Naguilian Branch</u></b>	<i>Ground Floor, Marcon's Building, 90 Brgy. Irisan, Naguilian Road Baguio City, Benguet</i>	Tel # (074) Fax Email Ad:	619-2984 619-2983 BR_NAGUILLN@mail.landbank.com
<b><u>Bambang Branch</u></b>	<i>G/F, Christopher G. Lubong Building, National Highway, Brgy. Banggot, Bambang, Nueva Vizcaya</i>	Tel # (078) Telefax Local Email Ad:	362-0074 362-0128 8111 BR_BAMBANG@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Dupax Del Sur, Nueva Vizcaya</u></b>	<i>LGU Compound, Dopaj, Dupax Del Sur Nueva Vizcaya 3707</i>	Cel # (0917)	307-78-80
<b><u>Bangued Branch</u></b>	<i>Mega Centrum Building, Taft cor. Rizal Sts. Bangued, Abra</i>	Tel # (074) Telefax Email Ad:	752-7648/752-7646 752-7646 BR_BANGUED@mail.landbank.com
<b><u>Basco Branch</u></b>	<i>Kaychanarianan cor. National Road Basco, Batanes</i>	Cel # (0939) Cel # (0917) Email Ad:	918-6710 571-4938 BR_BASCO@mail.landbank.com lbp_basco@yahoo.com
<b><u>Batac Branch</u></b>	<i>J. Nalupta Bldg., Washington St. Brgy. 4 Nalupta Batac, Ilocos Norte 2906</i>	Tel # (077)  Telefax Local Email Ad:	792-3061 617-1078; 792-4480 792-4479 792-3453 8297 BR_BATAC@mail.landbank.com
<b><u>Bauang Branch</u></b>	<i>Bauang Multi Purpose Building, Baguio-Naguilian Central East, Bauang, La Union</i>	Tel # (072)  Telefax Email Ad:	888-5697 888-3363 700-2586 BR_BAUANG@mail.landbank.com
<b><u>Binalonan Branch</u></b>	<i>Mc Kinley Street, Poblacion Binalonan, Pangasinan</i>	Tel # (075) Fax # (075) Local Email Ad:	636-39-40 636-39-38 8280 BR_BINALONAN@mail.landbank.com
<b><u>Bontoc Branch</u></b>	<i>Provincial Multi-Purpose Bldg., Poblacion Bontoc, Mt. Province</i>	Tel # (074) Cashier	633-1286 0999-8814705 BR_BONTOC@mail.landbank.com
<b><u>Buguias Branch</u></b>	<i>Mike-Ulo-An's Building, Abatan Buguias, Benguet</i>	Contact # Email Ad:	(0920) - 950-5171 BR_BUGUIAS@mail.landbank.com
<b><u>Cabagan (Isabela) Branch</u></b>	<i>APC Building, Maharlika Highway Anao, Cabagan, Isabela</i>	Tel. # 078 Cel # (0917) Email Ad:	325-1295 801-6961 BR_CABAGAN@mail.landbank.com
<b><u>Cabarroguis Branch</u></b>	<i>Capitol Comm'l and Bank Bldg., San Marcos Cabarroguis, Quirino Province</i>	Contact # Cel # Email Ad:	(0998) -573-6234 (0939)-924-3510 BR_CBRROGIS@mail.landbank.com



## PEOPLE'S FREEDOM OF INFORMATION MANUAL

### Filing and Processing of Request

<b>Calasiao Branch</b>	No. 3, MB., Judge Jose De Venecia Avenue Nalsian, Calasiao, Pangasinan	Tel # (075) Telefax # (075) Local Email Ad:	615-2094 529-6339 8281 BR_CALASIAO@mail.landbank.com
<b>Candon Branch</b>	LANDBANK Building National Highway cor. Pacquing Street Candon, Ilocos Sur 2710	Tel #(077) Telefax Email Ad:	742-6298/ 742-5648 742-5648 BR_CANDON@mail.landbank.com
<b>Carmen Branch</b>	G/F Alvarado Bldg., Brgy. Carmen, West Rosales, Pangasinan	Tel # (075) Email Ad:	632-4709/4628 BR_ROSALES@mail.landbank.com
<b>Cauayan (I) Branch</b>	Isabela Trade Center Bldg., National Highway Cauayan City, Isabela (3305)	Tel #(078) Tel # (078) Email Ad:	652-2101 / 652-0292 652-2011 BR_CAUYAN@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) San Mariano, Isabela</b>	LGU Compound, Sta. Filomena San Mariano, Isabela	Cel # Email Ad:	(0917)-505-0464 leaf_sanmariano@mail.landbank.com
<b>Dagupan Branch</b>	Ground Flr. LANDBANK Bldg. A.B. Fernandez Ave. Dagupan City, Pangasinan	Tel # (075) Fax # (075) Email Ad:	522-2212 / 515-24-98 / 515-51-56 529-5061; 522-0502 BR_DAGUPAN@mail.landbank.com
<b>Ilagan Branch</b>	Ground Floor, VTU Building Barangay Baligatan Ilagan, Isabela	Tel # (078) Telefax #(078) Local Email Ad:	624-9985 / 624-9988 324-5798 8294 BR_ILAGAN@mail.landbank.com
<b>La Trinidad Branch</b>	Benguet State University Compound Km5 La Trinidad, Benguet	Tel # (074) Fax # (074) Email Ad:	309-1990 422-1821 BR_LATRI@mail.landbank.com
<b>Lagawe Branch</b>	Tumapang Bldg., J.P. Rizal Ave. Poblacion West Lagawe, Ifugao	Cel # (0917) Email Ad:	800-76-16 BR_LAGAWE@mail.landbank.com lbp_lagawe@yahoo.com.ph
<b>LANDBANK Easy Access Facility (LEAF) Kiangán, Ifugao</b>	Poblacion, Kiangán, Ifugao	Cel # (0935) Email Ad:	145-93-03 leaf_kiangán@mail.landbank.com
<b>Laoag Branch</b>	LANDBANK Building, J.P. Rizal Street, Brgy. San Miguel, Laoag City, Ilocos Norte 2900	Tel #(077) Telefax Local Email Ad:	771-4181 771-1060/ 772-0511 8296 BR_LAOAG@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Pasuquin, Ilocos Norte</b>	Pasuquin, Farmers Trader's BLDG Poblacion, Pasuquin Ilocos Norte	Tel #(077) Fax# (0906) Email Ad:	677-1400 544-3007 leaf_pasuquin@mail.landbank.com



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### Filing and Processing of Request

<b>Lingayen Branch</b>	<i>Josefina Bldg., Avenida Rizal East Lingayen, Pangasinan 2401</i>	Tel # (075) Fax # (075) Email Ad:	542-6931 / 662-02-48 542-6933 BR_LINGAYEN@mail.landbank.com lbplingayen1996@yahoo.com
<b>Luna Branch</b>	<i>Ground Floor LGU-Luna Legislative Building, Poblacion, Luna, Apayao</i>	Contact # (0908) Contact # (0917) Email Ad:	819-5989 701-5324 BR_LUNA@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Sta. Marcela, Apayao</b>	<i>Municipal Building, San Carlos Sta. Marcela, Apayao</i>	Cel # (0917) Email Ad:	555-1073 leaf_stamarcela@mail.landbank.com
<b>Mangaldan Branch</b>	<i>Rizal Avenue, V.G. Maningding Bldg. Poblacion, Mangaldan, Pangasinan</i>	Tel # (075) Fax # (075) Email Ad:	615-0483 615-0462 BR_MANGALDAN@mail.landbank.com
<b>Mangatarem Branch</b>	<i>AVE Building, National Highway Brgy. Caoile Olegario Mangatarem, Pangasinan</i>	Telefax # (075) Email Ad:	523-6660 BR_MANGATAREM@mail.landbank.com lbpangatarem@gmail.com
<b>Narvacan Branch</b>	<i>National Highway, Brgy. San Jose Narvacan, Ilocos Sur 2704</i>	Tel # (077) Cel # Fax # (077) Email Ad:	604-9013 0917-832-8201 604-9013 BR_NARVACAN@mail.landbank.com
<b>Roxas (Isabela) Branch</b>	<i>LANDBANK Bldg. Osmeña St., Vira Roxas, Isabela</i>	Contact # Email Ad:	(0917)-774-7932 BR_ROXASI@mail.landbank.com
<b>San Carlos (Pangasinan) Branch</b>	<i>LANDBANK Bldg., Rizal Avenue San Carlos City, Pangasinan 2420</i>	Tel # (075) Telefax # (075) Email Ad:	532-5400 / 532-21-91 / 632-01-94 632-5889 BR_SNCARLOS@mail.landbank.com
<b>San Fernando (LU) Branch</b>	<i>LANDBANK Bldg., Quezon Avenue, San Fernando City, La Union 2500</i>	Tel # (072)  TeleFax (072) Direct local: Email Ad:	242-5656 / 700-26-83 700-2684 700-2459 3001 to 3010 BR_SNFDOLU@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) San Gabriel, La Union</b>	<i>Poblacion, San Gabriel, La Union</i>	Tel # (072) Cel # Email Ad:	687-19-70 (0917)-200-5801 leaf_sangabriel@mail.landbank.com
<b>San Isidro (Isabela) Branch</b>	<i>LANDBANK Bldg., National Highway, Quezon, San Isidro, Isabela 3310</i>	Tel. # (078) contact # Email Ad:	325-1433 (0917)- 659-40-64 BR_SNISDROI@mail.landbank.com
<b>San Mateo Isabela Branch</b>	<i>Maharlika Highway, Barangay 3 San Mateo, Isabela</i>	Tel # (078) Telefax # (078) Email Ad:	376-0824 323-2848 BR_SANMATEOI@mail.landbank.com
<b>San Nicolas Branch</b>	<i>Venvi IT Park, Ground Floor, Accenture Bldg. Valdez Center, Barangay 1, San Francisco Poblacion San Nicolas, Ilocos Norte</i>	Tel # (077)  Cel # (0917) Email Ad:	600-2108 600-2100 168-8145 BR_SANNICOLAS@mail.landbank.com





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Sanchez Mira Branch</b>	Obispo Bldg., National H-way, Centro 02 Sanchez Mira, Cagayan	Tel # (078) Fax (078) Email Ad:	396-0252 396-0478 BR_SNCHZMRA@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Pamplona, Cagayan</b>	Municipal Gymnasium, Centro Pamplona, Cagayan	Cel # (0917) Fax # (078) Email Ad:	771-9586 396-0478 leaf_pamplona@mail.landbank.com
<b>Santiago Branch</b>	Heritage Bldg., Maharlika Rd. Santiago City, Isabela	Tel # (078) Telefax # (078) Email Ad:	305-28-86 / 305-0134 305-2902 BR_SANTIAGO@mail.landbank.com
<b>Solano Branch</b>	Galima Building, National Highway, Solano, Nueva Viscaya	Tel # (078) Fax Email Ad:	326-5672 326-5671 / 326-8011 BR_SOLANO@mail.landbank.com
<b>Tabuk Branch</b>	Omengan Bldg., Provincial Rd. Bulanao, Tabuk, Kalinga	Cel # (0917) Email Ad:	770-3356 BR_TABUK@mail.landbank.com
<b>Tagudin Branch</b>	Regional Gymnasium, Don Mariano Tagudin, Ilocos Sur 2714	Telefax # (072) Email Ad:	674-1519 BR_TAGUDIN@mail.landbank.com
<b>Tayug Branch</b>	LANDBANK Bldg. Bonifacio St. cor. Quezon Blvd. <b>Tayug, Pangasinan 2445</b>	Tel # (075) Fax # (075) Email Ad:	632-3243 572-4435 BR_TAYUG@mail.landbank.com
<b>Tuao (Cagayan) Branch</b>	LGU Tuao Building, Poblacion 1 Tuao, Cagayan	Tel # (078) Email Ad:	373-0021 BR_TUAO@mail.landbank.com
<b>Tuguegarao Branch</b>	LANDBANK Bldg., Bagay Road Brgy. San Gabriel Tuguegarao City, Cagayan	Tel # (078) Fax # (078) Local direct: Email Ad:	844-1941 to 42 844-0161 / 323-0203 844-4493 3091 to 3099, 3100 BR_TUGUE@mail.landbank.com
<b>Tuguegarao (Capitol) Branch</b>	Regional Govt Center, Carig Sur, Tuguegarao City, Cagayan	Tel # (078) Email Ad:	304-1346/1357 BR_TUGCAP@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Baggao, Cagayan</b>	San Jose, Baggao, Cagayan	Cel # (0917) Email Ad:	316-2809 leaf_baggao@mail.landbank.com
<b>Urdaneta Branch</b>	Ciudad Fernandino, Mc Arthur Highway, Nancayasan, Urdaneta City, Pangasinan	Tel # (075) Fax # (075) Email Ad:	568-2388 / 568-1326 568-7224 / 204-0159 632-5190 / 653-0587 BR_URDANETA@mail.landbank.com
<b>Vigan Branch</b>	Plaza Maestro Commercial Complex Florentino Street Vigan City, Ilocos Sur 2700	Tel fax# (077) Tele # (077) Email Ad:	722-26-19 722-2620 BR_VIGAN@mail.landbank.com lbpviganbranch@yahoo.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Central Luzon Branches Group</b>	LANDBANK Building, Jose Abad Santos Ave. Dolores, City of San Fernando Pampanga	Tel # (045) TeleFax (045) Email Ad:	435-0360 435-0325 (not operational) BG_CLUZON@mail.landbank.com lbp_clbg@yahoo.com
<b>Central Luzon Branches Group (CLBG)</b>			
<b>Angeles Branch</b>	LANDBANK Building, Sto. Entero St. cor. Miranda St., Brgy. Sto. Rosario, Angeles City, Pampanga	Tel # (045) Telefax Email Ad:	888-1244 625-9715 BR_ANGELES@mail.landbank.com
<b>Casino Filipino (Angeles) FX Booth</b>	Casino Filipino, Angeles, Balibago Angeles City, Pampanga	Tel # (045) Local	892-5073 239
<b>Apalit Branch</b>	BSP Bldg., McArthur Hi-way, San Vicente, Apalit, Pampanga	Tel # (045) Telefax # (045) Email Ad:	652-0156 652-0187 BR_APALIT@mail.landbank.com
<b>Balagtas Branch</b>	McArthur Highway, San Juan Balagtas, Bulacan	Tel # (044) Telefax # (044) Email Ad:	693-1043 769-1200 BR_BALAGTAS@mail.landbank.com
<b>Balanga Branch</b>	Don Manuel Banzon Avenue Doña Francisca Subdivision Balanga City, Bataan	Tel # (047) Telefax # (047) Local Email Ad:	237-3004 / 237-21-29 / 791-12-03 237-2522 8295 BR_BALANGA@mail.landbank.com
<b>Baler Branch</b>	FNF Building, National Highway, Brgy. Suklayin Baler, Aurora	Tel # (042) Local Email Ad:	724-0010 8101 BR_BALER@mail.landbank.com
<b>Baliuag Branch</b>	LANDBANK Building, B.S. Aquino Avenue Baliuag, Bulacan	Tel # (044) Telefax # (044) Email Ad:	766-33-18 / 766-57-77 / 673-20-75 766-2208 BR_BALIUAG@mail.landbank.com
<b>Cabanatuan (NE) Branch</b>	LANDBANK Bldg., cor. Gabaldon & Gen. Tinio St. Cabanatuan City, Nueva Ecija	Tel # (044) Telefax # (044) Email Ad:	463-5836 / 463-48-26 600-31-84 600-4599 / 463-18-02 / 951-1540 BR_CABNTUAN@mail.landbank.com
<b>Cabanatuan Maharlika Highway Branch</b>	Tan Bldg., Maharlika Highway, Infront of NFA Cabanatuan City, Nueva Ecija	Tel # (044) Fax # (044) Email Ad:	958-9764 600-3831 BR_CABMHWAY@mail.landbank.com
<b>Camiling Branch</b>	Arellano St., Pob. C., Camiling, Tarlac	Tel # (045) Telefax # (045) Email Ad:	934-0493 934-0980 BR_CAMILING@mail.landbank.com
<b>Capas Branch</b>	Tourism Building, LGU Capas Compound Brgy. Santo Domingo II, Capas, Tarlac	Tel # (045) Telefax # (045) Email Ad:	491-7969 491-7967 BR_CAPAS@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Clark Branch</u></b>	<i>Lily Hill Plaza, C. M. Recto Highway Clark Freeport Zone, Pampanga</i>	Tel # (045)  Telefax # (045) Email Ad:	599-22-53 / 599-70-97 519-4796 599-7097 BR_CLARK@mail.landbank.com lbp_clarkbr@yahoo.com.ph
<b><u>Concepcion (Tarlac) Branch</u></b>	<i>LANDBANK Bldg., L. Cortez St. Brgy. San Nicolas, Concepcion, Tarlac</i>	Telefax # (045)  Email Ad:	325-0107 / 923-07-48 923-0906 BR_CNCPCION@mail.landbank.com
<b><u>Dau Branch</u></b>	<i>LEFA Bldg., Mc Arthur Highway, Dau Mabalacat, Pampanga</i>	Tel # (045) Telefax # (045) Email Ad:	624-0840 624-0914 / 892-2437 BR_DAU@mail.landbank.com
<b><u>Dinalupihan Branch</u></b>	<i>LANDBANK Bldg., DAR Compound San Ramon Highway Dinalupihan, Bataan</i>	Tel # (047) Telefax # (047) Email Ad:	481-1778 / 481-17-79 636-1438 BR_DNALUPHN@mail.landbank.com
<b><u>Gapan Branch</u></b>	<i>Sta. Ines Bldg., Maharlika Highway, Bayanihan Gapan, Nueva Ecija</i>	Tel # (044) TeleFax # (044) Email Ad:	486-1544 486-0935 BR_GAPAN@mail.landbank.com lbp_gapan@yahoo.com
<b><u>Guagua Branch</u></b>	<i>Korner Walk Commercial Center, Jose Abad Santos Ave., Brgy. Siran, Guagua, Pampanga</i>	Tel # (045) Email Ad:	497-0434 BR_GUAGUA@mail.landbank.com lbp_guagua@yahoo.com.ph
<b><u>Guimba Branch</u></b>	<i>LANDBANK Bldg., Hay Juliano cor. Dansalan Sts. Guimba, Nueva Ecija</i>	Tel # (044) Telefax # (044) Email Ad:	611-1307 958-2535 BR_GUIMBA@mail.landbank.com lbp_guimba@yahoo.com
<b><u>Iba Branch</u></b>	<i>LBP Building, Dela Rea Street Zone V Iba, Zambales</i>	Tel # (047) Email Ad:	304-5797 / 811-1125 BR_IBA@mail.landbank.com landbankibabranh@yahoo.com
<b><u>Limay Branch (391)</u></b>	<i>Almer's Building, Calma Street, Townsite Limay, Bataan</i>	Contact # Local Email Ad:	(0943)-323-1068 8284 BR_LIMAY@mail.landbank.com
<b><u>Malolos Highway Branch</u></b>	<i>LANDBANK Bldg., Sumapang Matanda McArthur Highway, Malolos City, Bulacan</i>	Tel # (044)  Telefax # (044) Email Ad:	791-6391 / 791-6392 662-7500 local 1 791-6392 BR_MALOLOS@mail.landbank.com landbankmaloloshighwaybr@yahoo.com
<b><u>Malolos Plaza Branch</u></b>	<i>Ground Floor, Green Lites Bldg., Paseo Del Congreso street, Brgy. San Agustin Malolos City, Bulacan 3000</i>	Tel # (044) Telefax # (044) Email Ad:	662-7501 / 794-1580 794-7280 BR_MPLAZA@mail.landbank.com landbankmalolosplaza@gmail.com
<b><u>Mariveles Branch</u></b>	<i>Ground Floor, AFAB Building, Mariveles, Bataan</i>	Tel # (047) Telefax # (047) Email Ad:	935-4217 935-4218 BR_MRIVELES@mail.landbank.com lbpmariveles_1996@yahoo.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Meycauayan Branch</u></b>	<i>Santos Hermanos Bldg. McArthur Highway, Banga Meycauayan, Bulacan</i>	Tel # (044) Fax # (044) Email Ad:	228-26-35 / 323-0291 769-6341 BR_MYCAUAYN@mail.landbank.com
<b><u>Muñoz Branch</u></b>	<i>Research Ext. &amp; Training Bldg. Central Luzon State University Muñoz, Nueva Ecija</i>	Tel # (044) Fax # (044) Email Ad:	940-0580 456-0699 BR_MUNOZ@mail.landbank.com landbank_csu@yahoo.com
<b><u>Muñoz Science City Branch</u></b>	<i>EB Building, Pelmoka Street, Poblacion East Science City of Muñoz, Nueva Ecija</i>	Tel # (044) ail Ad:	456-7213 BR_MUNOZSCIENCE@mail.landba lbp_munozsciencecity@yahoo.com
<b><u>Olongapo Branch</u></b>	<i>2542 Rizal Avenue cor. 25<sup>th</sup> St. East Bajac<sup>2</sup> Olongapo City, Zambales</i>	Tel # (047) Telefax # (047) Email Ad:	222-29-83 / 602-13-10 223-2606 BR_OLONGAPO@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) San Antonio, Zambales</u></b>	<i>Brgy. Rizal San Antonio Municipal Compound San Antonio, Zambales</i>	Tel # (047) Email Ad:	602-2182 sanantonio_leaf@yahoo.com
<b><u>Palayan Branch</u></b>	<i>Singalat, Palayan City, Nueva Ecija 3132</i>	Tel # (044) Email Ad:	940-9408 BR_PALAYAN@mail.landbank.com lbp_palayan@yahoo.com
<b><u>Paniqui Branch</u></b>	<i>LANDBANK Bldg., M. H. del Pilar Street Paniqui, Tarlac</i>	Tel # (045) Telefax # (045) Email Ad:	931-0602 931-0722 BR_PANIQUEI@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Moncada, Tarlac</u></b>	<i>McArthur Highway, Poblacion I Moncada, Tarlac</i>	Tel # (045) Telefax # (045) Email Ad:	931-0602 / 606-1436 606-1438 leaf_moncada@mail.landbank.com moncadaleaf@yahoo.com.ph
<b><u>Pulilan Branch</u></b>	<i>Doña Remedios Trinidad Highway Cutcot, Pulilan, Bulacan</i>	Telefax # (044) Email Ad:	913-7592 913-7784 BR_PULILAN@MAIL.LANDBANK.COM
<b><u>San Fernando (Pampanga) Branch</u></b>	<i>G/F LANDBANK Building, Jose Abad Santos Ave. Dolores, City of San Fernando Pampanga</i>	Tel # (045) TeleFax (045) Cel # Trunkline Locals: Branch Head Exec. Asst, New Accts BOO BSO/COU Email Ad:	963-5104 / 961-0817 961-5415 (0917)-551-0927 435-5028  102 101 103 104 108 BR_SNFDO@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Sta. Ana, Pampanga</u></b>	<i>Stall B, IC Pelayo Bldg., Villa Luisa Sta. Lucia, Sta. Ana, Pampanga</i>	Tel # (045) Cel # (0923) Fax # (045) Email Ad:	409-0817 874-6568 409-0817 leaf_staana@mail.landbank.com



## PEOPLE'S FREEDOM OF INFORMATION MANUAL

### Filing and Processing of Request

<b><u>San Idefonso Branch</u></b>	<i>Landbank Building, Maharlika Highway Sapang Putol, San Idefonso, Bulacan</i>	Tel. Nos. (044)	762-1472 / 762-1457 762-1459
		Email Ad:	BR_SANILDEFONSO@mail.landbank.co lbp_sanildefonsoeo@yahoo.com
<b><u>San Isidro (NE) Branch</u></b>	<i>LANDBANK Building, Poblacion San Isidro, Nueva Ecija</i>	Tel # (044)	940-9982
		Fax # (044)	940-3564
		Local	8112
		Email Ad:	BR_SANISDRON@mail.landbank.com lbpsanisidrone@yahoo.com
<b><u>San Jose City (NE) Branch</u></b>	<i>LANDBANK Bldg., R. Eugenio Street San Jose City, Nueva Ecija 3121</i>	Tel # (044)	940-3233 / 511-1603
		Telefax # (044)	940-2322
		Email Ad:	BR_SNJOSENE@mail.landbank.com lbpsanjose_ne@yahoo.com
<b><u>San Jose del Monte Branch</u></b>	<i>E &amp; F Bldg., Gov. F. Halili Avenue, Tungkong Mangga, San Jose del Monte, Bulacan</i>	Tel # (044)	815-3127
		Email Ad:	BR_SJDM@mail.landbank.com lbpsjdm@yahoo.com
<b><u>Sta. Maria Branch</u></b>	<i>Formix Bldg., Fortunato Halili Ave. Bagbaguin Sta. Maria, Bulacan</i>	Tel # (044)	815-41-17 / 641-27-00
		Telefax # (044)	288-25-77
		Email Ad:	BR_STAMARIA@mail.landbank.com
<b><u>Subic Branch</u></b>	<i>Landbank Building, Manila Avenue corner Dewey Avenue, Central Business District Subic Bay Freeport Zone, Olongapo City, Zambales</i>	Tel # (047)	252-64-95 / 252-38-90 252-33-32 / 252-38-44
		Fax # (047)	252-3483
		Email Ad:	BR_SUBIC@mail.landbank.com
<b><u>Talavera Branch</u></b>	<i>Pecache Bldg., A. Diaz cor. Quezon Sts. Talavera, Nueva Ecija</i>	Tel # (044)	411-1555
		Fax # (044)	940-5978
		Email Ad:	BR_TALAVERA@mail.landbank.com
<b><u>Tarlac Branch</u></b>	<i>LANDBANK Bldg. McArthur Highway Brgy. San Sebastian, Tarlac City, Tarlac</i>	Telefax # (045)	982-1751
		Local	3602
		Email Ad:	BR_TARLAC@mail.landbank.com lbptarlacbranch@yahoo.com
<b><u>West San Fernando (Pampanga) Branch</u></b>	<i>Regional Government Center, Maimpis, City of San Fernando Pampanga</i>	Tel # (045)	402-7751
		Telefax # (045)	455-2375 / 649-6105
		Email Ad:	BR_WESTSFP@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Southwest Luzon Branches Group (SWLBG)</b>			
<b>Southwest Luzon Branches Group (SWLBG)</b>	2nd Floor, LBP Tanauan Building J.P. Laurel Highway, Tanauan, Batangas	Tel # (043) Fax # (043) Email Ad:	702-2928 702-2930 BG_SWLUZON@mail.landbank.com landbanksibg@yahoo.com
<b>Southwest Luzon Branches Group (SWLBG)</b>			
<b>Antipolo Branch</b>	Amio Place, Circumferential Road Barangay Dalig Antipolo City	Tel. # (02) TeleFax # (02) Email Ad:	697-07-47 697-1481 BR_ANTIPOLO@mail.landbank.com landbankantipolo@yahoo.com
<b>Balayan Branch</b>	Don Jose Manzano Bldg., 105 Fraternidad St. Balayan, Batangas	Tel # (043) TeleFax # (043) Email Ad:	921-30-39 / 211-49-68 741-0451 BR_BALAYAN@mail.landbank.com
<b>Batangas City Branch</b>	Pator-Talambiras Bldg. P. Burgos St Batangas City	Tel # (043) Telefax # (043) Fax # (043) Email Ad:	723-7025, 722-2070 723-3418 / 920-2451 723-3418 BR_BATANGAS@mail.landbank.com
<b>Batangas Kumintang Branch</b>	R & L Building, National Highway Kumintang Ilaya, Batangas City	Tel # (043) Telefax # (043) Email Ad:	300-2934 723-29-34 BR_BATSKUMINTANG@mail.landbank.c
<b>LANDBANK Easy Access Facility Cuenca (#32)</b>	Municipal Compound Poblacion 2 Cuenca, Batangas	Telefax # (043) Email Ad:	419-55-81 LEAF_CUENCA@mail.landbank.com
<b>Bauan (Batangas) Branch</b>	Plaza Consorcia, Manghiniao Uno Bauan, Batangas	Tel # (043) Fax # (043) Email Ad:	727-1426 727-1425 BR_BAUAN@mail.landbank.com lbpbauan_2008@yahoo.com
<b>Binangonan Branch</b>	MLRC Bldg., #504 National Rd. Calumpang, Binangonan, Rizal	Tel # (02) Fax # (02) Email Ad:	8652-19-97 / 8652-14-55 8652-0309 BR_BNNGONAN@mail.landbank.com landbankbin@yahoo.com.ph
<b>Brooke's Point Branch</b>	Virgilio cor. Villapa Sts., Brgy. District 2 Poblacion, Brooke's Point, Palawan	Tel # (048) Email Ad:	723-0854 BR_BROOKSPT@mail.landbank.com landbank_bpt@yahoo.com
<b>Cainta Branch</b>	Ground Floor Ortigas Royale Condominium, Ortigas Avenue Extension Cainta, Rizal	Tel # (02) Fax # (02) Email Ad:	8655-44-45 / 8240-57-59 / 8656-16-10 8656-1610 BR_CAINTA@mail.landbank.com lbpcainta@yahoo.com
<b>Calapan Branch</b>	Filipiniana Complex, Barangay Sto Niño Calapan, Oriental Mindoro	Tel # (043) Telefax Email Ad:	288-2470 288-2471 BR_CALAPAN@mail.landbank.com lbpcalapanbr@yahoo.com.ph



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>LANDBANK Easy Access Facility</b> _____ <b>Puerto Galera (#14)</b> _____	<i>Municipal Compound</i> <i>Barangay Poblacion</i> <i>Puerto Galera, Oriental Mindoro 5203</i>	Cel # (0933) Fax (043) Email Ad:	539-9635 287-3743 leafpuertogalera@yahoo.com.ph
<b>Cavite City Branch</b> _____	<i>LANDBANK Building,</i> <i>P. Burgos Ave. cor. Ronquillo St. Caridad</i> <i>Cavite City, 4100</i>	Tel # (046) Telefax (046) Email Ad:	431-1397 431-2087 BR_CAVITE@mail.landbank.com lbpccavcitybranch@yahoo.com
<b>Coron Branch</b> _____	<i>No. 222 ECA Building, National Highway</i> <i>Barangay I, Coron, Palawan</i>	Cel # Email Ad:	(0917)-526-7085 BR_CORON@mail.landbank.com lbpccoron@yahoo.com
<b>Dasmariñas Branch</b> _____	<i>Landbank Building, E. Aguinaldo Highway</i> <i>Brgy. San Agustin II</i> <i>Dasmariñas, Cavite</i>	Tel # (046) Telefax (046) Email Ad:	416-11-48 / 416-23-55 541-9054 BR_DASMA@mail.landbank.com lbpccasmarinas@yahoo.com
<b>GMA (Cavite) Branch</b> _____	<i>General Mariano Alvarez Municipal Compound,</i> <i>Congressional Road, Poblacion 1</i> <i>General Mariano Alvarez, Cavite</i>	Tel # (046) Telefax (046) Email Ad:	460-4571 972-4013 BR_GMA@mail.landbank.com lbpccgmacav@yahoo.com
<b>Imus Branch</b> _____	<i>MCI Business Center, Diversion Road</i> <i>Barangay Palico IV</i> <i>Imus, Cavite</i>	Tel # (046) Telefax (046) Email Ad:	471-1204, 471-0639 471-4378 BR_IMUS@mail.landbank.com lbpccimusbranch@gmail.com
<b>Lemery Branch</b> _____	<i>Ilustre Avenue, Poblacion</i> <i>Lemery, Batangas</i>	Telefax # (043) Email Ad:	411-1428 / 740-60-14 / 411-1385 BR_LEMERY@mail.landbank.com lbpcclemery@yahoo.com
<b>Lipa Branch</b> _____	<i>LANDBANK Bldg., JP Laurel H-way, Marauoy</i> <i>Lipa City, Batangas</i>	Tel # (043) Telefax (043) Direct Local: Email Ad:	702-6063 / 781-1961 756-2619 3061 to 3070 BR_LIPA@mail.landbank.com lbpcclipacitybranch@yahoo.com.ph
<b>Mamburao Branch</b> _____	<i>Bernardo Bldg., #14 Rizal St., Brgy. 5</i> <i>Mamburao, Occidental Mindoro</i>	Telefax # (043) Cel # (0917) Email Ad:	706-5010 / 711-0002 302-8812 BR_MAMBURAO@mail.landbank.com
<b>LANDBANK Easy Access Facility</b> _____ <b>Sta. Cruz LEAF</b> _____	<i>National Road, Barangay Poblacion 2</i> <i>Sta. Cruz, Occidental Mindoro</i>	Contact # Fax (043) Email Ad:	(0917) - 146-48-79 711--0002 c/o Mamburao Branch LEAF_STACRUZM@mail.landbank.com lbpccstacruzleaf@yahoo.com
<b>Nasugbu Branch</b> _____	<i>J. P. Laurel St. Barangay 9, Nasugbu, Batangas</i>	Tel # (043) Email Ad:	774-0242 BR_NASUGBU@mail.landbank.com lbpccnasugbubbranch@yahoo.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Odiongan Branch</u></b>	<i>Odiongan Commercial Center, J. P. Laurel cor. M.A. Roxas St. Brgy. Liwanag, Odiongan, Romblon</i>	Tel # (042) Telefax (042) Email Ad:	567-5206, 567-5120 567-5500 BR_ODIONGAN@mail.landbank.com odiongan_lbp@yahoo.com
<b><u>Pinamalayan (Mindoro) Branch</u></b>	<i>Hidalgo Bldg., Mabini cor. Aguinaldo Sts. Pinamalayan, Oriental Mindoro</i>	Tel # (043) Telefax (043) Email Ad:	284-3510 / 284-4458 284-3510 BR_PNAMLAYAN@mail.landbank.com lbp_pinamalayan@yahoo.com.ph
<b><u>LANDBANK Easy Access Facility Bongabong</u></b>	<i>Municipal Compound Bongabong, Oriental Mindoro</i>	Contact # Globe Contact # Sun Email Ad:	(0916) - 417-5100 (0922) - 888-0522 <a href="mailto:leafbongabong@yahoo.com">leafbongabong@yahoo.com</a>
<b><u>Puerto Princesa Branch</u></b>	<i>#270 Hagedorn Bldg., Rizal Avenue Puerto Princesa City, Palawan</i>	Tel # (048) Fax # (048) Email Ad:	433-28-23 / 433-34-90 / 434-21-42 433-2820 BR_PPRNCESA@mail.landbank.com lbp_puertoprincesa@yahoo.com
<b><u>Puerto Princesa West Branch</u></b>	<i>G/F DCRM Building, North Nat'l Highway Brgy. San Manuel, Puerto Princesa City, Palawan</i>  <i>(Mother Branch: Puerto Princesa dati)</i>	Tel # (048) Fax # (048) Email Ad:	434-2314 to 15 434-2314 BR_PUERTOWEST@mail.landbank.com lbp_sanmanuelppc@yahoo.com
<b><u>Romblon Branch</u></b>	<i>Capaclan, Romblon Romblon</i>	Contact # Email Ad:	(0917)-319-7075 BR_ROMBLON@mail.landbank.com
<b><u>Rosario (Batangas) Branch</u></b>	<i>LANDBANK Bldg., Gualberto Avenue Brgy. D Rosario, Batangas</i>	Tel # (043) Fax Email Ad:	321-1167 321-3102 BR_ROSARIOB@mail.landbank.com lbprosariobats@yahoo.com.ph
<b><u>Rosario Cavite (CEZ) Branch</u></b>	<i>Cavite Export Processing Zone Compound Rosario, Cavite</i>	Tel # (046) Telefax Email Ad:	437-86-69 / 437-27-49 437-6378 BR_ROSARIOC@mail.landbank.com lbprosariocavite@yahoo.com
<b><u>Roxas Mindoro Branch</u></b>	<i>Roxas Public Market, Administration Street Poblacion, Roxas, Oriental Mindoro</i>  <i>(Mother Branch: Pinamalayan dati)</i>	Tel # (043) Telefax (043) Email Ad:	289-3131 289-2131 BR_ROXASM@mail.landbank.com lbproxaseo_mindoro@yahoo.com
<b><u>Sablayan Branch</u></b>	<i>P. Urieta St., Brgy. Buenavista, Sablayan, Occidental Mindoro</i>	Tel # (043) Email Ad:	458-0068 BR_sablayan@mail.landbank.com lbp_sablayan@yahoo.com.ph
<b><u>San Juan (Batangas) Branch</u></b>	<i>Prime DS Building, General Luna St. Brgy. Poblac San Juan, Batangas</i>	Tel # (043) Fax (043)	740-7130, 575-8490 740-7130
<b><u>San Jose (Mindoro) Branch</u></b>	<i>Punzalan Building, Quirino Street Brgy. 6, San Jose, Occidental Mindoro</i>	Telefax # (043) Email Ad:	457-02-43 BR_SNJOSEM@mail.landbank.com





## PEOPLE'S FREEDOM OF INFORMATION MANUAL

### Filing and Processing of Request

<b><u>Sto. Tomas (Batangas) Branch</u></b>	<i>Ground Floor, The Lifestyle Strip Bldg. Mahalika Highway, Sto. Tomas, Batangas</i>	Tel # (043) Telefax Email Ad:	702-94-36 430-11-26 BR_STOTOMASBATS@mail.landbank.com lbpstotomas@gmail.com
<b><u>Tagaytay Branch</u></b>	<i>LANDBANK Bldg., Tagaytay Business Park Brgy. Maitim II-East, Tagaytay City, Cavite</i>	Tel # (046) Telefax Email Ad:	413-0714 413-0715 BR_TAGAYTAY@mail.landbank.com landbank_tgy@yahoo.com
<b><u>Tanauan Branch</u></b>	<i>LANDBANK Building, Pres. J. P. Laurel Highway Tanauan City, Batangas</i>	Tel # (043) TeleFax # (043) Email Ad:	728-0084 778-4180, 778-4179 BR_TANAUAN@mail.landbank.com lbpTanauanbr@yahoo.com
<b><u>Tanay Branch</u></b>	<i>F.T. Catapusan St., Brgy. Plaza Aldea, Tanay, Rizal</i>	Telefax # (02) TeleFax # (02) Email Ad:	8654-06-56 / 8654-06-55 8654-0064 BR_TANAY@mail.landbank.com lbpTanay@yahoo.com
<b><u>LANDBANK Easy Access Facility Jalajala</u></b>	<i>Municipal Compound C. Villarin St. Brgy. Special District, Jalajala, Rizal</i>	Contact # Tel # (02) Telefax (02) Email Ad:	(0917) - 500-9760 8425-6461 8654-0064 c/o Tanay Branch LEAF_JALAJALA@mail.landbank.com lbpjalajalaleaf@yahoo.com
<b><u>Taytay Branch</u></b>	<i>G/F, Verde Oro East Plaza Manila East Road, San Juan, Taytay Rizal</i>	Tel # (02) TeleFax # (02) Email Ad:	8660-4398 / 8706-5045 8660-4453 BR_TAYTAY@mail.landbank.com lbpTaytay@yahoo.com.ph
<b><u>Trece Martires Branch</u></b>	<i>Indang-Trece Road, Bgy. Luciano Trece Martires City, Cavite</i>	Tel # (046) Fax # (046) Email Ad:	419-1471 419-1472 BR_TRECE@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Naic</u></b>	<i>Naic Municipal Hall Compound Barangay Ibayo Silangan, Naic, Cavite 4109</i>	Contact # Fax # (046) Email Ad:	(0919) - 957 0957 460-5573 leafnaic@yahoo.com



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Filing and Processing of Request**

<b>Southeast Luzon Branches Group (SELBG)</b>	LANDBANK Bldg. Colago Ave. Brgy 1A, San Pablo City, Laguna	Tel # (049) Email Ad:	503-5186; 503-5202; 503-5203 BG_SELUZON@mail.landbank.com
<b>Southeast Luzon Branches Group (SELBG)</b>			
<b>Atimonan Branch</b>	Quezon corner Rizal Streets Brgy. Zone I, Poblacion Atimonan, Quezon	Contact # Tel # (042) Local Email Ad:	(0919)-589-7537 / (0966)-977-1778 785-5329 8115 BR_ATIMONAN@mail.landbank.com
<b>Biñan Branch</b>	Old National Hi-way, Barangay Canlalay Biñan, Laguna	Telefax # (049) Telefax # (049) Email Ad:	511-8817 520-6708 BR_BINAN@mail.landbank.com lbpbinan@yahoo.com
<b>Boac Branch</b>	Francisco-Pura Building Gov. Damian Reyes St. Brgy. San Miguel Boac, Marinduque	Tel # (042) Fax # (042) Email Ad:	311-1237 / 311-1001 / 332-2005 332-2879 BR_BOAC@mail.landbank.com landbank_boac@yahoo.com
<b>Cabuyao Branch</b>	Don Onofre Bldg., F.Bailon St., Brgy. Sala Cabuyao, Laguna	Tel # (049) Telefax # (049) Email Ad:	544-4528 531-4746 BR_CABUYAO@mail.landbank.com landbankcabuyao@yahoo.com
<b>Calamba Branch</b>	Versaland Building, National Highway, Barangay Parian, Calamba City, Laguna	Tel # (049) Telefax # (049) Email Ad:	502-8695 / 502-8696 502-8694 BR_CALAMBA@mail.landbank.com lbp_calamba@yahoo.com
<b>Calamba City Hall Branch</b>	New City Hall Bldg. Bacnotan Rd. Brgy. Real Calamba City, Laguna	Tel # (049) Fax # (049) Email Ad:	545-0177 / 545-5108 545-0176 BR_CALAMBAHALL@mail.landbank.com lbpcalambaeo@yahoo.com
<b>Candelaria Branch</b>	Del Valle cor. De Gala Street, Poblacion Candelaria, Quezon	Tel # (042) Fax # (042) Email Ad:	585-3615 717-2117 BR_CNDLARIA@mail.landbank.com lbp_candelaria@yahoo.com.ph
<b>LANDBANK Easy Access Facility (LEAF) San Antonio</b>	J.C. Wagan Avenue, Barangay Poblacion San Antonio, Quezon	Telefax # (049) Email Ad:	545-3139 leaf_sanantonio@mail.landbank.com
<b>Cataingan (Masbate) Branch</b>	Quezon Street, Cataingan Masbate	Contact # Email Ad:	(0947)-147-3619 BR_CATAINGAN@mail.landbank.com
<b>Catanauan (Quezon) Branch</b>	M.L. Quezon Street, Brgy. 4 Catanauan, quezon	Telefax # (042) Cel # Email Ad:	315-8692 (0917)-630-5509 BR_CATANAUAN@mail.landbank.com
<b>Daet Branch</b>	LANDBANK Bldg., Vinzons Ave. (Maharlika H-way) Daet, Camarines Norte	Tel # (054) TeleFax # (054) Local Email Ad:	440-1404 440-1405 8104 BR_DAET@mail.landbank.com br_landbankdaetbranch@yahoo.com



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## Filing and Processing of Request

<b><u>Daraga Branch</u></b>	Rizal St., Market Side Daraga Albay	Tel # (052) Fax # (052) Email Ad:	483-0470 / 742-2723 483-0360 BR_DARAGA@mail.landbank.com lbpdaraga@yahoo.com.ph
<b><u>Goa Branch</u></b>	Ground Floor JN Bldg., Rizal St., San Juan Bautista, Poblacion, Goa, Camarines Sur	Tel # (054) Fax # (054) Contact # Email Ad:	453-0250 453-1068 0915-322-4815 / 09366180528 BR_GOA@mail.landbank.com landbankgoa@yahoo.com.ph
<b><u>Gumaca Branch</u></b>	Bonifacio Street, Brgy. Maunlad Gumaca, Quezon	Tel # (042) Local Fax # (042) Email Ad:	717-1419 / 318-8633 8290 717-1408 BR_GUMACA@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Alabat, Quezon</u></b>	Municipal Site, Caparros St., Brgy. 1 Poblacion Alabat, Quezon	Contact #	(0918)-717-2704
<b><u>LANDBANK Easy Access Facility (LEAF) Pitogo, Quezon</u></b>	Mabini St. Brgy. Maaliw Pitogo, Quezon	Telephone (042) Email Ad:	318-8633 leaf_pitogo@mail.landbank.com
<b><u>Infanta Branch</u></b>	Oliva Building, Rizal Street Infanta, Quezon	Tel # (042) Local Email Ad:	535-2363 / 535-2165 8116 BR_INFANTA@mail.landbank.com LBP_INFANTA@yahoo.com
<b><u>Iriga Branch</u></b>	Ground Floor Mark Nancy Building Santiago I. Gonzales St., Brgy. San Roque, Iriga City, Camarines Sur	Tel # (054) Telefax (054) Email Ad:	299-5848 / 456-0297 456-0375 BR_IRIGA@mail.landbank.com lbp_iriga@yahoo.com
<b><u>Irosin Branch</u></b>	Beata Dorotan Bldg., Mh Del Pilar St., San Juan, Irosin, Sorsogon	Tel # (056) Cel # Email Ad:	557-3291 / 557-3165 (0977)-833-9485 BR_IROSIN@mail.landbank.com
<b><u>Labo Branch</u></b>	Maharlika Highway, Brgy. Kalamunding Labo, Camarines Norte	Tel # (054) Fax # (054) Email Ad:	585-2172 447-6045 BR_LABO@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Sta. Elena, Camarines Norte</u></b>	Municipal Compound, Purok 5, Barangay Poblacion, Sta. Elena, Camarines Norte	Cel # Fax # (054) Email Ad:	(0917) - 577-5794 447-6045 c/o Labo Branch leaf_staelena@mail.landbank.com
<b><u>Legazpi Branch</u></b>	LANDBANK Bldg., Rizal St. Cabañgan Legazpi City, Albay 4500	Tel # (052)  Direct Local: Fax # (052) Email Ad:	480-6550 / 480-4252 / 480-6314 480-6549: 480-4253 / 742-1475 3031 to 3040 480-6314 BR_LEGAZPI@mail.landbank.com lbplegaspibr@yahoo.com.ph
<b><u>Ligao Branch</u></b>	LANDBANK Bldg., McKinley Street Centro, Ligao, Albay	Tel # (052) Fax # (052) Email Ad:	485-2637 485-2208 Fax BR_LIGAO@mail.landbank.com lbpligao@yahoo.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Lopez (Quezon) Branch</b>	<i>Maharlika Highway Gen. G. Vera cor. Yngente Sts. Brgy. Rizal, Lopez, Quezon</i>	Tele Fax# (042) Local Email Ad:	788-3197 8109 BR_LOPEZ@mail.landbank.com
<b>Lucban Branch</b>	<i>SLSU Business Resource Center, Quezon Avenue, Brgy. Kulapi, Lucban, Quezon</i>	Tel # (042) Fax # (042) Email Ad:	540-6500 / 540-6359 540-6501 BR_LUCBAN@mail.landbank.com
<b>Lucena Branch</b>	<i>LANDBANK Building, Quezon Avenue Ext., Brgy. Gulang-Gulang, Lucena City</i>	Tel # (042) Telefax (042) Fax # (042) Local Email Ad:	710-3795 / 797-2714 797-2713 COU 710-2617 8106 BR_LUCENA@mail.landbank.com lbplucena@yahoo.com
<b>Masbate Branch</b>	<i>N.E. Martinez Bldg., cor. Quezon &amp; Danao Sts. Masbate City, Masbate</i>	Tel # (056) TeleFax # (056) Email Ad:	333-2977 / 333-6966 / 333-2281 333-2448 BR_MASBATE@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Aroroy, Masbate</b>	<i>Municipal Compound, Aroroy Masbate</i>	Cel # Telefax # (056) Email Ad:	(0917) - 585-0154 333-2448 c/o Masbate Branch leaf_aroroy@mail.landbank.com
<b>Mulanay Branch</b>	<i>Maxino-Tan Building, Provincial Rd., cor. F. Nañadiego St., Mulanay, Quezon</i>	Tel # (042) Fax # (042) Email Ad:	319-7243 319-7591 Fax BR_MULANAY@mail.landbank.com landbankmulanay@yahoo.com.ph
<b>Naga Branch</b>	<i>LBRDC Bldg., General Luna Street Naga City, Camarines Sur 4400</i>	Tel # (054) Fax # (054) Email Ad:	473-7925 / 473-1788 473-7949 BR_NAGA@mail.landbank.com
<b>Naga Rotunda Branch</b>	<i>Panganiban Drive corner Magsaysay Avenue, Concepcion Pequena, Naga City</i>	Tel # (054) Fax # (054) Direct Local: Email Ad:	472-5706 / 476-5708 472-5705 3151 to 3160 BR_ROTUNDA@mail.landbank.com
<b>Nagcarlan (L) Branch</b>	<i>Rizal Ave. Brgy. 2, Nagcarlan Laguna</i>	Tel # (049) Contact # Email Ad:	539-2370 (0906) - 466-8543 EO_NAGCARLAN@mail.landbank.com
<b>Paseo de Sta. Rosa Branch</b>	<i>Ground Floor, Laguna Central Barangay Don Jose Sta. Rosa, Laguna</i>	Tel # (049) Telefax (049) Email Ad:	411-0024 / 411-0027 411-0026 BR_PASEOSTAROSA@mail.landbank.com lbp_paseostarosa@yahoo.com
<b>Pili Branch</b>	<i>Balper Sumayao Bldg. Old San Roque, Pili, Camarines Sur</i>	Tel # (054) Fax # (054) GLOBE # SMART# Email Ad:	477-3044 477-3333 Fax (0995)-511-0640 (0912)-803-0958 BR_PILI@mail.landbank.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Polangui Branch</b>	National Road, Cor. Clemente St., Centro Oriental, Polangui, Albay	Tel # (052) Fax # (052) Email Ad:	486-1478 486-1488 Fax BR_POLANGUI@mail.landbank.com lbp_polangui@yahoo.com
<b>San Andres Branch</b>	J.P. Rizal Street, Provincial Road Brgy. San Roque, San Andres, Catanduanes	Cel # Email Ad:	(0929) -823-1758 BR_SANANDRES@mail.landbank.com
<b>San Pablo (Laguna) Branch</b>	Colago Avenue, Barangay 1-A San Pablo City, Laguna	Tel # (049) Fax # (049) Email Ad:	521-1209 / 562-0731 562-0732 BR_SNPABLO@mail.landbank.com lbp_spc@yahoo.com
<b>San Pedro (Laguna) Branch</b>	Ground Floor, ETG Business Ctr., A Mabini St. Brgy. Poblacion, San Pedro, Laguna	Tel # (02) Tel # (02) Email Ad:	8808-5176 / 8808-5153 8520-4958 Fax BR_SANPEDRO@mail.landbank.com
<b>Siniloan Branch</b>	LBP Building, E. Castro Street Siniloan, Laguna	Tel # (049) Fax # (049) Email Ad:	341-1167 / 813-0250 501-0398 BR_SINILOAN@mail.landbank.com
<b>Sipocot Branch</b>	Ramon Marabillon Building San Juan Avenue, South Centro Sipocot, Camarines Sur	Telefax # (054) Local Email Ad:	450-6025 8103 BR_SIPOCOT@mail.landbank.com lbp_sipocotbr@yahoo.com
<b>Sorsogon Branch</b>	Bonacua Bldg., Rizal cor. Burgos Streets, Sorsogon City, Sorsogon	Tel # (056) Fax # (056) Email Ad:	421-5216 421-5215 BR_SORSOGON@mail.landbank.com
<b>LANDBANK Easy Access Facility (LEAF) Pilar, Sorsogon</b>	CNLL Compound, Brgy. Banuyo, Pilar, Sorsogon (Mother Branch: Sorsogon)	Cel # Fax # (056) Email Ad:	(0912)-711-7707 856-5215 c/o Sorsogon Branch leaf_pilar@mail.landbank.com
<b>Sta. Cruz (L) Branch</b>	A. Regidor cor. P. Burgos Street Poblacion V Sta. Cruz, Laguna	Tel # (049) Fax # (049) Email Ad:	501-2206 / 810-2510 501-3644 BR_STACRUZ@mail.landbank.com lbp_stacruz_laguna@yahoo.com
<b>Sta. Cruz Capitol (L) Branch</b>	P. Guevarra Street Sta. Cruz, Laguna	Tel # (049) Fax # (049) Email Ad:	501-8192 / 501-5070 / 810-3923 2nd flr. 501-1914 BR_STCRZCAP@mail.landbank.com lbp_sxl_capitol@yahoo.com
<b>Sta. Rosa Branch</b>	National Highway, Balibago Sta. Rosa, Laguna	Tel # (049) Telefax # (049) Email Ad:	534-29-14 / 530-86-96 534-21-43 BR_STAROSA@mail.landbank.com lbp_starosa@yahoo.com
<b>Tabaco Branch</b>	Ground Floor, AMEG Building Ziga Ave. cor. Arellano St., Tayhi, Tabaco City, Albay	Tel # (052) Telefax # (052) Email Ad:	558-2701 / 742-3413 / 830-0058 487-5182 BR_TABACO@mail.landbank.com lbpatabaco@yahoo.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Tigaon Branch</u></b>	<i>LGU Tigaon Compound, Caraycayon, Tigaon, Cam. Sur ( Date Opened: November 05, 2010 )</i>	Telefax # (054) Email Ad:	452-30-97 / 881-92-05 BR_TIGAON@mail.landbank.com lbptigaoneo@yahoo.com
<b><u>UP Los Baños Branch</u></b>	<i>Ground Floor, LANDBANK Building Silangan Rd. UP Los Banos Campus Los Baños, Laguna</i>	Tel # (049) Fax # (049) Local Email Ad:	536-50-58 / 536-70-94 827-4954 loc. 103 536-3360 8278 BR_UPLB@mail.landbank.com LANDBANK_UPLB@yahoo.com
<b><u>Virac Branch</u></b>	<i>JMA Building, Rizal Street, Sta. Elena Virac, Catanduanes</i>	(052) Fax Email Ad:	811-4052 5089 BR_VIRAC@mail.landbank.com
<b><u>West Visayas Branches Group (WVBG)</u></b>	<i>2<sup>nd</sup> Floor, LANDBANK Building, Corner Iznart-Solis Streets Iloilo City 5000</i>	Tel # (033) Fax CP # Email Ad:	501-0672 / 509-6957 335-1006 (0998)-955-2234 BG_WVISAYAS@mail.landbank.com
<b>West Visayas Branches Group (WVBG)</b>			
<b><u>Antique Branch</u></b>	<i>San Jose Municipal Building Rep. A. Salazar cor. Tobias A. Fornier Sts. San Jose, Antique</i>	Tel # (036) Fax # (036) Local Email Ad:	540-97-34 / 396-33-84 540-94-05 8289 BR_ANTIQUÉ@mail.landbank.com lbpantique@yahoo.com.ph
<b><u>Bacolod City Branch</u></b>	<i>Ground Floor LANDBANK Building Cottage Road cor. Gatuslao Street Bacolod City, Negros Occidental</i>	Tel # (034) Fax # (034) Direct Local: Email Ad:	435-01-48 / 435-01-42 435-0162 3361 to 3370, 3390 BR_BACOLOD@mail.landbank.com lbp_bacolod@yahoo.com
<b><u>Bacolod Cybercentre Branch</u></b>	<i>Negros First Cybercentre cor. Lacson &amp; Hernaez Bgy. 39, Bacolod City, Negros Occidental</i>	Tel # (034) Telefax # (034) Email Ad:	704-28-18 / 433-95-38 433-9539 BR_BACOCYBERCTR@mail.landbank.c lbpbacolodcybercentre@yahoo.com
<b><u>LANDBANK EASY Access Facility (LEAF) Bago</u></b>	<i>Gonzaga St. Poblacion, Bago City</i>	Tel # (034) Fax (034) Email Ad:	432-1255 432-1255 leaf_bago@mail.landbank.com
<b><u>Bais Branch</u></b>	<i>Mercado de Bais, National Highway, Bais City, Negros Oriental</i>	Tel # (035) Fax # (035) Email Ad:	402-82-91 / 402-21-88 402-94-32 BR_BAIS@mail.landbank.com lbpnegor_bais@yahoo.com
<b><u>LANDBANK EASY Access Facility (LEAF) Bindoy</u></b>	<i>Brgy. Poblacion, Bindoy, Negros Oriental</i>	Cel # (0956) Fax (035) Email Ad:	497-26-17 402-94-32 leaf_bindoy@mail.landbank.com bindoyleaf@yahoo.com



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## Filing and Processing of Request

<b><u>Bayawan Branch</u></b>	<i>National Highway cor. Mabini St. Poblacion Bayawan City, Negros Oriental</i>	Tel # (035) Telefax No. (035) Email Ad:	228-3025 / 430-02-30 430-30-25 BR_BAYAWAN@mail.landbank.com lbpbyn@yahoo.com
<b><u>Cadiz Branch</u></b>	<i>Abelarde Street, Brgy Zone 4, Cadiz City, Negros Occidental</i>	Tel # (034) Fax # (034) Email Ad:	493-05-69, 720-81-50 / 466-02-08 493-04-13 BR_CADIZ@mail.landbank.com
<b><u>Caticlan Branch</u></b>	<i>Ground Floor, CBTMPC Compound Caticlan, Malay, Aklan</i>	Telefax # (036) Email Ad:	288-78-41 / 288-7840 BR_CATICLAN@mail.landbank.com
<b><u>Culasi Branch</u></b>	<i>Silverio Cadio St., Centro Poblacion Culasi, Antique 5708</i>	Tel # (036) Fax # (036) Email Ad:	277-86-74 277-8675 BR_CULASI@mail.landbank.com lbp_pandan@yahoo.com
<b><u>Dumaguete Branch</u></b>	<i>NORECO II Building cor Real &amp; San Juan Streets Dumaguete City, Negros Oriental</i>	Tel # (035) Fax # (035) Direct Local: Email Ad:	225-75-68 / 225-46-88 422-90-55 / 430-02-30 3421 to 3430 BR_DUMGUETE@mail.landbank.com
<b><u>LANDBANK EASY Access Facility (LEAF) Amlan</u></b>	<i>Municipal Plaza National Highway Poblacion Amlan, Negros Oriental 6203</i>	Cel # (0917) Tel # (035) Fax # (035) Email Ad:	894-4030 400-6781 422-9055 leaf_amlan@mail.landbank.com lbp_dgte@yahoo.com
<b><u>Estancia Branch</u></b>	<i>V. Cudilla Avenue Estancia, Iloilo</i>	Tele # (033) Fax # (033) Local Email Ad:	320-8861 331-1013 c/o Sara Branch 8283 BR_estancia@mail.landbank.com
<b><u>Gaisano (Iloilo) Branch</u></b>	<i>Gaisano City Mall, Luna Street, Lapaz, Iloilo City, Iloilo</i>	Tel #(033) Fax # (033) Local Email Ad:	509-22-27 / 545-31-01 / 320-8763 320-87-63 8282 BR_GAISANO@mail.landbank.com lbp_gaisano@yahoo.com
<b><u>Guihulngan Branch</u></b>	<i>Guihulngan City Mega Market S. Villegas Street, Poblacion Guihulngan City, Negros Oriental</i>	Tel # (035) Fax # (035) Email Ad:	410-42-41 / 231-32-63 410-42-27 BR_GHULNGAN@mail.landbank.com lbpghulngan@gmail.com
<b><u>Guimaras (Jordan) Branch</u></b>	<i>Provincial Capitol Ground, San Miguel, Jordan Guimaras, Iloilo</i>	Tel #(033) Telefax (033) Local # Email Ad:	322-5143 581-2909 / 581-2105 8285 BR_GUIMARAS@mail.landbank.com linaaman@mail.landbank.com lbpguimaras@yahoo.com



## PEOPLE'S FREEDOM OF INFORMATION MANUAL

### Filing and Processing of Request

<b>Iloilo Branch</b>	Ground Floor LANDBANK Building Iznart corner Solis Streets Iloilo City, Iloilo	Tel #(033)  Fax # (033) Direct Local: Email Ad:	509-85-77 / 337-36-32 / 335-06-75 335-10-05 / 336-15-63 / 336-8416 509-85-77 3183 to 3188, 3195 BR_ILOILO@mail.landbank.com lbp_iloilobr@yahoo.com.ph
<b>LANDBANK Easy Access Facility</b>	Cartagena Street		
<b>Barotac Nuevo</b>	Ilaud Poblacion Barotac Nuevo, Iloilo 5007	Fax Email Ad:	(033) 323-0386 leaf_bnuevo@mail.landbank.com
<b>Janiuay Branch</b>	Don T. Lutero St. Poblacion, Janiuay Iloilo City, Iloilo	Tel #(033) TeleFax # (033) Email Ad:	330-47-83 531-7148 BR_JANIUAY@MAIL.LANDBANK.COM lbpjanuay@yahoo.com
<b>Jaro Branch</b>	Iloilo Cultural & Heritage Compound Cor. Rizal an Washington sts. Jaro, Iloilo City	Tel #(033) Telefax # (033) Email Ad:	508-89-49 / 329-23-40 329-2330 BR_JARO@mail.landbank.com lbpjaro_212@yahoo.com.ph
<b>Kabankalan Branch</b>	Jomabo Bldg. Tan Lorenzo corner Guanzon sts. Barangay 3, Kabankalan City, Negros Occidental	Tel # (034) Tele Fax # (034) Email Ad:	471-23-15 471-2415 BR_KBNKALAN@mail.landbank.com lbpkabankalan@yahoo.com
<b>Kalibo Branch</b>	La Esperanza Building, Osmeña Avenue, Kalibo, Aklan	Tel #(036) Telefax Email Ad:	268-4289 / 262-5245 262-3300 BR_KALIBO@mail.landbank.com landbankkalibobranch@yahoo.com
<b>MANDALAGAN-BACOLOD BRANCH</b>	AVP Building, Lacson St., Brgy. Mandalagan Bacolod City, Negros Occidental	Tel # (034) Telefax Email Ad:	441-3537 441-3539 BR_MANDALAGAN@mail.landbank.com
<b>Passi Branch</b>	AGT Building Simeon Aguilar Street Passi City, Iloilo	Tel # (033) Fax # (033) Email Ad:	536-80-58 / 311-52-00 311-5187 BR_PASSI@mail.landbank.com
<b>Plaza Libertad Branch</b>	Ybernias Building, Zamora St. Iloilo City, Iloilo	Tel # (033) Telefax # (033) Email Ad:	336-02-94 / 338-09-38 / 509-92-20 336-02-94 BR_PLIBRTAD@mail.landbank.com lbpplazalibetad@yahoo.com
<b>Roxas (Capiz) Branch</b>	Acevedo Building, P. Gomez Street Roxas City, Capiz	Tel #(036) TeleFax # (036) Local Email Ad:	630-07-90 / 522-81-99 / 621-20-66 621-33-95 3841 to 3851 BR_ROXASC@mail.landbank.com lbproxascapiz@yahoo.com





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## Filing and Processing of Request

<b>LANDBANK Easy Access Facility</b> <b>Dao, Capiz</b>	Beside Senior Citizen Building Poblacion, Ilawod, Dao, Capiz	Cel # (0918)	928-8059
<b>Sagay Branch</b>	Alfelor Street, National Highway Sagay City, Negros Occidental	Tel # (034) Telefax # (034) Email Ad:	722-02-32 / 488-01-41 488-01-44 BR_SAGAY@mail.landbank.com landbanksagay@yahoo.com
<b>San Carlos (NO) Branch</b>	Ground Floor Heritage Building II FC Ledesma Ave., City Center (Center Mall) San Carlos City, Negros Occidental	Tel # (034) Fax # (034) Email Ad:	312-58-07 / 729-91-29 / 312-5806 729-9129 BR_SNCARLNO@mail.landbank.com lbpsancarlos_negrosocc@yahoo.com
<b>Sara Branch</b>	LANDBANK Bldg., Cecilio Tady Street Sara, Iloilo	Tel # (033) Fax # (033) Email Ad:	392-0255/ 392-0251/ 396-1601 331-1013 BR_SARAI@mail.landbank.com
<b>Silay Branch</b>	Rizal St., Brgy. 2, Silay City, Negros Occidental	Telefax # (034) Email Ad:	432-72-16 BR_SILAY@mail.landbank.com lbp_silayeo@yahoo.com
<b>Sipalay Branch</b>	Sipalay City Hall, Barangay 2 Sipalay, Negros Occidental	Tel # (034) Email Ad:	476-31-68 / 213-33-81 / 213-33-82 BR_SIPALAY@mail.landbank.com lbpsipalay@yahoo.com
<b>Siquijor (Larena) Branch</b>	Larena Multi-Purpose Building, National Highway cor. Magsaysay St. South Poblacion, Larena 6226 Siquijor	Telefax # (035) Email Ad:	377-20-23 BR_SIQUIJOR@mail.landbank.com lbpsiquijor@hotmail.com
<b>UP Miag-ao Branch</b>	UP Visayas Fisheries Library, Museum Bldg., UP Visayas Campus Miag-ao, Iloilo	Tel # (033) Telefax # (033) Email Ad:	315-86-56 / 513-85-99 / 513-70-24 315-86-55 BR_UPMIAGAO@mail.landbank.com lbpmiagao@yahoo.com.ph
<b>Victorias Branch</b>	Rainbow Mall Building, Osmeña Ave. Victorias, Negros Occidental	Tel # (034) Fax # (034) Email Ad:	717-60-88 / 717-63-93 / 399-29-65 399-2966 BR_VCTORIAS@mail.landbank.com landbank_victorias@yahoo.com
<b>East Visayas Branches Group (EVBG)</b>	LANDBANK Bldg., Osmeña Blvd., cor P. del Rosa Cebu City, Cebu	Landline: (032) Fax: Local	416-7966 / 254-7923 (032) 255-4962 3360 BG_EVISAYAS@mail.landbank.com
<b>East Visayas Branches Group (EVBG)</b>			
<b>Allen Branch</b>	Rizal St. Brgy. Kinabranan I, Allen, Northern Samar  (Mother branch: Catarman dati)	Telefax # (055) Globe Email Ad:	501-1394 (0917)-308-2275 (0926)-855-0098 BR_ALLEN@mail.landbank.com lbpalleneo@yahoo.com
<b>Balamban Branch</b>	Barangay Baliwagan Balamban, Cebu	Tel # (032) Email Ad:	465-2232 BR_BALAMBAN@mail.landbank.com lbpbalambaneo@yahoo.com



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<b><u>Banilad Branch</u></b>	<i>Girl Scout of the Phils. Bldg., Cuenco St. Brgy. Banilad, Cebu City, Cebu</i>	Tel # (032) Telefax # (032) Email Ad:	232-2788, 416-2625 233-3029 BR_BANILAD@mail.landbank.com lbpbaniladeo@yahoo.com
<b>Bantayan (Cebu) Branch</b>	<i>Barangay Suba, Bantayan Cebu</i>	Tel # (032) Fax # (032) Email Ad:	460-0078 460-0082 BR_BANTAYAN@mail.landbank.com
<b><u>Baybay Branch</u></b>	<i>Castillo Building, No. 160 A. Bonifacio St., Baybay City, Leyte</i>	Tel # (053) Fax # (053) Email Ad:	563-9218 335-3140 br_baybay@mail.landbank.com lbpbaybay@yahoo.com
<b><u>Rogo Branch</u></b>	<i>P. Demiar Building, P. Rodriguez Street Sto. Rosario, Bogo City, Cebu</i>	Tel # (032) Fax # (032) Email Ad:	434-8124 434-7871 BR_CEBBOGO@mail.landbank.com
<b><u>Borongan Branch</u></b>	<i>Araba Bldg., San Pedro St., Borongan City Eastern Samar</i>	Telefax (055) Email Ad:	560-9173 / 560-0023 / 560-0024 br_borongan@mail.landbank.com lbpborongan@yahoo.com
<b><u>LANDBANK Easy Access Facility Can-Avid, Eastern Samar</u></b>	<i>Municipal Compound, Poblacion Can-Avid, Eastern Samar</i>	Cel # (0917) Fax # (055) E-mail	322-68-20 560-91-73 c/o Borongan Branch LEAF_CANAVID@mail.landbank.com
<b><u>Calbayog Branch</u></b>	<i>MRCR Bldg., Umbria St. cor. Rosales Blvd. Calbayog City, Western Samar</i>	Tel # (055) Telefax (055) Email Ad:	209-11-78 / 209-2695 / 209-2781 533-9765 BR_CALBAYOG@mail.landbank.com lbp calbayog@yahoo.com.ph
<b><u>LANDBANK Easy Access Facility Sta. Margarita, Western Samar</u></b>	<i>Municipal Compound, Maharlika Highway Barangay Cautod, Sta. Margarita Western Samar</i>	Tel # (055) Telefax (055) E-mail Email Ad:	301-1278 301-1278 leaf_stamargarita@mail.landbank.com leaf_stamargarita@yahoo.com.ph
<b><u>Carcar Branch</u></b>	<i>Henry Uy Bldg., Poblacion III, Awayan Carcar, Cebu</i>	Tel # (032) Telefax (032) Email Ad:	487-8681 487-8680 BR_CARCAR@mail.landbank.com lbp carcarcebu@yahoo.com.ph
<b><u>Carigara Branch</u></b>	<i>cor Esperanza St. Real Street, Carigara, Leyte</i>	Tel # (053)  Email Ad:	331-2085 / 530-2722 530-0336 / 530-0337 br_carigara@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Argao, Cebu</u></b>	<i>Poblacion, Argao Cebu</i>	Tel # (032) Email Ad:	485-8156 leaf_argao@mail.landbank.com leafargao.cebuh@yahoo.com
<b><u>Catarman Branch</u></b>	<i>Market site, Barangay Narra, Catarman, Northern Samar</i>	Tel # (055) Telefax # (055) Email Ad:	500-90-07 / 500-91-17 251-8034 BR_CATARMAN@mail.landbank.com lbp catarman@yahoo.com



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## Filing and Processing of Request

<b><u>Catbalogan Branch</u></b>	<i>Nachura Building, Rizal Avenue Catbalogan City, Samar</i>	Tel # (055) Fax # (055) Email Ad:	543-9180 / 543-89-83 251-2150 BR_CATBALOGAN@mail.landbank.com lbpcatbalogan@yahoo.com
<b><u>CEBU BOC Branch</u></b>	<i>CIP Complex, Pier 6, Port of Cebu, Cebu City</i>	Tel # (032) Telefax # (032) Email Ad:	236-74-98 / 232-16-39 232-1639 / 232-15-16 BR_CEBUBOC@mail.landbank.com
<b><u>Cebu-Capitol Branch</u></b>	<i>Ground Floor Leonisa Building  Escario cor. Juana Streets Extension Cebu City, Cebu</i>	Tel #(032)  Telefax # (032) Local Email Ad:	253-1337 / 416-54-48 412-51-28 / 415-3006 412-5127 8107 br_cebucap@mail.landbank.com lbpccebucapitol@yahoo.com
<b><u>Cebu-Osmeña Blvd. Branch</u></b>	<i>LANDBANK Building, Osmeña Blvd. cor. P. del Rosario Street Cebu City, Cebu</i>	Tel #(032)  Fax # (032) Direct Local: Email Ad:	255-0471 / 254-1312 255-0472 / 412-9632 under repair 255-0473 / 256-1774 412-9571 3341 to 3349 BR_CEBOSMEN@mail.landbank.com lbpccebuosmena@yahoo.com
<b><u>Waterfront Hotel Casino FX Booth (Lahug)</u></b>	<i>Contact Persons Waterfront Hotel Casino, Lahug, Cebu City, Cebu</i>	Tel #(032)	232-8380
<b><u>Consolacion Branch</u></b>	<i>G/F Consolacion Government Center Poblacion Oriental, Consolacion, Cebu</i>	Tel # (032) Fax # (032) Email Ad:	272-7254 272-5407 BR_CONSOLACION@mail.landbank.com lbpcconsolacion@gmail.com
<b><u>Dalaguete Branch</u></b>	<i>Poblacion, Dalaguete, Cebu</i>	Tel # (032) Telefax (032) Email Ad:	484-8501 484-8495 BR_DALAGUETE@mail.landbank.com lbpcbudalaguete.eo@gmail.com
<b><u>Danao Branch</u></b>	<i>F. Ralota Street, Poblacion Danao City, Cebu</i>	Tel #(032) Fax (032) Email ad:	343-0139 343-0011 BR_DANA0@mail.landbank.com lbpdanao249@gmail.com
<b><u>Guiuan Branch</u></b>	<i>G/F Addison Pension House, Lugay St., Baranga, Guiuan, Eastern Samar</i>	Tel # (055) Cel #  Email ad:	568-2401 / 568-2399 (0920)-945-5652 (0917)-620-6266 / (0917) -620-5899 br_guiuan@mail.landbank.com
<b><u>Hilongos Branch</u></b>	<i>West Poblacion Hilongos, Leyte</i>	Tel # (053) Email ad:	567-9663 BR_HILONGOS@mail.landbank.com
<b><u>Jagna (Boh0l) Branch</u></b>	<i>Poblacion Jagna, Bohol</i>	Tel # (038) Fax # (038) Email ad:	238-3203 238-3203 BR_JAGNA@mail.landbank.com



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<b><u>Lapu-lapu Branch</u></b>	<i>GSO Building, ML Quezon National Highway, Pajo Lapu-lapu City, Cebu</i>	Tel # (032)  Telefax # (032) Email ad:	340-57-58 / 260-4402 495-37-37 495-38-38 br_lapulapu@mail.landbank.com lbplapulapubr@gmail.com
<b><u>MEPZA Branch</u></b>	<i>GF, PEZA Administration Bldg. Lapu-lapu City, Cebu  Lapu-lapu City, Cebu</i>	Tel # (032) Telefax Email ad:	495-4833 341-0710 BR_MEPZA@mail.landbank.com
<b><u>Waterfront Hotel Casino FX Booth</u></b>	<i>Waterfront Casino Hotel</i>	Tel # (032)	340-6051
<b><u>Maasin Branch</u></b>	<i>UCCP Building, College of Maasin Campus, Kangleon Street Tunga- Tunga, Maasin City, Southern Leyte</i>	Tel # (053)  Telefax Email ad:	381-2034 / 570-9869 570-8092 570-9788 BR_MAA SIN@mail.landbank.com maasin094@yahoo.com.ph
<b><u>Mandaue Branch</u></b>	<i>Dayzon Building, Tipolo Mandaue City, Cebu</i>	Tel # (032) Fax # (032) Local Email ad:	239-7717 / 422-62-44 / 422-62-77 422-3837 8298 BR_MANDAUE@mail.landbank.com lbpcebumandaue@yahoo.com.ph
<b><u>Mandaue City Hall Branch</u></b>	<i>LANDBANK Bldg., Ouano St. Centro Mandaue City, Cebu</i>	Tel # (032) Fax Local Email ad:	422-3039 422-8393 8274 BR_MANDAUEHALL@mail.landbank.com lbpcebumandaueeo@yahoo.com.ph
<b><u>Moalboal (Cebu) Branch</u></b>	<i>Ground Floor, Gaisano Town Center Poblacion East, Moalboal Cebu 6032</i>	Tel # (032) Fax # (032) Email ad:	474-8448 474-8448 BR_MOALBOAL@mail.landbank.com LBPMOALBOAL@gmail.com
<b><u>Naga City (Cebu) Branch</u></b>	<i>Natalio Bacalso Street East Poblacion Naga city, Cebu</i>	Cel #  Telefax # Email ad:	(0933) -321-1899 (0956)-839-2119 (032)-345-0879 BR_NAGACEBU@mail.landbank.com
<b><u>Naval Branch</u></b>	<i>Naval Commercial Bldg., Padre Inocentes Garcia cor. Abad Sts., Brgy. Sto Rosario Naval, Biliran</i>	Telefax # (053) Telefax (053) Email ad:	500-9130 / 500-9263 500-3103 BR_NAVAL@mail.landbank.com lbp_naval@yahoo.com
<b><u>Ormoc Branch</u></b>	<i>PSS Building, Real Street Ormoc City, Leyte</i>	Tel # (053)  Email ad:	255-4516 / 561-83-87 255-3346 / 255-58-45 BR_ORMOC@mail.landbank.com lbpormocbranch@yahoo.com
<b><u>Plaza Independencia Branch</u></b>	<i>LDM Building MJ Cuenco Avenue Cebu City, Cebu</i>	Tel # (032) Fax # (032) Local Email ad:	505-9157 / 412-17-72 / 254-17-88 253-7390 8299 BR_CEBPLAZA@mail.landbank.com lbpcebuplazaind@yahoo.com



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<b><u>San Juan (Southern Leyte) Branch (#381)</u></b>	<i>Rizal Street, Bgry. San Jose San Juan, Southern Leyte</i>	Cel # (0917) Email ad:	878-1248 BR_SANJUANLEYTE@mail.landbank.co
<b><u>Sogod Branch</u></b>	<i>New Bus Terminal Building, Zone III, Sogod, Southern Leyte</i>	Tel # (053) Email Ad:	382-23-18 / 382-30-31 382-23-16 / 382-23-17 BR_SOGOD@mail.landbank.com lbpsogodbranch@yahoo.com
<b><u>Tacloban Branch</u></b>	<i>Brgy 59 B, Real Street Sagkahan District, Tacloban City</i>	Tel # (053) Local s Email Ad:	321-7001 / 321-7076 832-7743 / 321-22-11 3721 - 3727 BR_TACLOBAN@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Tanauan</u></b>	<i>Cor. Real and San Martin Streets, Brgy. Buntay, Tanauan Leyte 6502</i>	Tel # (053) Fax # (053) Cel # (0917) Email Ad:	530-3303 530-3303 779-2130 leaf_tanauan@mail.landbank.com
<b><u>Tacloban Real Branch</u></b>	<i>Ground Floor Esperas Bldg., Real Street Tacloban City, Leyte</i>	(053) Email Ad:	321-58-36 / 325-61-33 / 325-21-64 832-77-39 / 832-77-40 / 321-2221 BR_TACLREAL@mail.landbank.com lbptaclobanreal2017@gmail.com
<b><u>Tagbilaran Branch</u></b>	<i>Bohol Provincial Capitol Complex J.S. Torralba cor. Marapao Sts. Tagbilaran City, Bohol</i>	Tel # (038) Fax # (038) Email Ad:	411-38-31 / 235-31-26 501-71-89 / 501-81-56 501-9039 BR_TGBLARAN@mail.landbank.com lbp_tgb@yahoo.com.ph
<b><u>Tagbilaran City Hall Branch</u></b>	<i>J.A. Clarin Street, Dampas District Tagbilaran City, Bohol</i>	Telefax # (038) Email Ad: Locals	501-01-55 / 501-8763 BR_TAGBCITYHALL@mail.landbank.com 3781-3790
<b><u>Talibon Branch</u></b>	<i>Ground Floor Talibon Public Mega Market Reclamation Area Poblacion Talibon, Bohol 6325</i>	Tel # (038) Fax No. # (038) Email Ad:	515-51-37 / 332-10-71 515-5136 332-1071 lbp_talibon2236@yahoo.com
<b><u>Toledo Branch</u></b>	<i>Gaisano Grand Mall, Sangi, Toledo City, Cebu</i>	Tel # (032) Telefax # (032) Email Ad:	322-7956 322-7962 BR_TOLEDO@mail.landbank.com lbpcebutoledo@yahoo.com



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## Filing and Processing of Request

<b>West Mindanao Branches Group (WMBG)</b>	<i>Ground Floor Boy Scout of the Phils. Green Tower Bldg., Velez &amp; Luna Streets Cagayan de Oro City, Misamis Oriental</i>	Tel # (088) e-mail: Fax # (088) LOCAL	880-1765; 880-1766 BG_WMINDANAO@mail.landbank.com 880-1764 3256-3260
<b>West Mindanao Branches Group (WMBG)</b>			
<b>Aglayan (Bukidnon) Branch</b>	<i>Purok 3A, Barangay Aglayan Malaybalay City, Bukidnon</i>	Tele # (088) Email Ad:	813-1949 BR_AGLAYAN@mail.landbank.com lbpaglayanbranch@gmail.com
<b>Aurora (Zamboanga del Sur) Branch # 389</b>	<i>Juan Luna cor. Manuel Roxas Streets, Poblacion, Aurora, Zamboanga Del Sur</i>	Tele # (062) Email Ad:	331-2538 / 945-1698 BR_AURORAZDELSUR@mail.landbank.com
<b>Basilan Branch</b>	<i>LANDBANK Building, J.S. Alano corner I. Magno Streets, Isabela City, Basilan</i>	Cell Number Email Ad:	0947-892-8274 BR_BASILAN@mail.landbank.com landbankbasilan@gmail.com
<b>Bongao Branch</b>	<i>Tolentino Go Building, Bagay Street Bongao, Tawi-Tawi</i>	Telefax # (068) Email Ad:	268-1015; 268-1148 BR_BONGAO@mail.landbank.com landbankbongao@gmail.com
<b>Buug Branch</b>	<i>National Highway, Poblacion Buug, Zamboanga Sibugay</i>	Tel # (062) Telefax (062) Email Ad:	344-8111 344-8160 BR_BUUG@mail.landbank.com lbpbuugbr@gmail.com
<b>Cagayan de Oro Limketkai Branch</b>	<i>G/F Shopwise Building, Limketkai Center Lapasan, Cagayan de Oro City</i>	TeleFax # (088) Email Ad:	856-9526 BR_CDOLIMKETKAI@mail.landbank.com lbpppaeo@gmail.com
<b>Calamba (Mis. Occ.) Branch # 385</b>	<i>Municipal Compound Matunog Street Southwestern Poblacion, Calamba, Misamis Occidental</i>	Cel # (0917) Tel # (088) Email Ad:	706-3079 564-0014 BR_CALAMBAMISAMIS@mail.landbank.com lbpccalambamisocbranch@gmail.com
<b>Camiguin Branch</b>	<i>Placido Reyes St. Mambajao, Camiguin</i>	Tel # (088) Fax # (088) Email Ad:	387-1090; 387-1092 387-0580 BR_CAMIGUIN@mail.landbank.com landbankcamiguinbranch@gmail.com
<b>Capistrano Branch</b>	<i>Skyhi Twin Cinema Complex Capistrano cor. Pacana Streets Cagayan de Oro City, Misamis Oriental</i>	Tel # (088) Telefax # (088) Email Ad:	856-6935 856-3398 BR_CAPSTRNO@mail.landbank.com lbpccapistranobr@gmail.com
<b>Carmen Cagayan de Oro Branch</b>	<i>SSS Bldg. Carmen - Patag Road Carmen, Cagayan de Oro City Misamis Oriental</i>	Tel # (088) Fax # (088) Email Ad:	858-57-97 / 880-98-56 / 880-98-34 (088) 858-5797 BR_CARMENCDO@mail.landbank.com lbpsscarmeneo@gmail.com



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<b>Dapitan Branch</b>	<i>Gloria de Dapitan, Sunset Boulevard, Dawo, Dapitan City, Zamboanga Del Norte</i>	Tel # (065) Telefax # (065) Email Ad:	213-6876 213-6877 BR_DAPITAN@mail.landbank.com landbankdapitan@gmail.com
<b>Dipolog Branch</b>	<i>Ground Floor FSA Building, ABC Compound Quezon Ave. Dipolog City, Zamboanga del Norte</i>	Tel # (065) Telefax # (065)  Direct local: Email Ad:	212-22-77 / 212-94-25 / 212-72-37 212-7238 212-3284 3271 to 3280 BR_DIPOLOG@mail.landbank.com
<b>LANDBANK EASY Access Facility Pres. Manuel A. Roxas</b>	<i>Lower Irasan, Pres. Manuel A. Roxas Zamboanga del Norte 7102</i>	Cel # (0922) Fax # (065) Email Ad:	843-8993 212-3284 leaf_mroxas@mail.landbank.com
<b>Don Carlos Branch</b>	<i>LANDBANK Bldg., Sayre Highway Poblacion Sur Don Carlos, Bukidnon</i>	(0918) (0917) Email Ad:	807-3337 833-3728 BR_DONCARLS@mail.landbank.com 8slbpdoncarlos@gmail.com
<b>LANDBANK EASY Access Facility Kibawe, Bukidnon</b>	<i>Municipal Compound, Garcia Street Barangay West Kibawe Kibawe, Bukidnon</i>	Cel # (0917) c/o Don Carlos Email Ad:	702-8892 (0917)-833-3728 / (0939)-924-8380 leaf_kibawe@mail.landbank.com
<b>El Salvador City Branch #397</b>	<i>El Salvador City Sports Complex Barangay Poblacion, El Salvador City Misamis Oriental</i>	Tel. # (088) Email Ad:  Alternate	882-0508 BR_SALVADOR@mail.landbank.com  lbp.elsalvadorbranch@gmail.com
<b>Gingoog Branch</b>	<i>Moreno Building, National Highway Gingoog City, Misamis Oriental</i>	Tel # (088) Telefax Email Ad:	861-0207 (088) 861-0461 BR_GINGOOG@mail.landbank.com landbankgingoog@gmail.com
<b>LANDBANK EASY Access Facility Magsaysay, Misamis Oriental</b>	<i>National Highway, Kibungsod Magsaysay, Misamis Oriental</i>	Cel # (0906) Email Ad:	574-2169 leaf_magsaysay@mail.landbank.com
<b>LANDBANK EASY Access Facility Sugbongcogon, Misamis Oriental (#38)</b>	<i>M.H. del Pilar Street, Poblacion Sugbongcogon, Misamis Oriental</i>	Cel # (0927) Fax # (088) Email Ad:	334 - 43-91 861-0461 leaf_sugbongcogon@mail.landbank.com
<b>Iligan Branch</b>	<i>cor. Quezon Ave. Ext., Pala-o Iligan City, Lanao del Norte</i>	Tel # (063) Telefax # (063)  Email Ad:	221-30-69 / 221-50-29 221-57-16 225-37-67 BR_ILIGAN@mail.landbank.com lbpiliganbranch@gmail.com
<b>Ipil Branch</b>	<i>Ground Flr. Fortune Hotel Building Poblacion, Ipil, Zamboanga Sibugay</i>	Tele fax # (062) Email Ad:	333-5689 BR_IPIL@MAIL.LANDBANK.COM ipilbranch.official2@gmail.com



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Jolo Branch</u></b>	<i>Travisi Street Jolo, Sulu</i>	Tel # (085) Cel # (0977) Cel # (0927) Cel # (0915) Email Ad:	341-8911 845-7987 958-6803 249-4105 BR_JOLO@mail.landbank.com landbankjolo@gmail.com
<b><u>Kapatagan (Lanao Del Norte) Branch # 39;</u></b>	<i>National Highway Poblacion, Kapatagan, Lanao del Norte</i>	Tel # (063) Local Email Ad:	382-8115 / 382-8116 8293 BR_KAPATAGAN@mail.landbank.com
<b><u>KCC Mall de Zamboanga Branch</u></b>	<i>KCC Mall, Gov. Camins Avenue Zamboanga City, Zamboanga del Sur</i>	Tel # (062) Telefax (062) Contact # Email Ad:	955-1558 990-2971 0936-905-8190 BR_ZAMBCENT@mail.landbank.com
<b><u>Liloy Branch (#360)</u></b>	<i>National Highway, Barangay Baybay, Liloy, Zamboanga del Norte</i>	Contact # Email Ad:	(0977) - 822-71-99 BR_LILOY@mail.landbank.com lbpilloy@gmail.com
<b><u>Maigo (Lanao del Norte) Branch (#403)</u></b>	<i>Purok 2, Poblacion, Maigo Lanao del Norte</i>	Tel # (063) Email Ad:	227-4351 BR_MAIGO@mail.landbank.com
<b><u>Malaybalay Highway Branch</u></b>	<i>LANDBANK Building, Fortich Street, Brgy. 2, Malaybalay City</i>	Tel # (088) Fax # (088) Telefax # (088) Direct Local: Email Ad:	813-5011 / 813-23-30 813-4502 813-1361 3211 to 3220, 3239 BR_MBALAYHW@mail.landbank.com lbpmbly@gmail.com
<b><u>Manolo Fortich Branch</u></b>	<i>Sayre National Highway, Barangay Tankulan Poblacion, Manolo Fortich Bukidnon 8703</i>	Contact # Email Ad:	(0917)-715-2055 (0917)-425-4559 (0999)-354-0605 BR_MANOLOFORTICH@mail.landbank.com
<b><u>Maramag Branch</u></b>	<i>LANDBANK Building, South Poblacion Maramag, Bukidnon</i>	Tel # (088) Cel # (0977) Cel # (0917) Email Ad:	828-0633 831-54-25 508-1448 BR_MARAMAG@mail.landbank.com landbankmaramagbr@gmail.com
<b><u>Marawi Branch</u></b>	<i>Sultanate Building, New Capitol Complex Extensik Barangay Buadi Sacayo Marawi City, Lanao del Sur</i>	Cel # (0918) Cel # (0917) Email Ad:	910-3326 310-5400 BR_MARAWI@mail.landbank.com lbpmarawi@gmail.com
<b><u>Molave Branch</u></b>	<i>Golez Compound, Mabini Street, Molave, Zamboanga del Sur</i>	Tel # (062) Fax # (062) Email Ad:	225-16-06 / 225-16-08 / 925-05-14 225-1607 BR_MOLAVE@mail.landbank.com lbpmolave284@gmail.com





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<b><u>Oroquieta Branch</u></b>	<i>Dajao Building, Rizal Street, Poblacion I, Oroquieta City, Misamis Occidental</i>	Tel # (088) fax # (088) Email Ad:	531-12-92 / 531-00-07 531-1095 BR_ORQUIETA@mail.landbank.com landbankoroquieta@gmail.com
<b><u>Ozamiz Branch</u></b>	<i>Don Anselmo Bernad Avenue, Ozamiz City, Misamis Occidental</i>	Tel # (088) Telefax Fax Local Email Ad:	521-3721 / 564-24-99 521-1372 COU 521-3720 8292 BR_OZAMIS@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Sinacaban</u></b>	<i>Poblacion, Sinacaban Misamis Occidental 7203</i>	Tel # (088) Email Ad:	521-37-20 leaf_sinacaban@mail.landbank.com
<b><u>Pagadian Branch</u></b>	<i>LANDBANK Building, Gov. Vicente M. Cerilles Street, Santiago District, Pagadian City</i>	Tel # (062)  Fax # (062) Locals Email Ad:	214-1591 / 925-1430 / 215-2344 214-1536 / 214-14-05 215-2344 / 214-2265 / 925-1430 3871-3882 BR_PAGADIAN@mail.landbank.com lbppagadianbranch@gmail.com
<b><u>Guipos</u></b>	<i>National Highway Poblacion, Guipos Zamboanga del Sur 7042</i>	Cel # Email Ad:	(0917)-555-1396 Lbp_guiposleaf@yahoo.com
<b><u>Puerto (CDO) Branch</u></b>	<i>Sayre National Highway Puerto, Cagayan de Oro City, Misamis Oriental</i>	Telefax # (088)  Email Ad:	855-1947 855-8858 BR_PERTOCCDO@mail.landbank.com lbppuerto@gmail.com
<b><u>Quezon (Bukidnon) Branch</u></b>	<i>Municipal Engineering Building LGUCompound, Barangay Libertad Quezon, Bukidnon</i>	Tel # (088) Cel # Email Ad:	822-0203 (0939)-923-5806 BR_QUEZONBUKIDNON@mail.landbank.com
<b><u>Sindangan Branch</u></b>	<i>Sindangan Public Market Phase VI, Rizal Avenue, Poblacion Sindangan, Zamboanga del Norte</i>	Tel # (065) TeleFax # (065) Email Ad:	224-2236 / 224-20-11 / 224-2332 224-2334 BR_SINDNGAN@mail.landbank.com lbpsindanganbranch@gmail.com
<b><u>Tubod Branch</u></b>	<i>LANDBANK Building, Quezon Avenue Poblacion Tubod, Lanao del Norte</i>	Tel # (063) Fax # (063) Email Ad:	341-5254 / 341-52-39 / 341-5317 341-5212 BR_TUBOD@mail.landbank.com landbanktubod@gmail.com
<b><u>Valencia Branch</u></b>	<i>Tamay Lang Bldg. JK Laviña Avenue cor. M. L. Quezon St. Poblacion, Valencia City, Bukidnon</i>	Tel # (088) Fax # (088) Email Ad:	222-2248 / 828-23-12 / 828-24-66 828-1310 BR_VALENCIA@mail.landbank.com valencianbank@gmail.com



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<b><u>Velez Branch</u></b>	<i>Ground Flr. Boy Scout of the Phils. Green Tower Building, Velez and Luna Streets, Cagayan de Oro City, Misamis Oriental</i>	Tel # (08822) Tel # (088) Telefax # (088) Fax # (088) Direct Local: Email Ad:	723-549 856-3199 856-3198 856-8419 3241 to 3248 BR_VELEZ@mail.landbank.com LBPVELEZ@gmail.com
<b><u>Wao Branch</u></b>	<i>LANDBANK Building, Wao, Lanao del Sur</i>	Cel #  Email Ad:	(0917)-713-0756 (0998)-574-1970 (0998)-568-2320 BR_WAO@mail.landbank.com landbankwaobr@gmail.com
<b><u>WMSU Branch</u></b>	<i>Western Mindanao State Univ. Campus, San Jose Road, Baliwasan Zamboanga City, Zamboanga del Sur</i>	Telefax # (062) Email Ad:	992-2483 BR_WMSU@mail.landbank.com landbpwmsueo@gmail.com
<b><u>Zamboanga Main Branch</u></b>	<i>Ground Floor LANDBANK Building F. Marcos cor. Valderosa Sts., Pettit Barracks, Zamboanga City, Zamboanga del Sur</i>	Tel # (062) Telefax # (062) Direct locals: Email Ad:	992-7798 / 991-21-73 991-0621 3301 to 3310 BR_ZAMBMAIN@mail.landbank.com zambomain@gmail.com
<b><u>East Mindanao Branches Group (EMBG)</u></b>	<i>2nd Floor RDL Building, F.Torres St. Davao City</i>	Tel # (082) Fax	221-7926 (082) 222-1375
<b>East Mindanao Branches Group (EMBG)</b>			
<b><u>Alabel Branch</u></b>	<i>LBP Building Provincial Government Compound, Poblacion, Alabel, Sarangani Province</i>	Tel # (083) Telefax Local Email Ad:	508-0116 508-2026 8113 BR_ALABEL@mail.landbank.com landbank.alabel@gmail.com
<b><u>Bajada Branch</u></b>	<i>MSD Yap Building J. P. Laurel Avenue, Bajada, Davao City, Davao del Sur</i>	Tel # (082)  Telefax # (082) Email Ad:	222-8546 300-9203 222-8544 BR_BAJADA@mail.landbank.com
<b><u>Bansalan Branch</u></b>	<i>Viacrusis Bldg., J. P. Laurel, Viacrusis Street Poblacion Dos, Bansalan, Davao del Sur</i>	Tel # (082) TeleFax # (082) Local Email Ad:	553-9221 553-9220 8286 BR_BANSALAN@mail.landbank.com
<b><u>LANDBANK Easy Access Facility (LEAF) Matanao</u></b>	<i>Municipal Compound Matanao, Davao del Sur</i>	Cel # Tel # (082) Email Ad:	(0917) - 103-7235 284-8355 matanaoleaf@yahoo.com
<b><u>Bayugan Branch</u></b>	<i>Dy Building Brgy. Taglatawan, National Highway Bayugan City, Agusan del Sur</i>	Tel # (085) Email Ad:	343-60-89 BR_BAYUGAN@mail.landbank.com lbpbayugan@gmail.com



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## Filing and Processing of Request

<b><u>Bislig Branch</u></b>	<i>LANDBANK Building F. Clar Street, Mangagoy Bislig, Surigao del Sur</i>	Tel # (086) Telefax (086) Email Ad:	853-4427 / 853-7545 853-3038 BR_BISLIG@mail.landbank.com lbpbislig@gmail.com
<b><u>Buluan Branch</u></b>	<i>Poblacion, National Highway Buluan, Maguindanao</i>	Tel # (064) Email Ad:	543-0086 / 543-0796 BR_BULUAN@mail.landbank.com lbpbuluan@gmail.com
<b><u>Butuan Branch</u></b>	<i>Onghoc Building, Montilla Blvd. cor. P. Burgoz St. Butuan City, Agusan del Norte</i>	Tel # (085) Tel Fax # (085) Email Ad:	342-3476 / 818-6159 341-5944 225-3923 BR_BUTUAN@mail.landbank.com lbpbutuan@gmail.com
<b><u>Cabadbaran Branch</u></b>	<i>Chang Building Atega cor. Asis Streets Cabadbaran, Agusan del Norte</i>	Tel # (085) Fax (085) Email Ad:	343-03-77 343-0377 BR_CABDBRAN@mail.landbank.com lbp.cabadbaran@gmail.com
<b><u>Calumpang (GSC) Branch</u></b>	<i>MMFJ3 Bldg., Purok San Miguel Brgy. Calumpang, General Santos City 9500</i>	Tel # (083) Telefax (083) Email Ad:	887-1002 302-7514 BR_CALUMPANG@MAIL.LANDBANK.C lbpsccalumpangeo@gmail.com
<b><u>Claver Branch #388</u></b>	<i>National Highway, Barangay Ladgaron Claver, Surigao Del Norte</i>	SMART GLOBE Email Ad:	(0939)-918-2916 (0956)-657-4924 BR_CLAVER@mail.landbank.com
<b><u>Cotabato Branch</u></b>	<i>Ground Flr. Cotabato Yu Ekey Mktg. Inc. (CYMCI) Bldg., Don Rufino Alonso Street Cotabato City</i>	Tel # (064) Fax Email Ad:	421-4905 / 421-1707 421-4907 BR_COTABATO@mail.landbank.com lbpkotabato@gmail.com
<b><u>Cotabato City Hall Branch</u></b>	<i>Cotabato City People's Palace RH 10, Datu Udtong Matalam Avenue Malagapas, Cotabato City</i>	Tel # (064) Fax # (064) Email Ad:	552-0264 552-0264 BR_COTABATOHALL@mail.landbank.cc lbpccoteo@gmail.com
<b><u>Davao (Recto) Branch</u></b>	<i>Units 201-209, Ground Floor ORODERM City C.M. Recto Avenue Davao City, Davao del Sur</i>	Tel # (082) Telefax # (082) COU Fax (082) Local Email Ad:	226-3890 (EA), 226-8869 (BH) 227-9901 (BOO), 300-3331 (BSO) 227-8465 (NAC) 227-9902 305-0193 8275 BR_DAVAOR@mail.landbank.com lbprecto@gmail.com
<b><u>Casino Filipino (Grand Regal) Hotel FX Box</u></b>	<i>Grand Regal Hotel Lanang Davao City, Davao del Sur</i>	Tel # (082)	235-8112



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## Filing and Processing of Request

<b><u>Dinagat Branch</u></b>	<i>R.R. Buray Ave. cor H.Tovar St. Poblacion San Jose, Dinagat Islands</i>	Cel #  Email Ad:	(0920) 611-8128 (0905) 318-9486 BR_DINAGAT@mail.landbank.com lbpdinagatislands@gmail.com
<b><u>Digos Branch</u></b>	<i>LANDBANK Building Rizal Avenue corner Estrada Street Digos, Davao del Sur</i>	Tel # (082) Autofax (082) Telefax (082) Email Ad:	553-2480 / 272-1995 272-1995 553-2480 BR_DIGOS@mail.landbank.com lbpdigos1990@gmail.com
<b><u>LANDBANK Easy Access Facility (LEAF) Sulop, Davao del Sur</u></b>	<i>Ground Floor, Municipal Hall Bldg. Sulop, Davao del Sur</i>	(082) Fax Email Ad:	553-2480 / 272-2340 553-2661 leaf_sulop@mail.landbank.com
<b><u>DOLE Phils. Branch</u></b>	<i>DOLE Philippines Compound, Barangay Canner Polomolok, South Cotabato</i>	Tel # (083) Fax Email Ad:	500-3077 500-3077 BR_DOLEPHILS@mail.landbank.com
<b><u>Gen. Santos (Gaisano) Branch</u></b>	<i>Gaisano Mall, J. Catolico Sr. Avenue Barangay Lagao, General Santos City</i>	Tel # (083) Telefax (083) Email Ad:	553-9008 553-9007 BR_GNSNGAISANO@mail.landbank.com gensangaisano@gmail.com
<b><u>Gen. Santos (Highway) Branch</u></b>	<i>Ground Floor Vensu Bldg., National Highway Gen. Santos City, South Cotabato</i>	Tel # (083) Telefax (083) Direct Locals: Email Ad:	887-4896 / 552-6075 / 302-6490 552-6075 / 302-6490 3391 to 3398, 3400 BR_GNSNHWAY@mail.landbank.com lbpgensanhiway@gmail.com
<b><u>Gen. Santos (Pioneer) Branch</u></b>	<i>Ground Floor Philamlife Bldg., Pioneer Ave. Gen. Santos City</i>	Tel # (083) Telefax #(083) Auto Fax (083) Local Email Ad:	552-3592 / 301-7980 / 552-8903 554-7225 552-2293 8105 br_pioneer@mail.landbank.com
<b><u>Isulan Branch</u></b>	<i>LANDBANK Building, Gen. Siongco St. corner National Highway Isulan, Sultan Kudarat</i>	Tel # (064) Telefax (064) Local Email Ad:	(064) 201-5115/201-3220 471-0278 8114 BR_ISULAN@mail.landbank.com branch.isulan@gmail.com
<b><u>LANDBANK Easy Access Facility (LEAF) Esperanza, Sultan Kudarat</u></b>	<i>Municipal Compound, Poblacion Esperanza, Sultan Kudarat</i>	Tel # (064) Fax # (064) Email Ad:	202-6561 201-3723 leaf_esperanza@mail.landbank.com
<b><u>Kabacan Branch</u></b>	<i>LANDBANK Bldg., Municipal Hall Compound Kabacan, North Cotabato</i>	Tel # (064)  TeleFax (064) Email Ad:	572-3087 (Manager) 572-2468 572-2467 BR_KABACAN@mail.landbank.com



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## Filing and Processing of Request

<b><u>Kidapawan Branch</u></b>	<i>LANDBANK Building, Quezon Blvd. Cor. Alim st. Kidapawan City, North Cotabato</i>	Tel/Fax # (064) Local Email Ad:	577-1685 / 577-4778 / 577-3531 3811-3821 BR_KDAPAWAN@mail.landbank.com lbpkidapawanbranch@gmail.com
<b><u>Kidapawan Amas Branch</u></b>	<i>Cotabato Provincial Gymnasium Provincial Capitol Compound, Amas, Kidapawan City, North Cotabato</i>	Tel # (064) Tele Fax (064) Local Email Ad:	572-3035 572-3074 8287 BR_KDAPAWANAMAS@mail.landbank.com
<b><u>Koronadal Branch</u></b>	<i>Ground Floor LANDBANK Building, Melchora Aquino st. cor Jose Abad Santos Sts. Zone III, Koronadal City, South Cotabato</i>	Tel # (083) Tele Fax (083) Direct locals: Email Ad:	520-2130 / 228-2617 520-2218 3121 to 3130, 3149 BR_ROXASK@mail.landbank.com landbankkoronadal@gmail.com
<b><u>Koronadal Highway Branch ( # 374 )</u></b>	<i>G/F Gaisano Grand Mall of Koronadal National Highway, Gensan Drive Koronadal City, South Cotabato</i>	Tele (083) Fax # (083) Local Email Ad:	228-6403 228-6632 8110 BR_KORONADAL@mail.landbank.com lbpkoreo@gmail.com
<b><u>Lebak Branch</u></b>	<i>Lebak Poblacion Multi-purpose Coop. Rizal Avenue, Poblacion Lebak, Sultan Kudarat</i>	Tel # (064) Fax # (064) Email Ad:	205-3292 205-3024 BR_LEBAK@mail.landbank.com landbanklebak@gmail.com
<b><u>Malita Branch</u></b>	<i>Malita Public Market Malita, Davao del Sur</i>	Tel no. (082) Email Ad:	286-8206 BR_MALITA@mail.landbank.com lbpmalita@gmail.com
<b><u>Mati Branch</u></b>	<i>Andrada Building Rizal Street Mati, Davao Oriental</i>	Tel # (087) Tele fax (087) Email Ad:	388-3509 811-5393 / 811-0121 BR_MATI@mail.landbank.com lbpmatibr@gmail.com
<b><u>Matina Branch</u></b>	<i>GSIS Compound, Matina Davao City, Davao del Sur</i>	Tel # (082) Telefax (082) Email Ad:	297-3063; 298-1880 297-3062 BR_MATINA@mail.landbank.com lbpmatina2012@gmail.com
<b><u>Midsayap Branch</u></b>	<i>Sol Haus Building, Quezon Ave. Midsayap, North Cotabato</i>	Tel # (064) Fax Email Ad:	521-4223, 229-8318 229-8756 BR_MIDSAYAP@mail.landbank.com lbpidsayap@gmail.com
<b><u>Nabunturan Branch</u></b>	<i>Ceniza Bldg. M. Fuentes Ave., Poblacion Nabunturan, Compostela Valley</i>	Telefax # (084) Local Email Ad:	817-0015/ 817-0072 8276 BR_NBNTURAN@mail.landbank.com lbpnab@gmail.com



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## Filing and Processing of Request

<b>LANDBANK EASY Access Facility (LEAF)</b>	<i>Española Street Public Market</i>	Cel # (0930)	801-4629
<b>Monkayo</b>	<i>Poblacion, Monkayo. Compostela Valley 8805</i>	Cel # (0917) Email Ad:	575-1398 leaf_monkayo@mail.landbank.com
<b>Panabo Branch</b>	<i>LANDBANK Bldg., National Highway Panabo City, 8105 Davao del Norte</i>	Tel # (084) Telefax (084) Email Ad:	822-1475 822-1475 / 628-8703 BR_PANABO@mail.landbank.com landbankpanabo@gmail.com
<b>Parang Branch</b>	<i>Municipal Hall Bldg., Mabolo St. Pob. 1 Parang, Maguindanao</i>	Tel # (064) Fax (064) Email Ad:	425-0035 / 425-0036 425-0035 BR_PARANG@mail.landbank.com lbpparangbr@gmail.com
<b>Polomolok Branch</b>	<i>LANDBANK Building French cor. Miranda Streets, Brgy. Poblacion, Polomolok, South Cotabato 9504</i>	Tel # (083) Fax Email Ad:	225-2169 / 500-9011 500-9012 BR_POLMOLOK@mail.landbank.com lbppolomolok.076@gmail.com
<b>Rosary Heights Branch</b>	<i>Estosan Garden Hotel Gov. Gutierrez Avenue Cotabato City</i>	Tel # (064) Fax (064) Email Ad:	421-6262 / 421-6261 421-1380 BR_ROSARYHT@mail.landbank.com lbprosaryheights@gmail.com
<b>Samal Island Branch</b>	<i>Zone 4, Brgy. Villarica, Babak Dist., Island Garden City of Samal Davao del Norte 8118</i>	Cel # Email Ad:	(0917)-178-4091 (0917)-178-3965 BR_SAMAL@mail.landbank.com lbpsamalbr@gmail.com
<b>San Francisco Branch</b>	<i>San Francisco Public Market Mall Center Island Street San Francisco, Agusan del Sur</i>	Tel # (085) Tele Fax (085) Email Ad:	839-0333 / 343-9376 / 343-8473 343-9376 BR_SANFRANS@mail.landbank.com lbpsanfran@gmail.com
<b>San Pedro (Davao) Branch</b>	<i>Velez Building, San Pedro Street Davao City, Davao del Sur</i>	Tel # (082) Fax (082) Email Ad:	221-8040 / 222-1109 / 228-6866 222-1109 BR_SNPEDROD@mail.landbank.com lbpsanpedrodavao@gmail.com
<b>Surallah Branch</b>	<i>Elan Building II, National Highway Surallah, South Cotabato</i>	Tel # (083) Fax (083) Local Email Ad:	238-35-11 / 238-34-86 / 238-34-08 238-3232 8102 BR_SURALLAH@mail.landbank.com lbpsurallah@gmail.com
<b>Surigao Branch</b>	<i>Surigao City Hall Compound, Borromeo Street Surigao City, Surigao del Norte</i>	Tel # (086) Telefax # (086) Email Ad:	826-88-06 826-8600 , 231-7192 231-7191 BR_SURIGAO@mail.landbank.com lbpsurigao@gmail.com



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**Filing and Processing of Request**

<u><b>Tacurong Branch</b></u>	LANDBANK Building, Alunan Highway Tacurong, Sultan Kudarat	Telefax # (064) Fax # (064) Email Ad:	477-00-98 / 200-41-13 200-3257 BR_TACURONG@mail.landbank.com lbptacurong101@gmail.com
<u><b>Tagum Branch</b></u>	CMS Building, National Highway  Tagum, Davao del Norte	Tel # (084)  Fax Locals Email Ad:	655-6735 / 655-6919 655-6734 / 655-70-63 655-7059 6751-3762 BR_TAGUM@mail.landbank.com lbptagumbr@gmail.com
<u><b>Tagum Capitol Branch (#354)</b></u>	Capitol Site, Mankilam, Tagum City Davao del Norte	Tel # (084) Local Fax (084) Email Ad:	655-50-11 8117 655-11-66 BR_TAGUMCAP@mail.landbank.com lbptagumeo@gmail.com
<u><b>LANDBANK Easy Access Facility (LEAF)</b></u>	Municipal Hall Bldg., Feeder Road #3	Tel # (084)	829-1236
<u><b>Sto. Tomas, Davao del Norte (#11)</b></u>	Tibal-og, Sto. Tomas, Davao del Norte	Email Ad:	leaf_stomas@mail.landbank.com
<u><b>Tandag Branch</b></u>	Bautista Building, Donasco Street, Tandag, Surigao del Sur	Tel #(086) Telefax (086) Auto Fax Local Email Ad:	211-3072 / 211-3098 / 211-3486 211-3072 211-3098 8291 BR_TANDAG@mail.landbank.com lbpmbg.tandag@gmail.com
<u><b>Toril Branch</b></u>	Upper Ground Floor - 15 Gaisano Mall of Toril National Highway cor. Lim St., Toril Davao City	Tel # (082) Tele Fax (082) Local Email Ad:	295-2078 295-2077 8277 BR_TORIL@mail.landbank.com lbptoril@gmail.com
<u><b>Tupi (South Cotabato) Branch</b></u>	Municipal Hall Compound, Brgy. Poblacion Tupi, South Cotabato	Cel # Tel # (083) Email Ad:	0917-326-6986 553-5355 BR_TUPI@mail.landbank.com



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## Filing and Processing of Request

<b>LENDING GROUP/ LENDING CENTERS/SATELLITE OFFICE</b>	<b>DESIGNATION OFFICE ADDRESSES</b>	<b>TELEPHONE NOS/CISCO LOCAL/FAX NOS/E-MAIL ADDRESS</b>
<b>Northern and Central Luzon Lending Group</b>	27th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: 8551-2200 8522-0000 local 7352; 7161 Locals: 7352; 7161; 4017 Direct Lines : 8405-7352; 405-7161
<b>Northern and Central Luzon Lending Group</b>		
<b>La Union LC (LUNLC)</b>	2nd Floor LANDBANK Building, Quezon Ave., San Fernando City, La Union Mother Branch: San Fernando (LU) Br.	Tel Nos. (072) 607-2576 Direct Local: 3011 to 3020 Telefax # (072) 607-2584 eMail: <a href="mailto:LC_LAUNION@mail.landbank.com">LC_LAUNION@mail.landbank.com</a> <a href="mailto:lulic_req1@yahoo.com">lulic_req1@yahoo.com</a>
<b>Ilocos Sur LC (ILSLC)</b>	2nd Floor Plaza Maestro Complex, Florentino St., Vigan City, Ilocos Sur Mother Branch: Vigan Br.	Tel Nos. (077)722-2621 (077) 604-0455 eMail: <a href="mailto:LC_ILCOSSUR@mail.landbank.com">LC_ILCOSSUR@mail.landbank.com</a> <a href="mailto:ilcocssuric@gmail.com">ilcocssuric@gmail.com</a>
<b>Pangasinan LC (PANLC)</b>	2nd floor, LANDBANK Bldg., AB Fernandez Avenue, Dagupan City, Pangasinan Mother Branch: Dagupan Br.	Tel Nos. (075) 656 2013 951-1390 / 952-6706 Telefax (075) 656 2019 eMail: <a href="mailto:LC_PANGA@mail.landbank.com">LC_PANGA@mail.landbank.com</a> <a href="mailto:plcreg1@yahoo.com">plcreg1@yahoo.com</a> <a href="mailto:lpnpangasinanlc@gmail.com">lpnpangasinanlc@gmail.com</a>
<b>Cordillera Administrative Region LC (CARLC)</b>	2nd floor Omengan Building, Bulanao, Tabuk City, Kalinga Mother Branch: Tabuk Br.	Tel Nos. 0917 115 1368 0918 947 3742 eMail: <a href="mailto:LC_CAR@mail.landbank.com">LC_CAR@mail.landbank.com</a> <a href="mailto:carlendingcenter@yahoo.com">carlendingcenter@yahoo.com</a>
<b>Cagayan LC (CAGLC)</b>	LANDBANK Bldg., Bagay Road, Brgy. San Gabriel, Tuguegarao City, Cagayan Mother Branch: Tuguegarao Br.	Tel Nos. (078) 846-4534 (078) 846-2910 09178319334 Direct Local 3101 to 3110 eMail: <a href="mailto:LC_CAGAYAN@mail.landbank.com">LC_CAGAYAN@mail.landbank.com</a> <a href="mailto:cagayan_lc@yahoo.com.ph">cagayan_lc@yahoo.com.ph</a>
<b>Isabela LC (ISALC)</b>	LANDBANK Bldg., Bagay Road, Brgy. San Gabriel, Tuguegarao City, Cagayan Mother Branch: Cauayan Br.	Tel Nos. (078) 652 0281 Telefax eMail: <a href="mailto:LC_ISABELA@mail.landbank.com">LC_ISABELA@mail.landbank.com</a> <a href="mailto:lpisabelalc@yahoo.com">lpisabelalc@yahoo.com</a>
<b>Quirino LC (QUILC)</b>	LANDBANK Bldg., Bagay Road, Brgy. San Gabriel, Tuguegarao City, Cagayan Mother Branch: Cauayan Br.	Tel Nos. (078) 652 0281 eMail: <a href="mailto:lpquirinolc@gmail.com">lpquirinolc@gmail.com</a>
<b>Nueva Vizcaya LC (NUVLC)</b>	2nd Flr. Galima BLDG Poblacion South, Solano, Nueva Vizcaya Mother Branch: Solano Br.	Tel Nos. (078)-392-0581; 0998-973-7973 eMail: <a href="mailto:LC_NVIZCAYA@mail.landbank.com">LC_NVIZCAYA@mail.landbank.com</a> <a href="mailto:nuevavizcavalc@yahoo.com.ph">nuevavizcavalc@yahoo.com.ph</a>
<b>Nueva Ecija LC (NUELC)</b>	LANDBANK Bldg., cor. Gabaldon & Gen. Tinio Sts., Cabanatuan City, Nueva Ecija Mother Branch: Cabanatuan Nueva Ecija Br.	Tel Nos. (044) 600-1835 (Sec); (044) 940-1718 (LAU) eMail: <a href="mailto:LC_NECIJA@mail.landbank.com">LC_NECIJA@mail.landbank.com</a> <a href="mailto:lpnecjlc@yahoo.com.ph">lpnecjlc@yahoo.com.ph</a>
<b>Tarlac LC (TARLAC)</b>	LANDBANK Bldg., Mac Arthur Hi-way, San Sebastian, Tarlac City Mother Branch: Tarlac Br.	Tel Nos. (045) 923-1407; 923-1406 ( SEC) eMail: <a href="mailto:LC_TARLAC@mail.landbank.com">LC_TARLAC@mail.landbank.com</a> <a href="mailto:tarlaclc@yahoo.com">tarlaclc@yahoo.com</a>





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Pampanga LC (PAMLC)</u></b>	3F LANDBANK Bldg., Jose Abad Santos Avenue, Dolores, City of San Fernando, Pampanga Mother Branch: San Fernando (Pampanga) Br.	Tel Nos. (045) 963-6678 (SEC) Telefax 961-2186 eMail: <a href="mailto:LC_PAMPANGA@mail.landbank.com">LC_PAMPANGA@mail.landbank.com</a> <a href="mailto:pampangalendingcenter@yahoo.com">pampangalendingcenter@yahoo.com</a>
<b><u>Bulacan LC (BULLC)</u></b>	LANDBANK Bldg., Sumapang Matanda McArthur Highway, Malolos City, Bulacan Mother Branch: Malolos Highway Br.	Tel Nos. (044) 662-4126; (044) 796-1301 (SEC) eMail: <a href="mailto:LC_BULACAN@mail.landbank.com">LC_BULACAN@mail.landbank.com</a> <a href="mailto:bulacanlendingcenter@yahoo.com">bulacanlendingcenter@yahoo.com</a>
<b><u>Zambales LC (ZMLC)</u></b>	LANDBANK Bldg., Manila Ave. cor. Dewey Ave. Central Business District Subic Bay Freeport Zone, Olongapo City Zambales Mother Branch: Subic Br.	Tel Nos. (047) 251 3095; 251 3097 eMail: <a href="mailto:LC_ZAMBALLES@mail.landbank.com">LC_ZAMBALLES@mail.landbank.com</a> <a href="mailto:zambaleslc@yahoo.com">zambaleslc@yahoo.com</a>
<b><u>Bataan LC (BANLC)</u></b>	LANDBANK Bldg., DAR Compound San Ramon Highway, Dinalupihan, Bataan Mother Branch: Dinalupihan Br.	Tel Nos. (047) 633-2790 (SEC) eMail: <a href="mailto:LC_BATAAN@mail.landbank.com">LC_BATAAN@mail.landbank.com</a> <a href="mailto:bataanlendingcenter@gmail.com">bataanlendingcenter@gmail.com</a>
<b><u>Southern Luzon Lending Group</u></b>	27th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: 8551-2200 8522-0000 Locals: 2670; 2764 Direct Lines : 8405-7314
<b>Southern Luzon Lending Group</b>		
<b><u>Rizal LC (RIZLC)</u></b>	2nd Floor Ortigas Royale Condominium Ortigas Avenue Extension, Cainta Rizal Mother Branch: Cainta Br.	Tel Nos. 655-4449 (SEC); 656-9535 ;240-5001 ; 240-5202 eMail: <a href="mailto:LC_RIZAL@mail.landbank.com">LC_RIZAL@mail.landbank.com</a> <a href="mailto:rizallending@yahoo.com">rizallending@yahoo.com</a>
<b><u>Cavite LC (CAVLC)</u></b>	2ND Floor LANDBANK Building, Brgy. San Agustin II, Emilio Aguinaldo Highway, Dasmariñas Cavite Mother Branch: Dasmariñas Br.	Tel Nos. (046) 416-5048 (SEC/Boss Jesse) Telefax (046) 416-1146 (Telefax) ;(046) 416-1241 / 1249 ; (046)416-5237 eMail: <a href="mailto:LC_CAVITE@mail.landbank.com">LC_CAVITE@mail.landbank.com</a> <a href="mailto:lbp_cavite_lc@yahoo.com.ph">lbp_cavite_lc@yahoo.com.ph</a>
<b><u>Laguna LC (LAGLC)</u></b>	4th Floor, LANDBANK Building, Silangan Road, UP Los Baños Campus, Los Baños, Laguna Mother Branch: UP Los Baños Br.	Tel Nos. (049)536-6349 (SEC) ; 827-4328 eMail: <a href="mailto:LC_LAGUNA@mail.landbank.com">LC_LAGUNA@mail.landbank.com</a> <a href="mailto:lagunalc@yahoo.com">lagunalc@yahoo.com</a>
<b><u>Batangas LC (BTGLC)</u></b>	2nd Floor LANDBANK Building, Pres. Laurel Highway, Marauoy Lipa City, Batangas Mother Branch: Lipa Br.	Tel Nos. (043) 756-0909 (SEC) ; (043) 981-0141 Direct Local: 3071 to 3080 eMail: <a href="mailto:LC_BATANGAS@mail.landbank.com">LC_BATANGAS@mail.landbank.com</a> <a href="mailto:batangaslc@yahoo.com">batangaslc@yahoo.com</a>
<b><u>Quezon LC (QUELC)</u></b>	2nd flr., LBP Building, Quezon Avenue Ext., Barangay Gulang-Gulang, Lucena City Mother Branch: Lucena Br.	Tel Nos. (042) 7972744 (SEC) ; (042) 797 2373 (042) 799 0990 (042) 797-2442 eMail: <a href="mailto:LC_QUEZON@mail.landbank.com">LC_QUEZON@mail.landbank.com</a> <a href="mailto:quezonlendingcenter@yahoo.com">quezonlendingcenter@yahoo.com</a>
<b><u>Oriental Mindoro LC (ORMLC)</u></b>	FRDC Bldg., Brgy. Sto. Nino, Calapan City Oriental Mindoro Mother Branch: Calapan Br.	Tel Nos. (043)288-2472(SEC) eMail: <a href="mailto:LC ORMINDORO@mail.landbank.com">LC ORMINDORO@mail.landbank.com</a> <a href="mailto:mindorolc@yahoo.com">mindorolc@yahoo.com</a>



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Pampanga LC (PAMLC)</u></b>	3F LANDBANK Bldg., Jose Abad Santos Avenue, Dolores, City of San Fernando, Pampanga Mother Branch: San Fernando (Pampanga) Br.	Tel Nos. (045) 963-6678 (SEC) Telefax 961-2186 eMail: <a href="mailto:LC_PAMPANGA@mail.landbank.com">LC_PAMPANGA@mail.landbank.com</a> <a href="mailto:pampangalendingcenter@yahoo.com">pampangalendingcenter@yahoo.com</a>
<b><u>Bulacan LC (BULLC)</u></b>	LANDBANK Bldg., Sumapang Matanda McArthur Highway, Malolos City, Bulacan Mother Branch: Malolos Highway Br.	Tel Nos. (044) 662-4126; (044) 796-1301 (SEC) eMail: <a href="mailto:LC_BULACAN@mail.landbank.com">LC_BULACAN@mail.landbank.com</a> <a href="mailto:bulacanlendingcenter@yahoo.com">bulacanlendingcenter@yahoo.com</a>
<b><u>Zambales LC (ZMBLC)</u></b>	LANDBANK Bldg., Manila Ave. cor. Dewey Ave. Central Business District Subic Bay Freeport Zone, Olongapo City Zambales Mother Branch: Subic Br.	Tel Nos. (047) 251 3095; 251 3097 eMail: <a href="mailto:LC_ZAMBALES@mail.landbank.com">LC_ZAMBALES@mail.landbank.com</a> <a href="mailto:zambaleslc@yahoo.com">zambaleslc@yahoo.com</a>
<b><u>Bataan LC (BANLC)</u></b>	LANDBANK Bldg., DAR Compound San Ramon Highway, Dinalupihan, Bataan Mother Branch: Dinalupihan Br.	Tel Nos. (047) 633-2790 (SEC) eMail: <a href="mailto:LC_BATAAN@mail.landbank.com">LC_BATAAN@mail.landbank.com</a> <a href="mailto:bataanlendingcenter@gmail.com">bataanlendingcenter@gmail.com</a>
<b><u>Southern Luzon Lending Group</u></b>	27th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: 8551-2200 8522-0000 Locals: 2670; 2764 Direct Lines : 8405-7314
<b>Southern Luzon Lending Group</b>		
<b><u>Rizal LC (RIZLC)</u></b>	2nd Floor Ortigas Royale Condominium Ortigas Avenue Extension, Cainta Rizal Mother Branch: Cainta Br.	Tel Nos. 655-4449 (SEC); 656-9535 ; 240-5001 ; 240-5202 eMail: <a href="mailto:LC_RIZAL@mail.landbank.com">LC_RIZAL@mail.landbank.com</a> <a href="mailto:rizallending@yahoo.com">rizallending@yahoo.com</a>
<b><u>Cavite LC (CAVLC)</u></b>	2ND Floor LANDBANK Building, Brgy. San Agustin II, Emilio Aguinaldo Highway, Dasmarinas Cavite Mother Branch: Dasmarinas Br.	Tel Nos. (046) 416-5048 (SEC/Boss Jesse) Telefax (046) 416-1146 (Telefax) ;(046) 416-1241 / 1249 ; (046)416-5237 eMail: <a href="mailto:LC_CAVITE@mail.landbank.com">LC_CAVITE@mail.landbank.com</a> <a href="mailto:lbp_cavite_lc@yahoo.com.ph">lbp_cavite_lc@yahoo.com.ph</a>
<b><u>Laguna LC (LAGLC)</u></b>	4th Floor, LANDBANK Building, Silangan Road, UP Los Baños Campus, Los Baños, Laguna Mother Branch: UP Los Baños Br.	Tel Nos. (049)536-6349 (SEC) ; 827-4328 eMail: <a href="mailto:LC_LAGUNA@mail.landbank.com">LC_LAGUNA@mail.landbank.com</a> <a href="mailto:lagunalc@yahoo.com">lagunalc@yahoo.com</a>
<b><u>Batangas LC (BTGLC)</u></b>	2nd Floor LANDBANK Building, Pres. Laurel Highway, Marauoy Lipa City, Batangas Mother Branch: Lipa Br.	Tel Nos. (043) 756-0909 (SEC) ; (043) 981-0141 Direct Local: 3071 to 3080 eMail: <a href="mailto:LC_BATANGAS@mail.landbank.com">LC_BATANGAS@mail.landbank.com</a> <a href="mailto:batangaslc@yahoo.com">batangaslc@yahoo.com</a>
<b><u>Quezon LC (QUELC)</u></b>	2nd flr., LBP Building, Quezon Avenue Ext., Barangay Gulang-Gulang, Lucena City Mother Branch: Lucena Br.	Tel Nos. (042) 7972744 (SEC) ; (042) 797 2373 (042) 799 0990 (042) 797-2442 eMail: <a href="mailto:LC_QUEZON@mail.landbank.com">LC_QUEZON@mail.landbank.com</a> <a href="mailto:quezonlendingcenter@yahoo.com">quezonlendingcenter@yahoo.com</a>
<b><u>Oriental Mindoro LC (ORMLC)</u></b>	FRDC Bldg., Brgy. Sto. Nino, Calapan City Oriental Mindoro Mother Branch: Calapan Br.	Tel Nos. (043)288-2472(SEC) eMail: <a href="mailto:LC_ORMINDORO@mail.landbank.com">LC_ORMINDORO@mail.landbank.com</a> <a href="mailto:mindorolc@yahoo.com">mindorolc@yahoo.com</a>



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Occidental Mindoro LC (OCMLC)</b>	<i>Punzalan Building, Quirino St., Brgy. 6 San Jose, Occidental Mindoro Mother Branch: San Jose (Mindoro) Br.</i>	Tel Nos. (043)457 - 0934 Telefax (043) 491 - 4306 (telefax) eMail: <a href="mailto:LC_OCMINDORO@mail.landbank.com">LC_OCMINDORO@mail.landbank.com</a> <a href="mailto:lbpcmindoc@yahoo.com">lbpcmindoc@yahoo.com</a>
<b>Palawan LC (PLWLC)</b>	<i>2nd Floor, Hagedorn Bldg., Rizal Ave Puerto Princesa City, Palawan Mother Branch: Puerto Princesa Br.</i>	Tel Nos. (048) 433-8092 (SEC) eMail: <a href="mailto:LC_PALAWAN@mail.landbank.com">LC_PALAWAN@mail.landbank.com</a> <a href="mailto:palawan_lc@yahoo.com">palawan_lc@yahoo.com</a>
<b>Camaringes LC (CASLC)</b>	<i>2/f LBP Building, Panganiban Drive cor. Magsaysay Ave., Naga City Mother Branch: Naga Rotunda Br.</i>	Tel Nos. (054) 473-3264 (SEC) ; (054) 473-2047 Local 8220 and 3161 to 3170 eMail: <a href="mailto:LC_CAMARINES@mail.landbank.com">LC_CAMARINES@mail.landbank.com</a> <a href="mailto:lbpc_nagalc@yahoo.com">lbpc_nagalc@yahoo.com</a>
<b>Albay LC (ALBLC)</b>	<i>2nd Flr. LANDBANK Bldg., Rizal St. Cabañgan Legazpi City, Albay 4500 Mother Branch: Legazpi Br.</i>	Tel Nos. (052) 480-6888 (SEC) Local 8212 / 3041 to 3049 eMail: <a href="mailto:LC_ALBAY@mail.landbank.com">LC_ALBAY@mail.landbank.com</a>
<b>Visayas Lending Group</b>	<i>27th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila</i>	HO Trunk Lines: 8551-2200 8522-0000 Locals: 7315; 7176; 2828 Direct Lines : 8405-7315; 405-7176 Fax: 8528-8581
<b>Visayas Lending Group</b>		
<b>Iloilo LC (ILOLC)</b>	<i>3rd Flr. LANDBANK Bldg., Iznart cor. Solis Sts., Iloilo City, Iloilo Mother Branch: Iloilo Br.</i>	Tel Nos. (033) 336 0391 (SEC) (033) 300 0507 eMail: (033) 337 6368 (033) 5098913 Local 8209, 3189 to 3194 eMail: <a href="mailto:LC_ILOILO@mail.landbank.com">LC_ILOILO@mail.landbank.com</a> <a href="mailto:lbpiiloilc@yahoo.com.ph">lbpiiloilc@yahoo.com.ph</a>
<b>Antique Sattelite Office</b>	<i>Antique Br., T.A. Fornier st., San Jose, Antique</i>	Tel Nos. (036) 540 - 9556
<b>Capiz LC (CAPLC)</b>	<i>2nd Floor, Acebedo Bldg., P. Gomez St., Roxas City, Capiz Mother Branch: Roxas (Capiz) Br.</i>	Tel Nos. (036) 621 0012 (SEC) Inotes: <a href="mailto:LC_CAPIZ@mail.landbank.com">LC_CAPIZ@mail.landbank.com</a> eMail: <a href="mailto:lbpcapiz@gmail.com">lbpcapiz@gmail.com</a>
<b>Kalibo Sattelite Office</b>	<i>Kalibo Br., La Esperanza Bldg., Osmeña St., Kalibo, Aklan</i>	Tel Nos. (036) 268 - 7144
<b>Negros Occidental LC (NECLC)</b>	<i>2nd Floor LANDBANK Building, Cottage Road cor. Gatuslao Street Bacolod City, Negros Occidental Mother Branch: Bacolod City Br.</i>	Tel Nos. (034) 435 0144 (SEC) 435 0145 707 6896 435-0149 7070017 Direct Local 8218 ; 3371 to 3380 eMail: <a href="mailto:LC_NEGOCC@mail.landbank.com">LC_NEGOCC@mail.landbank.com</a> <a href="mailto:lbpcneclc@yahoo.com">lbpcneclc@yahoo.com</a>
<b>Cebu North LC</b>	<i>6/F Consolacion Government Cente Poblacion Oriental, Consolacion, Cebu Mother Branch: Consolacion EO (#368)</i>	Tel Nos. (032) 401-3464 eMail: <a href="mailto:LC_CEBUNORTH@mail.landbank.com">LC_CEBUNORTH@mail.landbank.com</a> <a href="mailto:lbpccebnorthlendingcenter@yahoo.com">lbpccebnorthlendingcenter@yahoo.com</a>
<b>Cebu South LC</b>	<i>LANDBANK Building, Osmeña Blvd. cor. P. del Rosario St., Cebu City Mother Branch: Cebu-Osmeña Br.</i>	Tel Nos. (032) 416 8011 ;(032) 416 5098 (032) 253 2273 (SEC) (032) 255 3720 (032) 416 7698 (032) 254 3842 ;(032) 416 8008 eMail: <a href="mailto:LC_CEBUSOUTH@mail.landbank.com">LC_CEBUSOUTH@mail.landbank.com</a> <a href="mailto:lbpcbulc@yahoo.com">lbpcbulc@yahoo.com</a>



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>Bohol LC (BOHLC)</b>	<i>Bohol Provincial Capitol Complex J.S. Torralba cor. C. Marapao Streets, Tagbilaran City, Bohol Mother Branch: Tagbilaran Br.</i>	Tel Nos. (038) 411 5235 (SEC) ; (038) 235 3129 Direct Local 8223; 3791 to 3802 eMail: <a href="mailto:LC_BOHOL@mail.landbank.com">LC_BOHOL@mail.landbank.com</a> <a href="mailto:lbhollc@yahoo.com">lbhollc@yahoo.com</a>
<b>Negros Oriental LC (NERLC)</b>	<i>NORECO II Building, cor. Real and San Juan Sts. Dumaguete City, Negros Oriental Mother Branch: Dumaguete Br.</i>	Tel Nos. (035) 225 0969 ; (035) 422 9548 Direct Local 8217; 3431 to 3440 eMail: <a href="mailto:LC_NEGOR@mail.landbank.com">LC_NEGOR@mail.landbank.com</a> <a href="mailto:lbngorslc@yahoo.com">lbngorslc@yahoo.com</a>
<b>Leyte LC (LEYLC)</b>	<i>2nd Floor LBP Bldg., Sagkahan St., Tacloban City Mother Branch: Tacloban Br.</i>	Tel Nos. (053) 832 0962 (053) 321 6795 (053) 832 7754 (053) 561 3923 Direct Local 8231; 3742 to 3749 eMail: <a href="mailto:LC_LEYTE@mail.landbank.com">LC_LEYTE@mail.landbank.com</a> <a href="mailto:lbptacl@yahoo.com">lbptacl@yahoo.com</a>
<b>Ormoc Satellite Office</b>	<i>Ormoc Br., Real St., cor. Osmeña St., Ormoc City, Leyte</i>	Tel Nos. (053) 561 - 3923 (053) 561 - 5736
<b>Samar LC (SAMLC)</b>	<i>MRCR Bldg., Umbria St., cor. Rosales Blvd. Calbayog City Western Samar Mother Branch: Calbayog Br.</i>	Tel Nos. (055) 533 - 8455 Direct Local 8288 eMail: <a href="mailto:LC_SAMAR@mail.landbank.com">LC_SAMAR@mail.landbank.com</a> <a href="mailto:lbsamarlc@yahoo.com">lbsamarlc@yahoo.com</a>
<b>Mindanao Lending Group</b>		
<b>Mindanao Lending Group</b>	<i>27th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila</i>	HO Trunk Lines: 8551-2200 8522-0000 Locals: 7308; 2209; 2367 Direct Lines : 8405-7308
<b>Zamboanga del Norte LC (ZANLC)</b>	<i>2nd Floor FSA Building, ABC Compound Quezon Ave Dipolog City, Zamboanga del Norte Mother Branch: Dipolog Br.</i>	Tel Nos. (065) 212 8068 (SEC) ; (065) 908 1115 Direct Local 8203; 3281 to 3290 eMail: <a href="mailto:LC_ZAMBNORTE@mail.landbank.com">LC_ZAMBNORTE@mail.landbank.com</a> <a href="mailto:lbznanlc2019@gmail.com">lbznanlc2019@gmail.com</a>
<b>Ozamiz Satellite Office</b>	<i>Ozamiz Br., Don Anselmo Bernad Ave., Ozamiz City, Misamis Occidental</i>	Tel Nos. (088) 521 - 0094
<b>Zamboanga del Sur LC (ZASLC)</b>	<i>Lower Ground Floor, LANDBANK Bldg Gov. VM Cerilles St., Pagadian City Zamboanga del Sur Mother Branch: Pagadian Br.</i>	Tel Nos. (062) 214 - 1590 Direct Local 8244; 3889 to 3900 eMail: <a href="mailto:LC_ZAMBSUR@mail.landbank.com">LC_ZAMBSUR@mail.landbank.com</a> <a href="mailto:lbzambosuric2019@gmail.com">lbzambosuric2019@gmail.com</a>
<b>Zamboanga City LC (ZAMLC)</b>	<i>2nd Floor LANDBANK Building F. Marcos cor. Valderosa Sts., Pettit Barracks, Zamboanga City, Zamboanga del Sur Mother Branch: Zamboanga Main Br.</i>	Tel Nos. (062) 991 3321 (062) 990 2365 (SEC) (062) 991 0494 (062) 992 6702 Direct Local 8221; 3311 to 3320 eMail: <a href="mailto:LC_ZAMBOANGA@mail.landbank.com">LC_ZAMBOANGA@mail.landbank.com</a> <a href="mailto:lbzambolc@gmail.com">lbzambolc@gmail.com</a>
<b>Bukidnon LC (BUKLC)</b>	<i>2/F LBP Building, Fortich St., Malaybalay City, Bukidnon Mother Branch: Malaybalay Highway Br.</i>	Tel Nos. (088) 813 4500 (SEC) (088) 813 3225 (088) 813 4500 (088) 813 4724 Direct Local 8222; 3221 to 3230 and 3240 eMail: <a href="mailto:LC_BUKIDNON@mail.landbank.com">LC_BUKIDNON@mail.landbank.com</a> <a href="mailto:lbpbuklc@yahoo.com">lbpbuklc@yahoo.com</a>
<b>Maramag Satellite Office</b>	<i>Maramag Br., Agro Site South Poblacion, Maramag, Bukidnon</i>	Tel Nos. (088) 238 - 5455



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<u><b>Cagayan de Oro LC (CDOLC)</b></u>	<i>2nd Flr. Boy Scout of the Phils., Green Tower Bldg., Velez &amp; Luna Streets, Cagayan de Oro City, Misamis Oriental Mother Branch: Velez Br.</i>	Tel Nos. (088) 856 5417 (SEC) Telefax 8206; 3249 to 3255 CISCO Local Inotes: <a href="mailto:LC_CDO@mail.landbank.com">LC_CDO@mail.landbank.com</a> eMail: <a href="mailto:landbankcdolc2@gmail.com">landbankcdolc2@gmail.com</a>
<u><b>Iligan Satellite Office</b></u>	<i>Iligan Br., Bro. Raymond Jeffrey Road cor. Quezon Ave. Ext., Pala-o, Iligan City, Lanao del Norte</i>	Tel Nos. (063) 221 - 3444
<u><b>CARAGA North LC</b></u>	<i>2nd Floor Onghoc Bldg., Montilla Blvd., Butuan City, Agusan del Norte Mother Branch: Butuan Br.</i>	Tel Nos. (085) 815 6181 (085) 817 9875 eMail: <a href="mailto:LC_CARAGANORTH@mail.landbank.com">LC_CARAGANORTH@mail.landbank.com</a> <a href="mailto:caraganorthlc@gmail.com">caraganorthlc@gmail.com</a>
<u><b>Surigao Satellite Office</b></u>	<i>Surigao Br., City Hall Compound, Borromeo St., Surigao City, Surigao del Norte</i>	Tel Nos. (086) 826 - 8410
<u><b>Tandag Satellite Office</b></u>	<i>Tandag Br., Bautista Bldg., Donasco St., Tandag, Surigao del Sur</i>	Tel Nos. (086) 826 - 8410
<u><b>CARAGA South LC</b></u>	<i>San Francisco Public Market Mall, Center Island St., San Francisco, Agusan del Sur Mother Branch: San Francisco Br.</i>	Tel Nos. (085) 839-0365 09178176585 eMail: <a href="mailto:LC_CARAGASOUTH@mail.landbank.com">LC_CARAGASOUTH@mail.landbank.com</a> <a href="mailto:caragasouthlc@gmail.com">caragasouthlc@gmail.com</a>
<u><b>San Francisco Satellite Office</b></u>	<i>San Francisco Br., San Francisco Public Market Mall, Center Island St., San Francisco, Agusan del Sur</i>	Tel Nos. (085) 343 - 8473
<u><b>Davao LC (DVOLC)</b></u>	<i>2nd Floor RDL Bldg., F. Torres St., Davao City Mother Branch: c/o EMBG</i>	Tel Nos. (082) 224 5843 (SEC); (082) 221 7080 (LAU); eMail: <a href="mailto:LC_DAVAO@mail.landbank.com">LC_DAVAO@mail.landbank.com</a> <a href="mailto:lpdixi@yahoo.com">lpdixi@yahoo.com</a>
<u><b>Mati Satellite Office</b></u>	<i>Mati Br., Andrada Bldg., Rizal St., Mati, Davao Oriental</i>	Tel Nos. (087) 388 - 3509
<u><b>Davao del Norte LC (DAVLC)</b></u>	<i>LBP 2/F CMS Bldg., National Highway, Tagum City 8100 Mother Branch: Tagum Br.</i>	Tel Nos. (084) 655-7062 ; (084) 218-0054 Direct Local 8271; 3769 to 3780 eMail: <a href="mailto:LC_DAVNORTEO@mail.landbank.com">LC_DAVNORTEO@mail.landbank.com</a> <a href="mailto:davaodelnortelc@gmail.com">davaodelnortelc@gmail.com</a>
<u><b>North Cotabato LC (NCOLC)</b></u>	<i>2nd Floor LANDBANK Building Quezon Avenue corner Alim Street, Kidapawan City Mother Branch: Kidapawan Br.</i>	Tel Nos. (064) 572-7216 (SEC); (064) 577-4341 Direct Local 8210; 3829 to 3840 eMail: <a href="mailto:LC_NCOTABATO@mail.landbank.com">LC_NCOTABATO@mail.landbank.com</a> <a href="mailto:lpccriah2lc@yahoo.com/">lpccriah2lc@yahoo.com/</a> <a href="mailto:lpckidlend@kidapawan.mozcom.com">lpckidlend@kidapawan.mozcom.com</a>
<u><b>Cotabato Satellite Office</b></u>	<i>Cotabato City Br., 2nd Floor CYMCI Bldg., Don Rufino Alonzo St., Cotabato City.</i>	Tel Nos. (064) 552 - 2975
<u><b>Kabacan Satellite Office</b></u>	<i>Kabacan Br., LBP Building, Municipal Hall Compound, Kabacan, Cotabato</i>	Tel Nos. (064) 572 - 2781
<u><b>South Cotabato LC (SCOLC)</b></u>	<i>2nd Floor LANDBANK Building Aquino Street corner J. Abad Santos St., Koronadal City Mother Branch: Koronadal Br.</i>	Tel Nos. (083) 228 9103 (SEC) Telefax (083) 228 8155 (083) 228 2663 (083) 228 3760 Direct Local 8224; 3131 to 3140 and 3150 eMail: <a href="mailto:LC_SCOTABATO@mail.landbank.com">LC_SCOTABATO@mail.landbank.com</a> <a href="mailto:koronadal.lending@yahoo.com">koronadal.lending@yahoo.com</a>
<u><b>General Santos LC (GESLC)</b></u>	<i>2nd flr, Vensu Bldg., National Highway, General Santos City, South Cotabato Mother Branch: Gen. Santos (Highway) Br.</i>	Tel Nos. (083) 302 2040 (SEC) ; (083) 250 1093 CISCO Local 8227; 3401 to 3414 eMail: <a href="mailto:LC_GENSAN@mail.landbank.com">LC_GENSAN@mail.landbank.com</a> <a href="mailto:gensan.lending@gmail.com">gensan.lending@gmail.com</a>



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Filing and Processing of Request**



**ACCOUNTING CENTERS and Units Directory**  
**as of October 7, 2019**

<u>ACCOUNTING CENTERS / UNITS</u>	DESIGNATION OFFICE ADDRESSES	TELEPHONE NOS/CISCO LOCAL/FAX NOS/E-MAIL ADDRESS	COVERAGE	
			Branches/EOs	Lending Centers
<u>CONTROLLERSHIP GROUP</u>	22nd Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: 8551-2200 8522-0000 Locals: 7385 Direct Lines : 8405-7385 Fax: 8528-8574		
<b>NORTH LUZON</b>				
<u>LA UNION AC</u> <u>AC Code: 964</u>	LBP Bldg., Quezon Ave., San Fernando City La Union	Tel Nos. (072) 242-7675, (072) 607-5175 Direct Local 3021 to 3026 Telefax # (072) 700-4098; 700-5229	Agoo Branch San Fernando (LU) Branch South San Fernando Branch Bauang LU Branch	LA UNION LC
<u>PANGASINAN AC I</u> <u>AC Code: 945</u>	2/F LBP Bldg., AB Hernandez Ave. Dagupan City, Pangasinan	Tel Nos. (075) 522-3070 ; 515-6402/6603/6759	Alaminos Branch Dagupan Branch Lingayen Branch San Carlos Branch Dagupan Caranglaan/ Calasiao Branch Mangaldan Branch	PANGASINAN LC
<u>PANGASINAN AC II</u> <u>AC Code: 944</u>	McArthur Highway, Nancayasan Urdaneta City Pangasinan	Tel Nos. (075) 632 5361; 656-2472 632-8113 ; 0999-558-8183 0932-872-9088	Tayug Branch Urdaneta Branch Carmen Rosales Branch Binalona Branch	
<u>BAGUIO AC</u> <u>AC Code: 937</u>	2/F LBP BUILDING KM 5, LA TRINIDAD, BENGUET	Tel Nos. (074) 304-3274; 443-8967 (074)-442-5089	Baguio Branch Baguio- Naguillian Branch La Trinidad Branch	
<u>BANGUED AU</u>	Mega Centrum Bldg. Taft cor. Rizal Sts., Bangued, Abra	Tel Nos. (074) 752-7648/ 7646 (074) 662-2181	Bangued Branch	
<u>BONTOC AU</u>	Provincial Multi-Purpose Bldg. Poblacion, Bontoc, Mt. Province	Tel Nos. (074)462-4116;633-1286	Bontoc Branch	
<u>BUGUIAS AU</u>	Mike-Ulo-Ari's Bldg., Abatan Buguias, Benguet	Tel Nos. 0917-570-1068 / 0912-877-6398	Buguias Branch	
<u>ILOCOS NORTE AC</u> <u>AC Code: 963</u>	2nd Flr. JP Rizal St., Brgy 20, San Miguel Laoag City, Ilocos Norte	Tel Nos. (077) 600-44-41/ 771-4384	Batac Branch Laoag Branch San Nicolas Branch	
<u>ILOCOS SUR AC</u> <u>AC Code: 965</u>	2nd Flr. Palaza Maestro Complex, Florentino St., Viagn City, Ilocos Sur	Tel Nos. (077) 722-2621	Candon Branch Narvacan Branch Vigan Branch Tagudin Branch	ILOCOS SUR LC



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<b><u>NUEVA VIZCAYA AC</u></b>		Tel Nos.	(078) 392-0674	Bambang Branch	NUEVA VIZCAYA LC
<b><u>AC Code: 935</u></b>	Solano, Nueva Viscaya			Lagawe Branch	
				Solano Branch	
<b><u>CAGAYAN AC</u></b>	LBP Bldg, Bagay Rd., Brgy San Gabriel St.	Tel Nos.	(078) 846-4613	Aparri Branch	CORDILLERA
					ADMINISTRATIVE REGION LC
<b><u>AC Code: 938</u></b>	Tuguegarao City, Cagayan		(078) 396-2264	Luna Branch	CAGAYAN LC
		Direct Local	3111 to 3115	Sanchez Mira Branch	
		Telefax #	(078) 846-4612/4610	Tabuk Branch	
				Tuguegarao Branch	
				Tuguegarao Capitol Branch	
				Tuao Branch	
<b><u>ISABELA AC I</u></b>	Isabela Trade Center	Tel Nos.	( 078 ) 652-1171/634-5628	Cauayan Branch	CAUAYAN LC
<b><u>AC Code: 933</u></b>	Maharlika Rd., Cauyan City, Isabela	Telefax #	(078) 634-5306	Iligan Branch	
				Roxas(I) Branch	
				Cabagan Branch	
<b><u>ISABELA AC II</u></b>	Heritage Bldg, Maharlika Rd.	Tel Nos.	( 078 ) 682-8877/2050/7716	San Isidro(I) Branch	
<b><u>AC Code: 936</u></b>	Santiago City Isabela		(078) 682-0271	Alicia Branch	
				Santiago (I) Branch	
				Cabarroguis Branch	
				San Mateo Branch	
<b>CENTRAL LUZON BRANCHES GROUP</b>					
<b><u>PAMPANGA AC</u></b>	LBP BLDG. 2ND FLR. JASA ST.	Tel Nos.	( 045 ) 963-6998	Angeles City Branch	PAMPANGA LC
<b><u>AC Code: 920</u></b>	JOSE ABAD SANTOS AVE., CITY OF SAN FERNANDO	Telefax #	961-1564	Apalit Branch	
				Clark Branch	
				Dau Branch	
				San Fernando (P) Branch	
				West San Fernando Branch	
				Guagua Branch	
<b><u>BULACAN AC</u></b>	McArthur Hi-way, Sumpang Matanda	Tel Nos.	(044) 796-1265, 760-0266;	Baliuag Branch	BULACAN LC
<b><u>AC Code: 906</u></b>	Malolos Bulacan	Telefax #	(044) 796-0163/0164	Balagtas Branch	
				Malolos Hiway Branch	
				Malolos Plaza Branch	
				Meycauayan Branch	
				San Jose Del Monte Branch	
				Sta Maria Branch	
				Pullian Branch	
				San Ildefonso Branch	
<b><u>BATAAN AC</u></b>	LBP Bldg, DAR Compound	Tel Nos.	(047) 481-2821; 17	Balanga Branch	BATAAN LC
<b><u>AC Code: 921</u></b>	San Ramon Highway Dinalupihan, Bataan			Dinalupihan Branch	
				Mariveles Branch	
				Limay-Bataan Branch	



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<b>ZAMBALES AC</b> <b>AC Code: 922</b>	#2542 Rizal Ave. cor. 25th St. East Bajac2x, Olongapo City, Zambales	Tel Nos.	(047) 251-3106/ 224-8002	Iba Branch Olongapo Branch Subic Branch	ZAMBALES LC
<b>SOUTH NUEVA ECIJA AC</b> <b>AC Code: 931</b>	LBP Bldg. cor. Gabaldon & Gen. Tino Sts. Cabanatuan City, Nueva Ecija	Tel Nos.	(044) 463-7524 ,464-0197 044 463 0040	Cabanatuan Branch Cab. Maharlika Branch Gapan Branch San Isidro (NE) Branch Talavera Branch Baler Branch Palayan Branch	NUEVA ECIJA LC
<b>NORTH NUEVA ECIJA AC</b> <b>AC Code: 932</b>	LBP Bldg. Eugenio St. San Jose City, Nueva Ecija	Tel Nos.	(044) 940-2652; 511-0464	Guimba Branch Munoz (NE) Branch San Jose (NE) Branch Munoz Science City Branch	
<b>TARLAC AC</b> <b>AC Code: 929</b>	Philamlife Bldg. F. Tañedo St. Tarlac City, Tarlac	Tel Nos.	(045) 491-1898/ 982-8940	Camiling Branch Capas Branch Concepcion Branch Paniqui Branch Tarlac Branch	TARLAC LC
<b>NORTH NCR</b>					
<b>TAYUMAN AC</b> <b>AC Code: 974</b>	2/F TCCI Bldg., Tayuman St. cor. T. Mapua St., Sta Cruz, Manila	Tel Nos.	8254-7711 8230-2129 ; 8285-5334 0917-437-4753	Quezon Ave Branch G. Araneta Branch Malacañang Branch Taft Avenue Branch Tayuman Branch UN Avenue Branch Navotas Branch Caloocan Branch Malabon Branch Valenzuela Branch España Branch YMCA Branch Binondo Branch Supreme Court Branch Malacañang Branch Caloocan Grace Park Branch	
<b>LBP PLAZA AC</b> <b>AC Code: 977</b>	1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	Tel Nos.	8551-2200 8522-0000	Cash Department BOC-MICP Branch Intramuros Branch South Harbor Branch Coron Branch Masbate Branch Cataingan Branch Basco Branch Dole Branch	





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>WEST AVENUE AC</b> <b>AC Code: 902</b>	# 47 BRGY PALTOK WEST AVENUE QUEZON CITY	Tel Nos. 8370-0878/8373-2508 8373-2495 /0916-423-9372	Batasan Branch COA Branch Commonwealth Branch East Avenue Branch EDSA NIA Branch Quezon City Hall Branch Novaliches Branch EDSA Congressional Branch Katipunan Branch North Avenue Branch Quezon City Circle Branch West Avenue Branch Elliptical Road Branch Ombudsman Branch UP Diliman Branch NPC (Napocon) Branch LWUA Branch LTO EO
<b>CUBAO AC</b> <b>AC Code: 907</b>	St. Anthony Bldg., Aurora Blvd. cor Cambridge St. Cubao Quezon City	Tel Nos. 8995-0832 / 8912-2315	Camp Aguinaldo Branch Cubao Branch Marcos Highway Branch Marikina Branch Camp Crame Branch Araneta Center Branch
<b>SOUTH NCR</b>			
<b>MAKATI AC</b> <b>AC Code: 979</b>	Salcedo Village, Makati City	Tel Nos. 8519-7689/ loc 8239/895-3936	FTI Branch Bicutan Branch Makati Bus. Center- Ayala Branch Paseo de Roxas Branch Pasong Tamo Branch Buendia Branch Muntinlupa Branch Taguig City Hall Branch BGC Branch Makati City Hall Branch Makati Atrium Branch Fort Bonifacio Branch Guadalupe Branch J.P. Rizal Branch Pateros Branch DOTC Branch EDSA Greenhills Branch San Juan Branch Shaw Blvd.Branch PEZA TAGUIG Branch Mandaluyong C.H. Branch PCSO (Shaw)Branch



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Filing and Processing of Request**

<b>BURGUNDY AC</b> <b>AC Code: 969</b>	<i>P. Ocampo St., Malate, Manila</i>	Tel Nos. Telefax #	8523-1816 523-1512	Baclaran Branch Pasay City Branch Roxas Blvd Peza Branch NAIA-BOC Branch Almanza Branch Las Piñas Branch Sucat Branch Alabang Business Center Branch GSIS Branch Century Park Hotel (Harrison Plaza) Branch OWWA Branch Villamor Branch Senate Branch
<b>PASIG AC</b> <b>AC Code: 972</b>	<i>2/F #88 J.S. Bldg. Gaisano Bldg. Shaw Blvd., Pasig City</i>	Tel Nos. Telefax #	8637-9604 8914-5231	Pasig Capitol Branch Kapasigan Branch DECS Branch Pasig City Hall Branch Ortigas Center Branch
<b>SOUTHWEST LUZON</b>				
<b>BATANGAS AC I</b> <b>AC Code: 909</b>	<i>2/F LANDBANK Lipa Bldg. J.P. Laurel Highway, Maraouy Lipa City, Batangas</i>	Tel Nos. Direct Local Telefax #	(043) 757-1424 3081 to 3086 (043) 312-3629	Batangas City Branch Bauan Branch Lipa Branch Rosario (B) Branch Tanauan Branch Sto. Tomas Branch Batangas Kumintang Branch San Juan Batnagas Branch
<b>BATANGAS AC II</b> <b>AC Code: 934</b>	<i>Don Lopez Manzano Bldg. Fraternidad St. Balayan Batangas</i>	Tel Nos.	( 043 ) 921-2177	Balayan Branch Lemery Branch Nasugbu Branch
<b>CALAPAN AC</b> <b>AC Code: 885</b>	<i>Filipiniana Complex, Sto. Niño, Calapan, Oriental Mindoro</i>	Tel Nos.	(043)288-2470 /2471/2242	Calapan Branch Pinamalayan Branch Roxas Mindoro Branch
<b>RIZAL AC</b> <b>AC Code: 904</b>	<i>Amio Place 2 Building( Padri's Point) Lower Ground, Circumferential Road Brgy. Dalig, Antipolo City (1870)</i>	Tel Nos. Telefax #	584-0186 630-3633	Antipolo Branch Binangonan Branch Cainta Branch Tanay Branch Taytay Branch



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## Filing and Processing of Request

<b>CAVITE AC</b>	<i>CEPZ Compound</i>	Tel Nos.	(046) 541-5073	Cavite City Branch	CAVITE LC
<b>AC Code: 972</b>	<i>Rosario Cavite</i>	Telefax #	(046) 541-1986	Imus Branch	
				Rosario Cez Branch	
				Trece Martirez Branch	
				Dasmariñas Branch	
				(GMA) Silang Branch	
				Tagaytay Branch	
<b>PALAWAN AC</b>	<i>270 Hagedorn Bldg., Rizal Ave.</i>	Tel Nos.	(048) 434-2141;2142,	Brookes Point Branch	PALAWAN LC
<b>AC Code: 978</b>	<i>Puerto Princesa City, Palawan</i>		048-433-7243	Puerto Princesa Branch	
		Telefax #	433-9306/2823/2820	Puerto Princesa West Branch	
<b>SAN JOSE(M) AC</b>	<i>Punzalan Bldg., Brgy. 6, Quirino St.</i>	Tel Nos.	(043) 491-2032/4306/1525	San Jose (M) Branch	OCCIDENTAL MINDORO
<b>AC Code: 980</b>	<i>San Jose, Occidental Mindoro</i>		(043) 457-0934	Mamburao Branch	
<b>ROMBLON AC</b>	<i>Odiongan Commercial Center Building</i>	Tel Nos.	(042) 567-5206/5120	Odiongan Branch	
<b>AC Code: 984</b>	<i>cor JP Laurel, Manuel A Roxas St. Liwanag</i>			Romblon Branch	
	<i>Odiongan, Romblon</i>				
<b>SOUTHEAST LUZON</b>					
<b>LAGUNA AC I</b>	<i>4th Flr. LBP Building, Victoria Ela St.</i>	Tel Nos.	(049) 536-7248/827-2872 / 430- 0757 8279	San Pablo Branch	LAGUNA LC
<b>AC Code: 916</b>	<i>UP Los Baños Campus, Los Baños, Laguna</i>	Direct Local		Sta. Cruz Capitol Branch	
		Telefax #	(049) 536-6393	Sta. Cruz (L) Branch	
				UP Los Baños Branch	
				Nagcarlan Branch	
<b>LAGUNA AC II</b>	<i>F.P. Perez Building, Brgy Parian</i>	Tel Nos.	(049) 545-7163 / 545-6371	Biñan Branch	
<b>AC Code: 917</b>	<i>Calamba City, Laguna</i>	Direct Local	8241	Cabuyao Branch	
				Calamba Branch	
				San Pedro (L) Branch	
				Sta. Rosa (L) Branch	
				Calamba City Hall Branch	
				Paseo De Sta. Rosa Branch	
<b>QUEZON AC</b>	<i>3rd Floor LBP Bldg. Quezon Ave. Ext.,</i>	Tel Nos.	(042) -373-2048	Lucena Branch	QUEZON LC
<b>AC Code: 918</b>	<i>Brgy. Gulang-Gulang, Lucena City</i>	Telefax #	(042) 660-4553	Candelaria Branch	
				Gumaca Branch	
				Mulanay Branch	
				Lucban Branch	
				Atimonan Branch	
				Catanauan Branch	
				Lopez Branch	



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## Filing and Processing of Request

<u>SINILOAN AC</u> <u>AC Code: 973</u>	2nd Flr. E. Castro St., Siniloan, Laguna	Tel Nos.	(049) 501-2614 / 2615	Siniloan Branch Infanta Branch	
<u>BOAC AU</u>	Francisco-Pura Bldg., Gov. Damian Reyes St. Brgy. San Miguel, Boac, Marinduque	Tel Nos.	(042) 332-1038 / 311- 1001	Boac Branch	
<u>CAMARINES NORTE AC</u> <u>AC Code: 957</u>	LBP Bldg. Vinzons Ave. (Maharlika H-way) Daet, Camarines Norte	Tel Nos. Telefax #	(054) 440-1403 (054) 440-1407	Daet Branch Labo Branch	
<u>CAMARINES SUR AC</u> <u>AC Code: 928</u>	LBDC Bldg., Gen. Luna Street Naga City, Camarines Sur	Tel Nos. Direct Local	(054) 473-5979 473-7926 & 473-4006 3171 to 3177	Goa Branch Iriga Branch Naga Branch Pili Branch Sipocot Branch Naga Rotunda Branch Tigaon Branch	CAMARINES LC
<u>ALBAY AC</u> <u>AC Code: 908</u>	3/F LBP Bldg. Rizal St. Cabaigan Legazpi City Albay 4500	Tel Nos. Direct Local Telefax #	(052) 480-0075/742-1469 3051 to 3056 (052) 480-0074	Legazpi Branch Ligao Branch Polangui Branch Tabaco Branch Daraga Branch	ALBAY LC
<u>SORSOGON AC</u> <u>AC Code: 953</u>	Bonacua Bldg., Rizal St. Cor. Burgos St., Sorsogon City, Sorsogon	Tel Nos.	(056) 421-5222 5660 211-4598 / 4074	Irosin Branch Sorsogon Branch	
<u>VIRAC AC</u> <u>AC Code: 983</u>	JMA Bldg., Rizal St., Sta. Elena, Virac, Catanduanes (Created last 12/10/2018)	Tel Nos.	(052) 811-2224/1638/4052	Virac Branch San Andres Branch	
<b>WEST VISAYAS</b>					
<u>KALIBO AC</u> <u>AC Code: 889</u>	La Esperanza Commercial Bldg., Osmeña Avenue, Kalibo, Aklan	Tel Nos. Direct Local	(036) 268-4811, 500-7419, 262- 8255	Roxas(Capiz) Branch Kalibo Branch Culasi(Pandan) Branch Caticlan Branch	CAPIZ LC
<u>ANTIQUE AU</u>	San Jose Municipal Bldg., Rep A.Salazar cor. Tobias A. Fornier Sts., San Jose, Antique	Tel Nos.	(036) 540-9405/9734; 8335(F);	Antique Branch	



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## Filing and Processing of Request

<b>NEGROS OCCIDENTAL AC</b>	<i>2/F LBP Bldg. Gatuslao St.</i>	Tel Nos.	(034) 435-4615	Bacolod Branch	NEGROS OCCIDENTAL
<b>AC Code: 911</b>	<i>Bacolod City Negros Occidental</i>	Direct Local	3387, 3388, 3389	Cadiz Branch	
		Telefax #	(034) 435-4616	Kabankalan Branch	
				Sagay Branch	
				San Carlos Branch	
				Sipalay Branch	
				Victorias Branch	
				Cybercentre Branch/Hemaiez	
				Mandalagan-Bacolod Branch	
				Silay Branch	
<b>ILOILO AC</b>	<i>2/F LBP Bldg. Iznart cor Solis Sts.</i>	Tel Nos.	(033) 337-4500(F) / 335-10- n?- 509-9657 /8399/	Gaisano Branch	ILOILO LC
<b>AC Code: 914</b>	<i>Iloilo City, Iloilo</i>	Direct Local	3197, 3198 & 3199	Guimaras Branch	
				Iloilo Branch	
				Jaro Branch	
				Passi Branch	
				Plaza Libertad Branch	
				UP Miag-ao Branch	
				Janiuay Branch	
<b>NEGROS ORIENTAL AC</b>	<i>NORECO II Bldg., Real</i>	Tel Nos.	(035) 225-1063 / 422-9095	Bais Branch	NEGROS ORIENTAL I
<b>AC Code: 912</b>	<i>cor San Juan Sts. Dumaguete City</i>	Direct Local	3441 to 3447	Bayawan Branch	
	<i>Negros Oriental</i>			Dumaguete Branch	
				Guihulungan Branch	
				Larena(Siquijor) Branch	
<b>SARA AC</b>	<i>LBP Bldg., C. Taty St.</i>	Tel Nos.	(033) 392-0251/0255f; 396-1601	Estancia Branch	
<b>AC Code: 985</b>	<i>Sara, Iloilo</i>	CISCO Local	5320	Sara Branch	
<b>EAST VISAYAS</b>					
<b>CEBU AC</b>	<i>2/F LBP Bldg. P. del Rosario</i>	Tel Nos.	(032) 416-7877/254-1313	Bogo Branch	CEBU NORTH LC
<b>AC Code: 910</b>	<i>cor. Osmeña. Blvd. Cebu city, Cebu</i>	Direct Local	(032) 255-4650; loc 5910 ;416-7 3336.to 3340	Carcar Branch	CEBU SOUTH LC
				Cebu-Osmeña Branch	
				Cebu-Capitol Branch	
				Danao Branch	
				Lapu-lapu Branch	
				Mandaue Branch	
				Plaza Independencia Branch	
				Toledo Branch	
				Naga City (cebu) Branch	
				Moalboal Branch	
				Banilad Branch	
				Balamban Branch	
				Cebu BOC Branch	
				Mandaue City Hall Branch	
				Consolacion Branch	
				Bantayan Branch	
				Dalaguete Branch	
				MEPZA Branch	



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<b><u>BOHOL AC</u></b> <b><u>AC Code: 966</u></b>	2nd Floor, Landbank Tagbilaran City Hall Branch J.A. Clarin St., Dampas District Tagbilaran City Bohol 6300	Tel Nos. Direct Local	( 038 ) 501-0022/ 412-3507 3803 to 3807	Tagbilaran Branch Talibon Branch Jagna Branch Tagbilaran City Hall Branch	BOHOL LC
<b><u>SAMAR AC</u></b> <b><u>AC Code: 954</u></b>	Nachura Property, Rizal Avenue Catbalogan, Samar	Tel Nos. Local	( 055 ) 251-5479, 543-8005;25 5060	Borongon Branch Calbayog Branch Catbalogan Branch	SAMAR LC
<b><u>NAVAL AU</u></b>	Naval Commercial Bldg., Padre Inocente Garcia cor. Abad Sts. Brgy. Sto. Rosario, Naval, Biliran	Tel Nos. Local	(053)500-3103, 9130(F). 5121	Naval Branch	
<b><u>LEYTE AC</u></b> <b><u>AC Code: 913</u></b>	Bgy. 59-B Real St., Sagkahan District	Tel Nos. Local	( 053 ) 321-9496; 053-832-775 523-2785, 325-8018 5018; 3728 to 3731	Ormoc Branch Sogod Branch Tacloban Branch Tacloban Real Branch Baybay Branch Carigara Branch Guiuan Branch Hilongos San Juan Leyte	LEYTE LC
<b><u>MAASIN AU</u></b>	UCCP Bldg., College of Maasin Campus, Kangleon St., Maasin City, Southern Leyte	Tel Nos.	053-381-2034	Maasin Branch	
<b><u>CATARMAN AC</u></b> <b><u>AC Code: 985</u></b>	Brgy Narra, Catarman Northern Samar	Tel Nos. CISCO Local	(055) 251-8385;500-9007/9303	Catarmán Branch Allen Branch	
<b>WEST MINDANAO</b>					
<b><u>ZAMBOANGA AC</u></b> <b><u>AC Code: 946</u></b>	c/o <b>ZAMBOANGA (MAIN) BR</b> 3F LBP Bldg. F. Marcos cor. Valderosa St Petit Barracks, Zamboanga City Zamboanga Del Sur	Tel Nos. Diret Local	( 062 ) 992-2926 (F) 991-0095, 991-2685 3321,3322	Basilan Branch Zamboanga Centro Branch Zamboanga (Main) Branch Jolo Branch Bongao Branch WMSU Branch	ZAMBOANGA CITY LC
<b><u>PAGADIAN AC</u></b> <b><u>AC Code: 948</u></b>	c/o <b>PAGADIAN BR</b> Landbank Bldg., Gov. VicenteM. Cerilles Street, Santiago District, Pagadian City	Tel Nos. Direct Local	( 062 ) 214-4473(F) 1590; 1589/ 215-2344 3883,3884, 3885, 3886	Buug Branch Molave Branch Ozamis Branch Pagadian Branch Aurora(Zamboanga Del Sur) Branch	ZAMBOANGA DEL SUR



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>DIPOLOG AC</u></b>	<i>c/o DIPOLOG BR</i>	Tel Nos.	( 065 ) 212-8066 to 67(F)	Dipolog Branch	ZAMBOANGA DEL NORTE
<b><u>AC Code: 947</u></b>	<i>2/F FSA Building, ABC Compound Quezon Ave, Dipolog City, Zamboanga del Norte</i>	Direct Local	8671; 908-1123 3291 to 3299	Sindangan Branch Oroquieta Branch Dapitan (Zamboanga Del Norte) Branch Calamba (Misamis Occidental) Branch	
<b><u>CDO AC</u></b>	<i>c/o VELEZ BR</i>	Tel Nos.	( 088 ) 712-2297 ;856-4824;14;	Capistrano Branch	CAGAYAN DE ORO LC
<b><u>AC Code: 926</u></b>	<i>G/F Boy scout of the Philippines Velez &amp; Luna St., Cagayan de Oro City</i>	Direct Local	3265, 3266, 3267	Velez Branch Puerto CDO Branch Carmen (CDO) Branch El Salvador City Branch CDO Limketkai Branch	
<b><u>CAMIGUIN AU</u></b>	<i>c/o CAMIGUIN BR</i>	Tel Nos.	(088) 387-1092;0580 (F)	Camiguin Branch	
	<i>Corrales Bldg., Gen. B. Aranas St., Poblacion, Mambajao, Camiguin</i>				
<b><u>BUKIDNON AC</u></b>	<i>c/o MALAYBALAY BR</i>	Tel Nos.	( 088 ) 813-3522/ 5018/221-370	Don Carlos Branch	BUKIDNON LC
<b><u>AC Code: 927</u></b>	<i>2nd flr, LandBank Bldg. Fortich Street, Bgy 2, Malaybalay City</i>	Direct Local	222-3702 5035; 3231 to 3236	Malaybalay Hi-Way Branch Maramag Branch Valencia Branch Wao Branch Quezon Bukidnon Branch Aglayan Branch	
		Telefax #	(088) 813-4502		
<b><u>ILIGAN AC</u></b>	<i>c/o ILIGAN BR.</i>	Tel Nos.	0917-716-1834 / (063) 221-5711	Iligan Branch	
<b><u>AC Code: 976</u></b>	<i>LBP Bldg., Bro. Raymond</i>			Marawi Branch Maigo Branch	
<b><u>IPIL AC</u></b>		Tel Nos.	(062) 333-5747;2342;5689	Ipil Branch	
<b><u>AC Code: 958</u></b>	<i>Ground Flr Casa Mea Hotel Ipil, Zamboanga Sibugay</i>	Local	5125/8265	Liloy Branch	
<b><u>TUBOD AC</u></b>		Tel Nos.	(063) 495-0024/341-5239,	Tubod Branch	
<b><u>AC Code: 982</u></b>	<i>LBP Bldg., Quezon Ave., Poblacion Tubod, Lanao del Norte</i>		341-5317; 5317; 5254/5259;	Kapatagan Branch	
<b>EAST MINDANAO</b>					
<b><u>BUTUAN AC</u></b>	<i>Onghoc Bldg., Montilla Blvd., Corner P. Burgos St., Butuan City, Agusan del Norte</i>	Tel Nos.	(085) 300-9609	Butuan Branch	CARAGA NORTH LC
<b><u>AC Code: 887</u></b>		CISCO Local	5036	Gingoog Branch	
		Telefax #	(085) 225-3923	Cabadbaran Branch	
<b><u>DAVAO DEL SUR AC I</u></b>	<i>2/F MSD YAP BUILDING JP LAUREL AVENUE BAJADA DAVAO CITY</i>	Tel Nos.	(082) 221-6741/221-8006(F) 2	Bajada Branch	DAVAO LC
<b><u>AC Code: 925</u></b>		CISCO Local	305-5013, 0928-502-5414, 5016	Davao (Recto) Branch Matina(Ulas) Branch San Pedro Davao Branch Samal Island Branch Toril Branch	



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b>DAVAO DEL SUR AC II</b> <b>AC Code: 951</b>	2/F LBP Digos Branch Estrada cor Rizal Sts Digos City, Davao del Sur	Tel Nos. 553-8582, 553-2670	( 082 ) 553-6734 Bansalan Branch Digos Branch Malita Branch	
<b>DAVAO DEL NORTE AC</b> <b>AC Code: 949</b>	2/F LBP Tagum Branch CMC Bldg. National Highway, Tagum City Davao del Norte	Tel Nos. 655 - 7058/7061 Direct Local 8252: 3763 to 3766 Telefax # (084) 218-3146	( 084 ) 218-7934 Nabunturan Branch Panabo Branch Tagum Branch Tagum Capitol Branch	DAVAO DEL NORTE AC
<b>MATLAU</b>	Andrada Bldg., Rizal St. Mati, Davao Oriental	Tel Nos. Local 3742	(087) 388-3509; 811-0121/5393 Mati Branch	
<b>SAN FRANCISCO AC</b> <b>AC Code: 886</b>	San Francisco Public Market Mall, Center Island St., San Francisco, Agusan del Sur	Tel Nos. Local Telefax #	(085) 839-0333, 343-8663 266, 343-8663 5097, 8266	San Francisco Branch CARAGA SOUTH LC Bayugan Branch Bislig Branch
<b>GENSAN AC</b> <b>AC Code: 924</b>	2/F VENUS BLDG. NATIONAL HIGHWAY Gen. Santos City, South Cotabato	Tel Nos. Direct Local Telefax #	( 083 ) 554-6237/302-1526 & 3 3415 to 3419	Alabel Branch GENERAL SANTOS LC GenSan Hi-Way Branch GenSan Pioneer Branch Polomolok Branch DOLE Phils Branch Calumpang Branch Gensan Gaisano Branch Tupi (South Cotabato) Branch
<b>KORONADAL AC</b> <b>AC Code: 952</b>	2/F LBP Bldg. Aquino cor. Abad Santos Sts. Koronadal City South Cotabato	Tel Nos. Local 3141 to 3145	( 083 ) 520-1967, 228-6951; 22 Koronadal (Roxas) Branch Surallah Branch Tacurong Branch Buluan Branch Koronadal Highway Branch	SOUTH COTABATO LC





# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>COTABATO AC</u></b>	<i>Cotabato Yu Ekey Mktg. Bldg.</i>	Tel Nos.	(064) 421-8335(F)/8336	Cotabato City Branch	
<b><u>AC Code: 956</u></b>	<i>Don Rufino Alonso St., Cotabato City, Maguindanao 9600</i>			Midsayap Branch	
				Parang Branch	
				Rosary Heights Branch	
				Cotabato City Hall Branch	
<b><u>KIDAPAWAN AC</u></b>	<i>2/F LBP Quezon Ave. cor Alim St.</i>	Tel Nos.	( 064 ) 288-1303; 521-0621;	Kabacan Branch	NORTH COTABATO LC
<b><u>AC Code: 955</u></b>	<i>Kidapawan City, North Cotabato</i>	Telefax #	(064) 278-1429	Kidapawan Branch	
				Kidapawan Amas Branch	
<b><u>SURIGAO AC</u></b>	<i>Surigao City Hall Compound</i>	Tel Nos.	(086) 826-6315, 8806, 8600,	Surigao Branch	
<b><u>AC Code: 975</u></b>	<i>Borromeo St., Surigao City, Surigao del Norte</i>	Telefax #		Dinagat Islands Branch	
				Claver Branch	
<b><u>TANDAG AU</u></b>	<i>Bautista Bldg., Donasco St. Tandag, Surigao del Sur</i>	Tel Nos.	(086) 211-3487;3098;3486; 4197;3072	Tandag Branch	
<b><u>LEBAK AU</u></b>	<i>Lebak Poblacion Multi-Purpose Coop. Rizal Ave., Poblacion, Lebak, Sultan Kudarat</i>	Tel Nos.	(064) 205-3024/3292	Lebak Branch	



**AGRARIAN OPERATIONS CENTERS Directory**

**as of October 7, 2019**

<u>AGRARIAN OPERATIONS CENTERS</u>	DESIGNATION OFFICE ADDRESSES	TELEPHONE NOS/CISCO LOCAL/FAX NOS/E-MAIL ADDRESS
<u>AGRARIAN SERVICES GROUP</u>	26th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: 8551-2200 8522-0000 Locals: 7363; 2223; 831 Direct Lines : 8405-7363 Fax: 8528-8509
	<b>Luzon</b>	
<u>AOC II - Tuguegarao</u>	Grnd Flr LANDBANK Bldg Bagay Road San Gabriel, Tuguegarao City, Cagayan	Tel Nos. 078 8443431 078 3960928
<u>AOC III- Pampanga</u>	2nd Flr LANDBANK Bldg Jose Abad Santos Avenue Dolor San Fernando City, Pampanga	Tel Nos. 045 9616557 045 9637926
<u>AOC IV -Los Baños</u>	3rd Flr. LANDBANK Bldg., Silangan Road UPLB College, Los Baños, Laguna	Tel Nos. 049 5367516 049 5308692
<u>AOC V-Legaspi</u>	3rd Flr LANDBANK Bldg., Rizal St, Cabangan Legaspi Cii	Tel Nos. 052 4806547 052 7423424 Local 3050, 3057, 305



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

Visayas			
<u>AOC VI - Iloilo</u>	2nd flr LANDBANK Bldg Iznart cor. Solis Sts, Iloilo City	Tel Nos.	033 3371426 033 5098578
		Direct Local	3201, 3202
<u>AOC VII - Cebu</u>	2nd Flr LANDBANK Bldg., Osmeña Blvd. Cor. P. Del Rosario St., Cebu City	Tel Nos.	032 4167707 032 2385479
		Direct Local	3334, 3335
<u>AOC Bacolod Sattelite Office</u>	3rd Flr. LANDBANK Bldg. Gatuslao St. Bacolod City	Tel Nos.	034 4342192
		Direct Local	3385, 3386
<u>AOC VIII - Tacloban</u>	2nd Flr LANDBANK Bldg Real St., Sagkahan District, Tacl	Tel Nos.	053 8327755 053 3215163
		Direct Local	3735 to 3741
Mindanao			
<u>AOC IX - Zamboanga</u>	2nd Flr LANDBANK Bldg Pettit Barracks Zamboanga City	Tel Nos.	062 9919368 062 9559704
		Direct Local	3328 to 3330
		Telefax #	
<u>AOC X - Cagayan de Oro</u>	2nd F BSP Green Tower Bldg., Velez cor. Luna St., Cagayan de Oro City	Tel Nos.	088 8564590 088 8803033 088 22722849
		Direct Local	3261 to 3264
<u>AOC XI - Davao</u>	Grnd Flr LANDBANK Bldg., #7 Palm Drive Bajada, Davao Temporary add. while LBP Bldg is undergoing renovation: Gnd Flr RDL Bldg F. Torres St. Davao City	Tel Nos.	082 2220177 082 2224086
<u>AOC XII - Koronadal</u>	Grnd Flr LANDBANK Bldg General Santos Drive, Brgy. Morales Koronadal City	Tel Nos.	083 5200589 083 2283126



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Filing and Processing of Request**



**PROPERTY VALUATION & CREDIT INFORMATION DEPARTMENT FIELD UNITS Directory**

as of October 7, 2019

<u>PVCID FIELD OFFICES</u>	<u>DESIGNATION OFFICE ADDRESSES</u>	<u>TELEPHONE NOS/CISCO LOCAL/FAX NOS/E-MAIL ADDRESS</u>	
<u>PVCID - Property Valuation &amp; Credit Information Department</u>	19th Floor, LANDBANK Plaza 1598 M. H. del Pilar cor Dr. J. Quintos Sts., Malate, Manila	HO Trunk Lines: Locals: Direct Lines : Fax:	8551-2200 8522-0000 7377 8405-7377 528-8524
<b>Northern and Central Luzon</b>			
<u>Cordillera Administrative Region</u>	2nd floor Omengan Building, Bulanao, Tabuk City, Kalinga	Tel Nos. Direct Local: Telefax # Inotes:	09171151304/09778074534  <u>PVCIDCAR@MAIL.LANDBANK.COM</u>
<u>La Union</u>	2nd Floor LANDBANK Building, Quezon Ave., San Fernando City, La Union	Tel Nos. Direct Local: Telefax # Inotes:	(072) 607 32 02 3027; 3028 (072) 607-2584 <u>PVCIDLAU@MAIL.LANDBANK.COM</u>
<u>Ilocos Sur</u>	2nd Floor Plaza Maestro Complex, Florentino St., Vigan City, Ilocos Sur	Tel Nos. Direct Local: Telefax # Inotes:	(077) 604 04 62 3492 <u>PVCIDILC@MAIL.LANDBANK.COM</u>
<u>Pangasinan</u>	2nd floor, LANDBANK Bldg., AB Fernandez Avenue, Dagupan City, Pangasinan	Tel Nos. Direct Local: Telefax # Inotes:	(075) 656 2013 3567;3568 (075) 656 2019 PVCIDPAN@MAIL.LANDBANK.COM
<u>Cagayan Valley</u>	LANDBANK Bldg., Bagay Road, Brgy. San Gabriel, Tuguegarao City, Cagayan	Tel Nos. Direct Local Inotes:	(078) 844 15 77 3118 ; 3119 <u>PVCIDCAG@MAIL.LANDBANK.COM</u>
<u>Isabela</u>	3F Isabela Trade Center Bldg., National Road, Cauayan City, Isabela	Tel Nos. Direct Local: Inotes:	(078) 652 50 97 3534 <u>PVCIDISA@MAIL.LANDBANK.COM</u>



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<b><u>Nueva Vizcaya</u></b>	<i>2nd floor Galima Bldg., Poblacion South, Solano, Nueva Vizcaya</i>	Tel Nos. Direct Local: Inotes:	(078) 392 06 74 8270; 3585 <a href="mailto:PVCIDNVZ@MAIL.LANDBANK.COM">PVCIDNVZ@MAIL.LANDBANK.COM</a>
<b><u>Nueva Ecija</u></b>	<i>LANDBANK Bldg., cor. Gabaldon &amp; Gen. Tinio Sts., Cabanatuan City, Nueva Ecija</i>	Tel Nos. Direct Local: Inotes:	(044) 464 78 89 3642 <a href="mailto:PVCIDNCEI@MAIL.LANDBANK.COM">PVCIDNCEI@MAIL.LANDBANK.COM</a>
<b><u>Tarlac</u></b>	<i>LANDBANK Bldg., Mac Arthur Hi-way, San Sebastian, Tarlac City</i>	Tel Nos. Direct Local: Inotes:	(045) 628 11 89 3627 <a href="mailto:PVCIDTAR@MAIL.LANDBANK.COM">PVCIDTAR@MAIL.LANDBANK.COM</a>
<b><u>Pampanga</u></b>	<i>3F LANDBANK Bldg., Jose Abad Santos Avenue, Dolores, City of San Fernando, Pampanga</i>	Tel Nos. Telefax Direct Local: Inotes:	(045) 961 32 15 ;308 <a href="mailto:PVCIDPAM@MAIL.LANDBANK.COM">PVCIDPAM@MAIL.LANDBANK.COM</a>
<b><u>Bulacan</u></b>	<i>LANDBANK Bldg., Sumapang Matanda McArthur Highway, Malolos City, Bulacan</i>	Tel Nos. Telefax Direct Local: Inotes:	(044) 794 97 31  <a href="mailto:PVCIDBUL@MAIL.LANDBANK.COM">PVCIDBUL@MAIL.LANDBANK.COM</a>
<b><u>Zambales</u></b>	<i>LANDBANK Bldg., Manila Ave. cor. Dewey Ave. Central Business District Subic Bay Freeport Zone, Olongapo City Zambales</i>	Tel Nos. Telefax Direct Local: Inotes:	(047) 240-4889; (047)251-3142  8272;3689;3690 <a href="mailto:MAMIAN@MAIL.LANDBANK.COM">MAMIAN@MAIL.LANDBANK.COM</a>
<b><u>Bataan</u></b>	<i>LANDBANK Bldg., DAR Compound San Ramon Highway, Dinalupihan, Bataan</i>	Tel Nos. Telefax Direct Local: Inotes:	(047) 240 48 89  <a href="mailto:PVCIDBTN@MAIL.LANDBANK.COM">PVCIDBTN@MAIL.LANDBANK.COM</a>
<b><u>Rizal</u></b>	<i>2nd Floor Ortigas Royale Condominium Ortigas Avenue Extension, Cainta Rizal</i>	Tel Nos. Telefax Direct Local: Inotes:	(02) 656 95 35  <a href="mailto:PVCIDRIZ@MAIL.LANDBANK.COM">PVCIDRIZ@MAIL.LANDBANK.COM</a>
<b><u>Cavite</u></b>	<i>2ND Floor LANDBANK Building, Brgy. San Agustin II, Emilio Aguinaldo Highway, Dasmarias Cavite</i>	Tel Nos. Telefax Direct Local: Inotes:	(046) 458-6584  3479 <a href="mailto:PVCIDCAV@MAIL.LANDBANK.COM">PVCIDCAV@MAIL.LANDBANK.COM</a>
<b><u>Laguna</u></b>	<i>4th Floor, LANDBANK Building, Silangan Road, UP Los Banos Campus, Los Baños, Laguna</i>	Tel Nos. Telefax Direct Local: Inotes:	(049) 530 97 57  <a href="mailto:PVCIDLAG@MAIL.LANDBANK.COM">PVCIDLAG@MAIL.LANDBANK.COM</a>



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<b>Batangas</b>	2nd Floor LANDBANK Building, Pres. Laurel Highway, Marauoy	Tel Nos. (043) 757 23 56 Telefax Direct Local: 3093, 3086 Inotes: PVCIDBAT@MAIL.LANDBANK.COM
<b>Quezon</b>	2nd flr., LBP Building, Quezon Avenue Ext., Barangay Gulang-Gulang, Lucena City 2nd flr., LBP Building, Quezon Avenue Ext.,	Tel Nos. (042) 797 27 33 Telefax Direct Local: Inotes: PVCIDQUE@MAIL.LANDBANK.COM
<b>Oriental Mindoro</b>	FRDC Bldg., Brgy. Sto. Nino, Calapan City Oriental Mindoro	Tel Nos. (043) 288 21 72 Telefax CISCO Local 8232 Inotes: <a href="mailto:PVCIDCAL@MAIL.LANDBANK.COM">PVCIDCAL@MAIL.LANDBANK.COM</a>
<b>Occidental Mindoro</b>	Punzalan Building, Quirino St., Brgy. 6 San Jose, Occidental Mindoro	Tel Nos. (043) 457 04 49 Telefax Direct Local: Inotes: <a href="mailto:PVCIDSJ@MAIL.LANDBANK.COM">PVCIDSJ@MAIL.LANDBANK.COM</a>
<b>Palawan</b>	2nd Floor, Hagedorn Bldg., Rizal Ave Puerto Princesa City, Palawan	Tel Nos. (048) 433 25 73 Telefax Direct Local: Inotes: <a href="mailto:PVCIDPAL@MAIL.LANDBANK.COM">PVCIDPAL@MAIL.LANDBANK.COM</a>
<b>Legazpi</b>		Tel Nos. (052) 4804747 Telefax Direct Local: 3058 Inotes: <a href="mailto:PVCIDLEG@MAIL.LANDBANK.COM">PVCIDLEG@MAIL.LANDBANK.COM</a>
<b>Camarines</b>	2/f LBP Building, Panganiban Drive cor. Magsaysay Ave., Naga City	Tel Nos. (054) 8811881 Telefax Direct Local: 3178 ; 3179 Inotes: <a href="mailto:PVCIDCAM@MAIL.LANDBANK.COM">PVCIDCAM@MAIL.LANDBANK.COM</a>
<b>Iloilo</b>	3rd Flr. LANDBANK Bldg., Iznart cor. Solis Sts., Iloilo City, Iloilo	Tel Nos. (033) 509 89 77 Telefax Direct Local: 3200
<b>Capiz</b>	2nd Floor, Acebedo Bldg., P. Gomez St., Roxas City, Capiz	Tel Nos. (036) 522 21 00 Telefax Direct Local: 3866 Inotes: <a href="mailto:PVCIDCAP@MAIL.LANDBANK.COM">PVCIDCAP@MAIL.LANDBANK.COM</a>
<b>Negros Occidental</b>	2nd Floor LANDBANK Building, Cottage Road cor. Gatuslao Street Bacolod City, Negros Occidental	Tel Nos. (034) 709 02 62 Telefax Direct Local: 3381;3382 Inotes: PVCIDNOC@MAIL.LANDBANK.COM



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

<b><u>Cebu North</u></b>	<i>6/F Consolacion Government Center Poblacion Oriental, Consolacion, Cebu</i>	Tel Nos. (032) 254-1155 Telefax CISCO Local 8269 Inotes: <a href="mailto:PVCIDCBN@MAIL.LANDBANK.COM">PVCIDCBN@MAIL.LANDBANK.COM</a>
<b><u>Cebu South</u></b>	<i>LANDBANK Building, Osmeña Blvd. cor. P. del Rosario St., Cebu City</i>	Tel Nos. (032) 254-1155 Telefax Direct Local: 3331 Inotes: <a href="mailto:PVCIDCFB@MAIL.LANDBANK.COM">PVCIDCFB@MAIL.LANDBANK.COM</a>
<b><u>Bohol</u></b>	<i>Bohol Provincial Capitol Complex , J.S. Torralba cor. C. Marapao Streets, Tagbilaran City, Bohol</i>	Tel Nos. (038) 411 03 49 Telefax Direct Local: 3808;3809;3810 Inotes: <a href="mailto:PVCIDBOH@MAIL.LANDBANK.COM">PVCIDBOH@MAIL.LANDBANK.COM</a>
<b><u>Negros Oriental</u></b>	<i>NORECO II Building, cor. Real and San Juan Sts. Dumaguete City, Negros Oriental</i>	Tel Nos. (035) 522-1326 Telefax Direct Local: 3448,3449, 3450 Inotes: <a href="mailto:PVCIDNOR@MAIL.LANDBANK.COM">PVCIDNOR@MAIL.LANDBANK.COM</a>
<b><u>Leyte</u></b>	<i>2nd Floor LBP Bldg., Sagkahan St., Tacloban City Ormoc Br., Real St., cor. Osmeña St., Ormoc City, Leyte</i>	Tel Nos. (053) 832 09 78 Telefax Direct Local: Inotes: <a href="mailto:PVCIDLEY@MAIL.LANDBANK.COM">PVCIDLEY@MAIL.LANDBANK.COM</a>
<b><u>Samar (Calbayog)</u></b>	<i>MRCR Bldg., Umbria St., cor. Rosales Blvd. Calbayog City Western Samar</i>	Tel Nos. '055-533-9948 Telefax Direct Local: 8288 Inotes: <a href="mailto:PVCIDSAM@MAIL.LANDBANK.COM">PVCIDSAM@MAIL.LANDBANK.COM</a>
<b><u>Zamboanga del Norte</u></b>	<i>2nd Floor FSA Building, ABC Compound Quezon Ave Dipolog City, Zamboanga del Norte</i>	Tel Nos. (065) 908 19 58 Telefax Direct Local: 3300 Inotes: <a href="mailto:PVCIDZDN@MAIL.LANDBANK.COM">PVCIDZDN@MAIL.LANDBANK.COM</a>
<b><u>Zamboanga del Sur</u></b>	<i>Lower Ground Floor, LANDBANK Bldg Gov. VM Cerilles St., Pagadian City Zamboanga del Sur</i>	Tel Nos. (062) 925 2206; Telefax Direct Local 3887; 3888 Inotes: <a href="mailto:PVCIDZDS@MAIL.LANDBANK.COM">PVCIDZDS@MAIL.LANDBANK.COM</a>
<b><u>Zamboanga City</u></b>	<i>F. Marcos cor. Valderosa Sts., Pettit Barracks, Zamboanga City, Zamboanga del Sur</i>	Tel Nos. (062) 992 21 44 Telefax Direct Local :3327 Inotes: <a href="mailto:PVCIDZMB@MAIL.LANDBANK.COM">PVCIDZMB@MAIL.LANDBANK.COM</a>



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<p><b>DEPOSITS &amp; INVESTMENTS IN GOVERNMENT BONDS</b></p> <ul style="list-style-type: none"><li>Any person or government official, or government bureau or office, may not examine, inquire or look into a bank deposit or investment in bonds issued by the Government.</li><li>It shall be unlawful for any official or employee of a banking institution to disclose to any person any information concerning such bank deposit or investment in government bonds.</li></ul>	<p><u>Exceptions where confidentiality of bank deposits &amp; investment bonds are not absolute:</u></p> <ul style="list-style-type: none"><li>(a) Upon written permission of depositor;</li><li>(b) In cases of impeachment of the President, Vice President, members of the Supreme Court, members of the Constitutional Commission (COMELEC, CSC, COA) and Ombudsman for culpable violation of the Constitution, treason, bribery, graft and corruption, other high crimes or betrayal of public trust;</li><li>(c) Upon order of competent court in cases of bribery, dereliction of duty of public officials, or where money deposited/invested is the subject matter of litigation</li></ul>	<p><b>Sections 2, 3, and 5 of RA No. 1405</b> <b>Absolute confidentiality of bank deposits and investments in government bonds</b></p>
	<p><u>Exceptions under other laws:</u></p> <ul style="list-style-type: none"><li>(a) Ombudsman has the power to issue <i>subpoena</i> and <i>subpoena duces tecum</i>, take testimony in any investigation or inquiry, and examine and access bank accounts and records. The Ombudsman has the power to <u>subpoena deposit information</u> of a government official when the following conditions concur:</li></ul>	<ul style="list-style-type: none"><li>RA 6770, <i>The Ombudsman Act</i></li></ul>





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	<p>(1) there must be a case pending before a court of competent jurisdiction; except when the purpose of the inspection is to obtain additional evidence in a pending investigation with the OMB;</p> <p>(2) the account must be clearly identified;</p> <p>(3) the inspection must be limited to the subject matter of the pending case; and</p> <p>(4) the bank personnel and the account holder must be notified to be present during the inspection.</p>	<ul style="list-style-type: none"><li>• <i>Marquez vs. Disierto</i> G.R. No. 135882, June 27, 2001</li></ul>
	<p>(b) Bank deposits of a public official, his spouse and unmarried children may be taken into consideration in the enforcement of RA No. 3019.</p>	<ul style="list-style-type: none"><li>• <i>Section 8, RA No. 3019, Anti-Graft and Corrupt Practices Act</i></li></ul>
	<p>(c) Directors, officers, stockholders and related interests who contract a loan or any form of financial accommodation with their bank or related bank are required to execute a written waiver of secrecy of deposits.</p>	<ul style="list-style-type: none"><li>• <i>Section 26, RA No. 7653, The New Central Bank Act</i></li></ul>
	<p>(d) The Commissioner of Internal Revenue is authorized to inquire into bank deposit accounts in relation to:</p>	<ul style="list-style-type: none"><li>• <i>RA No. 8424, as amended by RA No. 10021 tax treaty under The Exchange of</i></li></ul>



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	(1) an application for compromise of tax liability or a determination of a decedent's gross estate; and (2) a request for tax information of specific taxpayers made by a foreign tax authority pursuant to a tax treaty.	<i>Information on Tax Matters Act of 2009</i>
	(e) The Anti-Money Laundering Council may be authorized to examine and inquire into bank deposits or investments with banks or nonbank financial institutions –	
	(1) with court order, when there is probable cause that the deposits or investments are related to an unlawful activity or a money laundering offense;	<ul style="list-style-type: none"><li>• <i>Sections. 3[i] and 4 of Rep. Act No. 9160, as amended</i></li></ul>
	(2) without need of court order, when probable cause exists that a particular deposit or investment with any banking institution is related to certain predicate crimes, such as kidnapping for ransom, violation of the Comprehensive Dangerous Drugs Act, hijacking and other violations under RA No. 6235, destructive arson and murder.	<ul style="list-style-type: none"><li>• <i>Sec. 11 of RA No. 9160, as amended</i></li></ul>



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	(f) The <i>Bangko Sentral</i> is authorized to –	
	(1) inquire into or examine bank deposits or investments in the course of a periodic or special examination to ensure compliance with The Anti-Money Laundering Law, in accordance with the rule of examination of the <i>Bangko Sentral</i> ; and	• <i>Sec. 11, RA No. 9160, as amended</i>
	(2) conduct annual testing which is limited to the determination of the existence and true identity of the owners of numbered accounts .	• <i>Sec. 9, RA No. 9160, as amended</i>
	(g) The Philippine Deposit Insurance Commission and the <i>Bangko Sentral</i> may inquire into bank deposits when there is a finding of unsafe or unsound banking practices.	• <i>Sec. 8, RA No. 3591, as amended</i>
	(h) The Court of Appeals, designated as a special court, may issue an order authorizing law enforcement officers to examine and gather information on the deposits, placements, trust accounts, assets and records in a bank or financial institution in connection with anti-terrorism case.	• <i>RA No. 9372</i>



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	(i) The Commission on Audit is authorized to examine and audit government deposits pertaining to the revenue and receipts of, and expenditures or uses of funds and properties, owned or held in trust by, or pertaining to, the Government or any of its subdivisions, agencies or instrumentalities, including government-owned and controlled corporations with original charters.	• <i>Art. IX-D, 1987 Constitution and PD. No.1445</i>
	(j) The Presidential Commission on Good Government, in the conduct of its investigations to recover ill-gotten wealth accumulated by former President Ferdinand E. Marcos, his immediate family, relatives, subordinates and close associates, may issue <i>subpoenas</i> requiring the attendance and testimony of witnesses and/or the production of books, papers, contracts, records, statement of accounts and other documents.	• <i>Sec. 3 [e], EO No. 1 [1986]</i>
	<p><u>Exceptions under jurisprudence:</u></p> (a) Plunder is analogous to bribery. The exception in the law that is applicable in bribery also applies to plunder. The overt or criminal acts as described in Section 1(d) of RA No. 7080 would make the similarity between plunder and bribery even more pronounced since bribery is essentially included among these criminal acts.	• <i>Ejercito v. Sandiganbayan, 509 S.C.R.A. 190 [2006]</i>



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	(b) Cases of unexplained wealth are similar to cases of bribery or dereliction of duty and no reason is seen why these two classes of cases cannot be excepted from the rule making bank deposits confidential.	<ul style="list-style-type: none"><li>• <i>Phil. National Bank v. Gancayco</i>, 122 Phil. 503 [1965]</li></ul>
	<u>Authorized disclosures:</u>  Disclosures by authorized and responsible bank officials are allowed in the following instances:	
	(a) Reporting of unclaimed balances to the Treasurer of the Philippines;	<ul style="list-style-type: none"><li>• <i>Sections. 1 &amp; 2, Act No. 3936</i></li></ul>
	(b) Turn-over to the Commissioner of Internal Revenue of the amount in bank accounts as may be sufficient to satisfy the writ of garnishment issued to collect delinquent taxes; and	<ul style="list-style-type: none"><li>• <i>Sections. 205 &amp; 208, RA No. 8424</i></li></ul>
	(c) Submission of report, and turn-over to, the court officer or executing sheriff of garnished amounts pursuant to a writ of garnishment in satisfaction of a judgment;	<ul style="list-style-type: none"><li>• <i>Sec. 9[c], Rule 39, Rules of Court; See China Banking Corporation v. Ortega</i>, 49 SCRA 355 [1973]</li></ul>
	(d) Disclosure by a bank officer or employee upon order of the court in connection with a deposit in a closed bank that was used in the perpetration of anomalies.	<ul style="list-style-type: none"><li>• <i>Soriano v. Manuzon, C.A. G.R.-S.P No. 8763415</i></li></ul>



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	(e) In an examination made by an independent auditor hired by the Bank to conduct its regular audit provided that the examination is for audit purposes only and results shall be for exclusive use of the Bank;	<ul style="list-style-type: none"><li>• Union Bank vs. C.A. 321 SCRA 563</li></ul>
	(f) When reporting covered or suspicious transactions to the AMLC, covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates shall not be deemed to have violated Republic Act No. 1405, as amended.	<ul style="list-style-type: none"><li>• RA No. 9160, as amended, Anti-Money Laundering Act of 2001</li></ul>
<b>FOREIGN CURRENCY DEPOSITS</b>	<u>Exceptions where confidentiality of bank deposits is not absolute:</u>	<b>Section 8 and 10 RA No. 6426</b> <b>Absolute confidentiality of foreign currency deposits, as amended by PD 1246, PD 1034, and PD 1035</b>  <b>Subsection X501.7</b> <b>Manual of Regulation for Banks (MORB)</b>
(a) Foreign currency deposits authorized under RA No. 6426 as amended by PD No. 1035	(a) Upon written permission of depositor.	
(b) Foreign currency deposits authorized under PD No. 1034	<u>Exceptions under other laws:</u>	



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(c) All documents containing information on foreign currency deposits	(a) Directors, officers, stockholders and related interests who contract a loan or any form of financial accommodation with their bank or related bank are required to execute a written waiver of secrecy of deposits.	• <i>Sec.26, Rep. Act No. 7653)</i>
<u>Prohibited acts &amp; persons liable:</u>	(b) The Commissioner of Internal Revenue is authorized to inquire into bank deposit accounts in relation to:	
(a) Any person or government official, or government bureau or office, whether judicial or administrative or legislative, or any other entity whether public or private, may not examine, inquire or look into a a foreign currency deposit;	(1) an application for compromise of tax liability or a determination of a decedent's gross estate; and	• <i>RA No. 8424, as amended by RA No. 10021</i>
(b) Any official or employee of a banking institution who makes a disclosure concerning foreign currency deposits to another, in any instance not allowed by law;	(2) a request for tax information of specific taxpayers made by a foreign tax authority pursuant to a tax treaty.	• <i>RA No. 8424, as amended by RA No.10021, tax treaty under The Exchange of Information on Tax Matters Act of 2009</i>
(c) Anyone who shall attach, garnish, or subject the foreign currency deposit to any other order or process of any court, legislative body, government agency or any other administrative body; and	(c) The Anti-Money Laundering Council may be authorized to examine and inquire into bank deposits or investments with banking or non-bank financial institutions –	



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<p>(d) Any person who commits a willful violation of any of the provisions of Republic Act No. 6426 or regulation issued by the Monetary Board pursuant to the said law.</p>	<p>(1) with court order, when there is probable cause that the deposits or investments are related to an unlawful activity or a money laundering offense; and</p>	<ul style="list-style-type: none"><li>• Sections. 3(i) and 4 of Rep. Act No. 9160 as amended</li></ul>
	<p>(2) without need of court order, when probable cause exists that a particular deposit or investment with any banking institution is related to certain predicate crimes, such as kidnapping for ransom, violation of the Comprehensive Dangerous Drugs Act, hijacking and other violations under Republic Act No. 6235, destructive arson and murder.</p>	<ul style="list-style-type: none"><li>• Sec. 11 of Republic Act No. 9160 as amended</li></ul>
	<p>(d) The <i>Bangko Sentral</i> is authorized to –</p>	
	<p>(1) inquire into or examine bank deposits and investments in the course of a periodic or special examination to ensure compliance with The Anti-Money Laundering Act, in accordance with the rules of examination of the <i>Bangko Sentral</i>; and</p>	<ul style="list-style-type: none"><li>• Sec. 11, Rep. Act No. 9160, as amended</li></ul>
	<p>(2) conduct annual testing which is limited to the determination of the existence and true identity of the owners of numbered accounts.</p>	<ul style="list-style-type: none"><li>• Sec. 9, Rep. Act No. 9160, as amended</li></ul>





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	(e) The Philippine Deposit Insurance Corporation and the <i>Bangko Sentral</i> may inquire into bank deposits when there is a finding of unsafe or unsound banking practices.	<ul style="list-style-type: none"><li>• <i>Sec. 8, RA No. 3591, as amended</i></li></ul>
	(f) The Commission on Audit is authorized to examine and audit government deposits pertaining to the revenue and receipts of, and expenditures or uses of funds and properties, owned or held in trust by, or pertaining to, the Government or any of its subdivisions, agencies or instrumentalities, including government-owned and controlled corporations with original charters.	<ul style="list-style-type: none"><li>• <i>Art. IX-D, 1987 Constitution and PD No. 1445</i></li></ul>
	(g) The Presidential Commission on Good Government, in the conduct of its investigations to recover ill-gotten wealth accumulated by former President Ferdinand E. Marcos, his immediate family, relatives, subordinates and close associates, may issue <i>subpoenas</i> requiring the attendance and testimony of witnesses and/or the production of books, papers, contracts, records, statement of accounts and other documents.	<ul style="list-style-type: none"><li>• <i>Sec. 3 [e], EO No. 1[1986]</i></li></ul>
	<u>Authorized disclosure:</u>	
	(a) Disclosures by authorized and responsible bank officials are allowed when reporting unclaimed balances to the Treasurer of the Philippines	<ul style="list-style-type: none"><li>• <i>Sections. 1 &amp; 2, Act No. 3936, as amended</i></li></ul>



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	(b) When reporting covered or suspicious transactions to the AMLC, covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates shall not be deemed to have violated RA No. 6426	<ul style="list-style-type: none"><li>RA No. 9160, as amended, Anti-Money Laundering Act of 2001</li></ul>
	<u>Exceptions under jurisprudence on grounds of equity:</u>	
	(a) <i>Account of a Non-resident Alien.</i> The garnishment of a foreign currency deposit account of a non-resident alien found guilty of raping a minor was allowed on the basis of equity.	<ul style="list-style-type: none"><li><i>Salvacion v. Central Bank of the Philippines</i>, 278 S.C.R.A. 27 [1997]</li></ul>
	(b) <i>Account of a Co-payee of a Check.</i> A co-payee of a check who filed a suit for recovery of sum of money was considered, in a <i>pro hac vice</i> ruling by the Supreme Court, as a depositor in view of the distinctive circumstances of the case.	<ul style="list-style-type: none"><li><i>China Banking Corporation v. Court of Appeals</i>, 511 S.C.R.A. 110 [2006]</li></ul>
<b>FUNDS &amp; PROPERTIES</b>  Bank directors, officers, employees or agents are prohibited from disclosing to any unauthorized person any information relative to funds or properties belonging to private individuals, corporations, or any other entity in the custody of the bank.	<u>Exception where confidentiality of information relative to funds or properties in custody of banks is not absolute:</u> <ul style="list-style-type: none"><li>Upon order of competent court</li></ul>	<b>Section 55.1 (b), RA No. 8791 General Banking Law 2000</b>



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	<ul style="list-style-type: none"> <li>When reporting covered or suspicious transactions to the AMLC, covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates shall not be deemed to have violated RA No. 8791.</li> </ul>	<ul style="list-style-type: none"> <li>RA No. 9160, as amended, Anti-Money Laundering Act of 2001</li> </ul>
<p><b>CREDIT DATA</b></p>	<p><u>Exception where basic credit data is not confidential:</u></p>	<p><b>R.A. No. 9510</b>  <b>- Credit Information System Act (CISA)</b></p>
<ul style="list-style-type: none"> <li>Refers to positive and negative information provided by a borrower in connection with the application for and availment of a credit facility and any information on the borrower's creditworthiness in the possession of the Bank and other factual and objective information related or relevant thereto in the Bank's data files or that of other sources of information.</li> <li>Basic credit data shall <i>exclude, unless waived by the borrower confidential information on bank deposits and/or clients funds</i> under Republic Act No. 1405 (Law on Secrecy of Bank Deposits), Republic Act No. 6426 (The Foreign Currency Deposit Act), Republic Act No. 8791 (The General Banking Law of 2000), Republic Act No. 9160 as amended (Anti-Money Laundering Law) and their amendatory laws.</li> </ul>	<ul style="list-style-type: none"> <li>Upon written consent or authorization of the borrower</li> <li>Upon order of the court;</li> <li>Disclosure of credit data to borrowers;</li> <li>Submission of credit data to CISA;</li> <li>Upon written request and payment of reasonable fee by a constituent of a Local Government Unit (LGU) in case the borrower is an LGU or its affiliate or subsidiary;</li> <li>Credit information of borrowers may only be released to entities accredited by the Credit Information Corporation such as the submitting entities, the accessing entities, the outsource entities, the special accessing entities and the duly authorized non-accessing entities.</li> </ul>	



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<ul style="list-style-type: none"><li>The Credit Information Corporation (CIC), the submitting entities, the accessing entities, the outsource entities, the special accessing entities and the duly authorized non-accessing entities shall hold the credit information under strict confidentiality and shall use the same only for the declared purpose of establishing the creditworthiness of the borrower.</li></ul>		
<p><b>CREDIT CARD DATA</b></p> <p>Credit card issuers, their officers, employees and agents shall keep strictly confidential the data on the cardholder.</p>	<p><u>Exceptions:</u></p> <p>(a) When disclosure of information is with the consent of the cardholder;</p> <p>(b) When the customer information is released, submitted or exchanged with credit information bureaus, industry association, or card association;</p> <p>(c) Upon orders of a court of competent jurisdiction or any government office or agency authorized by law, or under such conditions as may be prescribed by the Monetary Board of the BSP;</p> <p>(d) When disclosure to third party service providers is necessary for the sole purpose of assisting or rendering services to the credit card issuer in enforcing its rights against the cardholder;</p>	<p><b>Sec. 16 of RA No. 10870</b> <b>An Act Regulating the</b> <b>Philippine Credit Card</b> <b>Industry</b></p>



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	(e) When disclosure to third parties such as insurance companies is necessary for the sole purpose of insuring the credit card issuer from cardholder default or other credit loss, and the cardholder from fraud or unauthorized charges; and	
	(f) When disclosure to third parties is for the purpose of investigating fraud or unauthorized activities or mitigating risk involving card issuance, use and acquiring. The recipient of information described herein shall likewise be bound to preserve confidentiality of the cardholder data.	
Banks and subsidiary/affiliate credit card companies shall keep strictly confidential the data on the cardholder or consumer.	(a) Disclosure of information is with the consent of the cardholder or consumer;	<b>Subsection X320.9 Manual of Regulation for Banks (MORB)</b>
	(b) Release, submission or exchange of customer information with other financial institutions, credit information bureaus, credit card issuers, their subsidiaries and affiliates;	<b>Subsection X320.11 Manual of Regulation for Banks (MORB)</b>
	(c) Upon orders of court of competent jurisdiction or any government office or agency authorized by law, or under such conditions as may be prescribed by the Monetary Board;	



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	<p>(d) Disclosure to collection agencies, counsels and other agents of the bank or card company to enforce its rights against the cardholder;</p> <p>(e) Disclosure to third party service providers solely for the purpose of assisting or rendering services to the bank or card company in the administration of its credit card business; and</p> <p>(f) Disclosure to third parties such as insurance companies, solely for the purpose of insuring the bank from cardholder default or other credit loss, and the cardholder from fraud or unauthorized charges.</p> <p>(g) <i>Inspection of records covering credit card transactions.</i> Banks or their subsidiary/affiliate credit card companies shall make available for inspection or examination by the appropriate department of the Supervision and Examination Sector (SES) complete and accurate files on card applicant/cardholder to support the consideration for approval of the application and determination of the credit limit which shall be in accordance with the verified debt repayment ability and/or net worth of the card applicant/cardholder.</p>	



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	<p><u>Persons or entities who may have access to credit card information under conditions stated above:</u></p> <ul style="list-style-type: none"> <li>(a) Cardholder or consumer</li> <li>(b) Other financial institutions</li> <li>(c) Credit information bureaus</li> <li>(d) Credit card issuers &amp; their subsidiaries and affiliates</li> <li>(e) Court of competent jurisdiction</li> <li>(f) Any government office or agency authorized by law</li> <li>(g) Collection agencies</li> <li>(h) Counsels</li> <li>(i) Banks or their subsidiary/affiliate credit card companies</li> <li>(j) Other agents of the bank or card company</li> <li>(k) Third party service providers</li> <li>(l) Third party such as insurance companies</li> </ul>	
<p><b>DATA ON THE LOAN BORROWER OR CONSUMER</b></p> <p>Banks shall keep strictly confidential the data on the borrower or consumer.</p>	<p><u>Exceptions where confidentiality of data on the loan borrower or consumer are not absolute:</u></p> <p>The information may be disclosed under the following:</p> <ul style="list-style-type: none"> <li>a. With the consent of the borrower or consumer;</li> </ul>	<p><b>X304.12 Confidentiality of Information Manual Regulations of Banks (MORB) as of October 31, 2015</b></p>



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	b. Release, submission or exchange of customer information with other financial institutions, credit information bureaus, lenders, their subsidiaries and affiliates;	
	c. Upon orders of court of competent jurisdiction or any government office or agency authorized by law, or under such conditions as may be prescribed by the Monetary Board;	
	d. Disclosure to collection agencies, counsels and other agents of the bank to enforce its rights against the borrower;	
	e. Disclosure to third party service providers solely for the purpose of assisting or rendering services to the bank in the administration of its lending business; and	
	f. Disclosure to third parties such as insurance companies, solely for the purpose of insuring the bank from borrower default or other credit loss, and the borrower from fraud or unauthorized charges.	





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<b>COVERED &amp; SUSPICIOUS TRANSACTIONS</b>	<u>Exceptions where confidentiality of CTR &amp; STR are not absolute if reported to AMLC:</u>	<b>Section 9 RA No. 9160 as amended, Anti-Money Laundering Act of 2001</b>
(a) covered transactions report (CTR) (b) suspicious transactions report (STR) (c) any other information related to the CTR or STR which includes: (1) identity of clients; (2) records or contents of CTR and STR; (3) closed accounts – customer identification, account files, and business correspondences	<ul style="list-style-type: none"><li>• When reporting covered or suspicious transactions to the AMLC, covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates shall not be deemed to have violated Republic Act No. 1405, as amended; Republic Act No. 6426, as amended; Republic Act No. 8791 and other similar laws,</li></ul>	<b>Rules 9.3.c and 9.3.d. of the Revised Rules Implementing AMLA</b>
<u>Prohibited acts &amp; persons liable:</u>		
(a) Covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates are prohibited from communicating, directly or indirectly, in any manner or by any means, to any person the fact that a covered or suspicious transaction report was made, the contents thereof, or any other information in relation thereto.		



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<p>(b) When reporting covered or suspicious transactions to the AMLC, covered institutions and their officers, employees, representatives, agents, advisors, consultants or associates are prohibited from communicating, directly or indirectly, in any manner or by any means, to any person, entity, the media, the fact that a covered or suspicious transaction report was made, the contents thereof, or any other information in relation thereto.</p> <p>(c) Neither may such reporting be published or aired in any manner or form by the mass media, electronic mail, or other similar devices.</p>		
<b>SALN</b>	<u>Exception:</u>	<b>Sec. 8 (D) of RA No. 6713 Code of Conduct and Ethical Standards for Public Officials and Employees</b>
Statement of Assets, Liabilities and Net Worth	<ul style="list-style-type: none"><li>• May be used by news and communications media for dissemination to the general public</li></ul>	
<p>(D)Prohibited acts. - It shall be unlawful for any person to obtain or use any statement filed under this RA No. 6713 for</p> <p>(a) any purpose contrary to morals or public policy; or</p> <p>(b) any commercial purpose.</p>		



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<p><b>CONFIDENTIAL OR CLASSIFIED INFORMATION, RECORDS OR DOCUMENTS</b></p> <p>Public officials and employees shall not use or divulge confidential or classified information officially known to them by reason of their office and not made available to the public:</p> <p>(1) To further their private interests, or give undue advantage to anyone; or</p> <p>(2) To prejudice the public interest.</p>		<p><b>Sec. 7 (c) of RA No. 6713 Code of Conduct and Ethical Standards for Public Officials and Employees</b></p>
<p>Pursuant to their duties of diligence and loyalty, a member of the Board or an Officer shall not use or divulge confidential or classified information officially made known to them by reason of their office and not made available to the public, either:</p> <p>1. to further their private interests, or give undue advantage to anyone; or</p> <p>2. which may prejudice the public interest.</p>		<p><b>Sec. 30, Rule V in relation to Sec. 1 of GCG MC No. 2012-07 (November 28, 2012) Code of Corporate Governance for GOCCs</b></p>



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<p>"Confidential information" refers to all non-public information entrusted to or obtained by a member of the Board or Officer by reason of his/her position as such with the GOCC. It includes, but is not limited to, non-public information that might be of use to competitors or harmful to the GOCC or its customers/stakeholders if disclosed, such as: (1) non-public information about the GOCC's financial condition, prospects or plans, its marketing and sales programs and research and development information, as well as information relating to mergers, acquisitions, divestitures, stock splits and similar transactions; (2) non-public information concerning possible transactions or ventures with other companies, or information about suppliers, joint venture partners, or any information that the GOCC is under obligation to keep confidential; and (3) non-public information about internal discussions, deliberations and decisions, between and among Directors and Officers.</p>		<p><b>Sec. 1 of GCG MC No. 2012-07 Code of Corporate Governance for GOCCs</b></p>
<p>(a) Divulging valuable information of a confidential character, acquired by his office or by him on account of his official position to unauthorized persons, or releasing such information in advance of its authorized release date.</p>		<p><b>Section 3 (k) of RA No. 3019 Anti-Graft and Corrupt Practices Act</b></p>



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(b) Official information, records or documents that may not be disclosed:	<u>Transparency of and openness of official information, records and documents in public transactions such as:</u>	<b>Sec. 3, Rule IV of the Implementing Rules and Regulations of RA 6713 Code of Conduct and Ethical Standards for Public Officials and Employees</b>
(1) Information, record or document kept secret in the interest of national defense or security or the conduct of foreign affairs;	(a) Biddings, purchases, other financial transactions including contracts, status of projects, and all other matters involving public interest.	
(2) If such disclosure would put the life and safety of an individual in imminent danger;	(b) Public information consisting of:  (1) policies, rules, and procedures;  (2) work programs, projects, and performance targets;  (3) performance reports; and  (4) all other documents as may hereafter be classified as public information.	
(3) The information, record or document sought falls within the concepts of established privilege or recognized exceptions as may be provided by law or jurisprudence;		
(4) Such information, record or document comprises drafts or decisions, orders, rulings, policy, decisions, memoranda, etc;		
(5) Information of a personal nature where disclosure would constitute unwarranted invasion of personal privacy;		
(6) Investigatory records compiled for law enforcement purposes, or information which if written would be contained in such records but only to the extent the production of such records or information would:		



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<p>(i) interfere with enforcement proceedings;</p> <p>(ii) deprive a person of a right to a fair trial or an impartial adjudication</p> <p>(iii) disclose the identity of a confidential source and, in the case of a record compiled by a criminal law enforcement authority in the course of a criminal investigation, or by an agency conducting a lawful national security intelligence investigation, confidential information furnished only by the confidential source; or</p> <p>(iv) unjustifiably disclose investigative techniques and procedures;</p>		
<p>The premature disclosure of information which would, in the case of a department, office or agency that regulates currencies, securities, commodities, or financial institutions, be likely to lead to significant financial speculation in currencies, securities, or commodities or significantly endanger the stability of any financial institution.</p>		
<p><i>Deliberative process privilege</i>—includes advisory opinions, recommendations and deliberations comprising part of process by which governmental decisions and policies are formulated.</p>		<p><b>Neri vs. Senate Committee, G.R. No. 180643, March 25, 2008</b></p>



<b>CONFIDENTIAL INFORMATION</b>	<b>CONDITIONS FOR EXEMPTION</b>	<b>LEGAL BASIS</b>
<b>SECRETS KNOWN BY A PUBLIC OFFICER</b>  (a) Any secret known to the public officer by reason of his official capacity or  (b) Papers or copies of papers of which he may have charge and which should not be published		<b>Article 229 of the Revised Penal Code</b> <b>Revelation of secrets by an officer</b>
<b>SECRETS OF PRINCIPAL OR MASTER</b>  Secrets of his principal or master learned in his capacity as manager, employee, or servant of the principal or master		<b>Article 291 of the Revised Penal Code</b> <b>Revealing secrets with abuse of office</b>
<b>SECRETS OF PRIVATE INDIVIDUAL</b>  Secrets of a private individual acquired by public officer/employee by reason of his office		<b>Article 230 of the Revised Penal Code</b> <b>Public Officer revealing secrets of private individual</b>



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<b>PERSONAL INFORMATION</b>	<u>RA No. 10173 does not apply to:</u>	<b>RA No. 10173 (Data Privacy Act) in relation to the Implementing Rules and Regulations of the Data Privacy Act</b>
<ul style="list-style-type: none"><li>Any information, whether recorded in a material form or not, from which the identity of an individual is apparent or can be reasonably and directly ascertained by the entity holding the information, or when put together with other information would directly and certainly identify an individual.</li></ul>	<ol style="list-style-type: none"><li>Information about any individual who is or was an officer or employee of a government institution that relates to the position or functions of the individual, including:<ol style="list-style-type: none"><li>The fact that the individual is or was an officer or employee of the government institution;</li><li>The title, business address and office telephone number of the individual;</li><li>The classification, salary range and responsibilities of the position held by the individual; and</li><li>The name of the individual on a document prepared by the individual in the course of employment with the government.</li></ol></li></ol>	
	<ol style="list-style-type: none"><li>Information about an individual who is or was performing service under contract for a government institution that relates to the services performed, including the terms of the contract, and the name of the individual given in the course of the performance of those services;</li></ol>	





<b>CONFIDENTIAL INFORMATION</b>	<b>CONDITIONS FOR EXEMPTION</b>	<b>LEGAL BASIS</b>
	<p>3. Information relating to any discretionary benefit of a financial nature such as the granting of a license or permit given by the government to an individual, including the name of the individual and the exact nature of the benefit;</p> <p>4. Personal information processed for journalistic, artistic, literary or research purposes; Information necessary in order to carry out the functions of public authority which includes the processing of personal data for the performance by the independent, central monetary authority and law enforcement and regulatory agencies of their constitutionally and statutorily mandated functions. Nothing in this Act shall be construed as having amended or repealed RA No. 1405, otherwise known as the Secrecy of Bank Deposits Act; RA No. 6426, Foreign Currency Deposit Act; and Republic Act No. 9510, otherwise known as the Credit Information System Act;</p>	



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	<p>5. Information necessary for banks and other financial institutions under the jurisdiction of the independent, central monetary authority or Bangko Sentral ng Pilipinas (BSP) to comply with RA No. 9510 (CISA), and R.A. 9160 as amended (Anti-Money Laundering Act); and</p> <p>6. Personal information originally collected from residents of foreign jurisdictions in accordance with the laws of those foreign jurisdictions, including any applicable data privacy laws, which is being processed in the Philippines.</p>	
<ul style="list-style-type: none"><li>• <i>Privileged information</i> refers to any and all forms of data which under the Rules of Court and other pertinent laws constitute privileged communication.</li></ul>	<p><i>Criteria for Lawful Processing of Personal Information.</i> – The processing of personal information shall be permitted only if not otherwise prohibited by law, and when at least one of the following conditions exists:</p>	
	<p>(a) The data subject has given his or her consent;</p> <p>(b) The processing of personal information is necessary and is related to the fulfillment of a contract with the data subject or in order to take steps at the request of the data subject prior to entering into a contract;</p>	



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	(c) The processing is necessary for compliance with a legal obligation to which the personal information controller is subject;  (d) The processing is necessary to protect vitally important interests of the data subject, including life and health;	
	(e) The processing is necessary in order to respond to national emergency, to comply with the requirements of public order and safety, or to fulfill functions of public authority which necessarily includes the processing of personal data for the fulfillment of its mandate; or	
	(f) The processing is necessary for the purposes of the legitimate interests pursued by the personal information controller or by a third party or parties to whom the data is disclosed, except where such interests are overridden by fundamental rights and freedoms of the data subject which require protection under the Philippine Constitution.	
<ul style="list-style-type: none"><li>• <i>Sensitive information</i> which refers to personal information:</li></ul>	<i>Sensitive Personal Information and Privileged Information.</i> – The processing of sensitive personal information and privileged information shall be prohibited, except in the following cases:	



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(a) about an individual's race, ethnic origin, marital status, age, color, and religious, philosophical or political affiliations;	(a) The data subject has given his or her consent, specific to the purpose prior to the processing, or in the case of privileged information, all parties to the exchange have given their consent prior to processing;	
(b) about an individual's health, education, genetic or sexual life of a person, or to any proceeding for any offense committed or alleged to have been committed by such person, the disposal of such proceedings, or the sentence of any court in such proceedings;	(b) The processing of the same is provided for by existing laws and regulations: <i>Provided</i> , That such regulatory enactments guarantee the protection of the sensitive personal information and the privileged information: <i>Provided, further</i> , That the consent of the data subjects are not required by law or regulation permitting the processing of the sensitive personal information or the privileged information;	
(c) issued by government agencies peculiar to an individual which includes, but not limited to, social security numbers, previous or current health records, licenses or its denials, suspension or revocation, and tax returns; and	(c) The processing is necessary to protect the life and health of the data subject or another person, and the data subject is not legally or physically able to express his or her consent prior to the processing;	



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
(d) specifically established by an executive order or an act of Congress to be kept classified.	(d) The processing is necessary to achieve the lawful and noncommercial objectives of public organizations and their associations: <i>Provided</i> , That such processing is only confined and related to the <i>bona fide</i> members of these organizations or their associations: <i>Provided, further</i> , That the sensitive personal information are not transferred to third parties: <i>Provided, finally</i> , That consent of the data subject was obtained prior to processing;	
	(e) The processing is necessary for purposes of medical treatment, is carried out by a medical practitioner or a medical treatment institution, and an adequate level of protection of personal information is ensured; or	
	(f) The processing concerns such personal information as is necessary for the protection of lawful rights and interests of natural or legal persons in court proceedings, or the establishment, exercise or defense of legal claims, or when provided to government or public authority.	



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<b>RECORDS OF A PERSON'S BIRTH</b>	<u>Records of a person's birth may be requested by any of the following:</u>	<b>Sec. 7 PD 603 (The Child and Youth Welfare Code)</b>
<i>Non-disclosure of Birth Records.</i> - The records of a person's birth shall be kept strictly confidential and no information relating thereto shall be issued.	(a) The person himself, or any person authorized by him;  (b) His spouse, his parent or parents, his direct descendants, or the guardian or institution legally in-charge of him if he is a minor;	
	(c) The court or proper public official whenever absolutely necessary in administrative, judicial or other official proceedings to determine the identity of the child's parents or other circumstances surrounding his birth; and  (d) In case of the person's death, the nearest of kin.	
<b>HEALTH DATA/INFORMATION</b>	<u>Exception / Appropriate use and disclosure:</u>  (a) Sensitive personal information must be used for treatment and care coordination purposes only or to the extent necessary and permitted by applicable Philippine laws and regulations and policies of the PHIE.	<b>Joint Department of Health (DOH), Department of Science and Technology (DOST) and Philippine Health Insurance Corporation (PHIC) Administrative Order No. 2016-001</b>



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
	(b) The standard procedural protocol for appropriate use and disclosure of health information under the PHIE shall be in accordance with the operational guidelines and requirements for use and disclosure of health information contained in the approved PHIE Manual of Operations, taking into consideration the Guidelines for the Use and Disclosure of Health Information provided in Joint DOH-DOST-Philhealth Administrative Order on the Privacy Guidelines for the Implementation of the Philippine Health Information Exchange, and RA No. 10173	<b>Implementing Rules of the Philippine Health Information Exchange (PHIE)</b>
<b>MEDICAL CONFIDENTIALITY ON AIDS/HIV</b>	<u>Exceptions to the Mandate of Confidentiality</u>	<b>Sec. 18, Art. VI of RA No. 8504 (Philippine AIDS Prevention and Control Act)</b>
(a) All forms of communication that directly or indirectly lead to the disclosure of information on the identity or health status of any person who undergoes HIV testing or is diagnosed to have HIV. This information may include but is not limited to the name, address, picture, physical description or any other characteristic of a person which may lead to his/her identification;	The requirement for medical confidentiality shall be waived in the following instances:  (a) When responding to a subpoena duces tecum and subpoena ad testificandum issued by a court with jurisdiction over legal proceedings where the main issue is the HIV status of an individual;  (b) When complying with the reporting requirements for AIDSWATCH as provided in Sec. 39 of RA No. 8504; and	<b>Secs. 41, 42 &amp; 43, Rule 7 of the Rules and Regulation Implementing the Philippine AIDS Prevention and Control Act of 1998 (RA No. 8504)</b>



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(b) All medical records obtained by health professionals, health instructors, co-workers, employers, recruitment agencies, insurance companies, data encoders, and other custodians of said record, file, or data.	(c) When informing other health workers directly involved or about to be involved in the treatment or care of a person with HIV/AIDS and such treatment or care carry the risk of HIV transmission.	
<p>(c) All health workers shall maintain shared medical confidentiality. Those who are not at risk of transmission, must not be informed of a person's HIV status.</p> <p><u>Who are required to maintain confidentiality under Sec. 3 (n), RA No. 8504?</u></p> <p>(a) Where there is a relationship of trust and confidence created or existing between a patient or a person with HIV and his attending physician, consulting medical specialist, nurse, medical technologist and all other health workers or personnel involved in any counseling, testing or professional care of the former;</p>	<p>The result of HIV/AIDS testing shall be confidential and shall be released only to the following:</p> <p>(a) Person who was tested;</p> <p>(b) Parent of a minor who was tested;</p> <p>(c) Legal guardian of an insane person or orphan who was tested;</p> <p>(d) Person authorized to receive said result for AIDSWATCH in accordance with Sec. 39 of the IRR of RA No. 8504; and/or</p> <p>(e) A Judge of the Lower Court, Justice of the Court of Appeals or Supreme Court Justice</p>	
(b) Any person who, in any official capacity, has acquired or may have acquired such confidential information.		





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<b>ARBITRATION PROCEEDINGS (ADR)</b>	<u>Exception to confidentiality of arbitration proceedings:</u>	<b>Sec. 23 of RA No. 9285 Alternative Dispute Resolution Act of 2004</b>
(a) The arbitration proceedings, including the records, evidence and the arbitral award, shall be considered confidential and shall not be published.	(a) With the consent of the parties.  (b) For the limited purpose of disclosing to the court relevant documents in cases where resort to the court is allowed.	
(b) Documents or information containing secret processes, developments, research and other information that will materially prejudice an applicant seeking protective order from the court where the action or appeal is pending.	(c) Express written consent of the source or the party who made the disclosure	
<b>MEDIATION AND ARBITRATION</b>	<u>Who can waive confidentiality of information:</u>	<b>Secs. 3(h) &amp; 9 of RA No. 9285 Alternative Dispute Resolution Act of 2004</b>
Any information, relative to the subject of mediation or arbitration, expressly intended by the source not to be disclosed, or obtained under circumstances that would create a reasonable expectation on behalf of the source that the information shall not be disclosed.	(a) May be waived in a record, or orally during a proceeding by the mediator and the mediation parties.  (b) A privilege arising from the confidentiality of information may likewise be waived by a non-party participant if the information is provided by such non-party participant.	



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It shall include:  (1) communication, oral or written, made in a dispute resolution proceedings, including any memoranda, notes or work product of the neutral party or non-party participant, as defined in this Act;		
(2) an oral or written statement made or which occurs during mediation or for purposes of considering, conducting, participating, initiating, continuing of reconvening mediation or retaining a mediator; and		
(3) pleadings, motions manifestations, witness statements, reports filed or submitted in an arbitration or for expert evaluation.		
<b>MEDIATION PROCEEDINGS (IBA)</b>	<u>Exception to confidentiality of information:</u>	<b>Art. 8.4., 9.2. and 10 of the International Bar Association (IBA) Rules for Investor-State Mediation</b>
(a) Information provided orally by a party to the mediator during a separate meeting.	(a) The party giving the information explicitly authorizes the mediator to disclose the information.	
(b) Any written material that one party provides to the mediator with the intention that it not be shared with the other party or parties.	(b) Disclosure is agreed upon by the mediator, the parties, their representatives or other people identified as representative (s) and any other person participating on its behalf in the mediation.	



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(c) All documents prepared and communications made in connection with the mediation shall be confidential and shall not be used for any other purpose, including legal proceedings.	(c) The confidentiality of documents prepared and communications made in connection with the mediation shall not extend to:  (1) the fact that the parties have agreed to mediate or a settlement resulted from the mediation, unless the parties otherwise agree in writing;	
(d) The mediation proceedings or any communications relating to the mediation shall be private.	(2) the terms of a settlement or partial settlement, unless and to extent that the parties otherwise agree in writing;  (3) the disclosure of documents or information:	
	i) prepared by the disclosing party in connection with the mediation, if they contain no information provided by any other party or the mediator and do not refer to the mediation;  ii) as evidence that a settlement agreement was reached when any other party disputes it;  iii) for the purpose of enforcing or homologating a settlement agreement, subject to any requirement provided in the agreement;	



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	<p>iv) to comply with a pre-existing legal disclosure obligation that was made known to the other parties in the agreement to mediate or at the Mediation Management Conference, provided that the disclosure shall be as limited as permissible;</p> <p>v) to comply with a court order or similar instrument requiring disclosure, provided that the disclosure shall be as limited as permissible and shall be made only after written notice to the other party or parties and the mediator, and an opportunity to contest the disclosure under such order or instrument;</p>	
	<p>vi) required to prevent a serious crime or eminent threat to public safety, provided that the disclosure shall be as limited as is reasonable in all circumstances; and</p> <p>vii) that, at the time of disclosure, has demonstrably entered into the public domain through no direct or indirect breach of the confidentiality obligations set forth above.</p>	



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<b>UNITED NATIONS COMMISSION ON INTERNATIONAL TRADE LAW (UNCITRAL) ARBITRATION</b>	<u>The following documents are published or made available to the public unless these fall under Art. 7 of the UNCITRAL Rules:</u>	<b>Art. 7 of the UNCITRAL Rules on Transparency in Treaty-based Investor State Arbitration</b>
Confidential information under Art. 7 of the UNCITRAL Rules:  (a) Confidential business information;  (b) Information that is protected against being made available to the public under the treaty;  (c) Information that is protected against being made available to the public, in the case of the information of the respondent State, under the law of the respondent State, and in the case of other information, under any law or rules determined by the arbitral tribunal to be applicable to the disclosure of such information; or	(a) The notice of arbitration, the response to the notice of arbitration, the statement of claim, the statement of defence and any further written statements or written submissions by any disputing party; a table listing all exhibits to the aforesaid documents and to expert reports and witness statements, if such table has been prepared for the proceedings, but not the exhibits themselves; any written submissions by the non-disputing Party (or Parties) to the treaty and by third persons, transcripts of hearings, where available; and orders, decisions and awards of the arbitral tribunal.  (b) Expert reports and witness statements, exclusive of the exhibits thereto, shall be made available to the public, upon request by any person to the arbitral tribunal.	



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<p>(d) Information the disclosure of which would impede law enforcement.</p> <p>(e) Information that would jeopardize the integrity of the arbitral process if made available to the public because it could hamper the collection or production of evidence, lead to the intimidation of witnesses, lawyers acting for disputing parties or members of the arbitral tribunal, or in comparably exceptional circumstances.</p>	<p>(c) The arbitral tribunal may decide, on its own initiative or upon request from any person, and after consultation with the disputing parties, whether and how to make available exhibits and any other documents provided to, or issued by, the arbitral tribunal not falling within paragraphs 1 or 2 above. This may include, for example, making such documents available at a specified site.</p> <p>(d) The documents to be made available to the public pursuant to paragraphs 1 and 2 shall be communicated by the arbitral tribunal to the repository referred to under article 8 as soon as possible, subject to any relevant arrangements or time limits for the protection of confidential or protected information prescribed under article 7. The documents to be made available pursuant to paragraph 3 may be communicated by the arbitral tribunal to the repository referred to under article 8 as they become available and, if applicable, in a redacted form in accordance with article 7. The repository shall make all documents available in a timely manner, in the form and in the language in which it receives them.</p>	



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	(e) A person granted access to documents under paragraph 3 shall bear any administrative costs of making those documents available to that person, such as the costs of photocopying or shipping documents to that person, but not the costs of making those documents available to the public through the repository.	
<b>CONSTRUCTION INDUSTRY ARBITRATION COMMISSION (CIAC) ARBITRATION</b>	<u>Exception to confidentiality of arbitration proceedings before the CIAC:</u>	<b>Rule 7, Sec. 7.1. of the CIAC Revised Rules of Procedure Governing Construction Arbitration</b>
(a) The arbitration proceedings before the CIAC shall be considered confidential and shall not be published.  (b) Communications to or from CIAC, the pleadings, applications and other papers filed with CIAC, sworn statements, documentary and testimonial evidence, reports and minutes taken of the proceedings, and other orders, decision, award or resolution issued by the Arbitrator(s).	(a) With the consent of the parties, or  (b) When necessary in case resort to the Court is made under the Rules of Court.	



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<b>ELECTRONIC DATA</b>  Electronic key, electronic data message or electronic document, book, register, correspondence, information, or other material.	Access to an electronic file, signature or document shall be limited only to those that are authorized to possess and use it.  Electronic keys used for identity and integrity may only be made available to another upon consent of the individual in lawful possession of the key.	<b>Secs. 31 &amp; 32 of RA No. 8792 Electronic Commerce Act of 2000</b>
<b>COMMERCIAL &amp; FINANCIAL INFORMATION</b>  Secrets and confidential commercial and financial information		<b>Garcia vs. Board of Investments, 177 SCRA 372 [1989]</b>
<b>TRADE &amp; INDUSTRIAL SECRETS, BANKING TRANSACTIONS</b>  Trade or industrial secrets as well as banking transactions  • <i>Trade secret</i> defined as –  (a) A plan or process, tool, mechanism or compound known only to its owner and those of his employees to whom it is necessary to confide it.		<b>Air Philippine Corp. vs. Pennswell, inc., G.R. No. 172835, December 13, 2007; Chavez vs. PCGG, 299 SCRA 744 [1998] Chavez vs. Presidential Commission on Good Government, G.R. No. 130716, December 9, 1998</b>





<b>CONFIDENTIAL INFORMATION</b>	<b>CONDITIONS FOR EXEMPTION</b>	<b>LEGAL BASIS</b>
(b) A secret formula or process not patented, but known only to certain individuals using it in compounding some article of trade having a commercial value.		
(c) Any formula, pattern, device, or compilation of information that:  (1) is used in one's business; and  (2) gives the employer an opportunity to obtain an advantage over competitors who do not possess the information.		
(d) A process or device intended for continuous use in the operation of the business, e.g., a machine or formula, but can be a price list or catalogue or specialized customer list		



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<p><b>PRELIMINARY INVESTIGATION ON SEXUAL HARRASSMENT</b></p> <p>Proceedings during preliminary investigation by the Committee on Decorum and Investigations (CODI)</p> <p>Disclosure is absolutely prohibited.</p>		<p><b>CSC Resolution No. 01-0940 – Administrative Disciplinary Rules on Sexual harassment Cases</b></p>
<p><b>PRIVILEGED COMMUNICATION</b></p>	<p><u>Exception to privileged communication:</u></p>	<p><b>Sec. 24, Rule 130 of the Revised Rules of Court</b></p>
<p>(a) An attorney cannot be examined as to any communication made by the client to him, or his advice given thereon in the course of, or with a view to, professional employment, nor can an attorney's secretary, stenographer, or clerk be examined, concerning any fact the knowledge of which has been acquired in such capacity;</p> <p>(b) A person authorized to practice medicine, surgery or obstetrics cannot in a civil case be examined as to any advice or treatment given by him or any information which he may have acquired in attending such patient in a professional capacity, which information was necessary to enable him to act in such capacity, and which would blacken the reputation of the</p>	<p>(a) With the consent of the client as to any communication made by him to his attorney, or the attorney's advice in the course of professional employment.</p> <p>(b) With the consent of the client and the attorney on any fact the knowledge of which was acquired by the secretary, stenographer or clerk in such capacity.</p> <p>(c) With the consent of the patient as to any advice or treatment given by the person authorized to practice medicine, surgery or obstetrics.</p> <p>(d) With the consent of the patient on any information which the person authorized to practice medicine, surgery or obstetrics may have acquired in attending such patient in a professional capacity,</p>	



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patient;	which information was necessary to enable him to act in such capacity, and which would blacken the reputation of the patient.	
(c) A public officer cannot be examined during his term of office or afterwards, as to communications made to him in official confidence, when the court finds that the public interest would suffer by the disclosure.		
<b>CONFIDENCES OR SECRETS OF A LAWYER'S CLIENT</b>	<u>Exception to confidences or secrets of a lawyer's client:</u>  (a) When authorized by the client after acquainting him of the consequences of the disclosure;  (b) When required by law;  (c) When necessary to collect his fees or to defend himself, his employees or associates or by judicial action.	<b>Rule 21.01 of the Canon 21 of the Code of Professional Responsibility</b>
<b>(a)</b> A lawyer shall not, to the disadvantage of his client, use information acquired in the course of employment, nor shall he use the same to his own advantage or that of a third person.	• The client with full knowledge of the circumstances consents to the use by the lawyer of information acquired in the course of employment.	



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(b) A lawyer shall not give information from his files to an outside agency seeking such information for auditing, statistical, bookkeeping, accounting, data processing, or any similar purpose.	<ul style="list-style-type: none"><li>• With the written consent of the client.</li></ul>	
(c) When prohibited by the client a lawyer may not disclose the affairs of a client of the firm to partners or associates.	<ul style="list-style-type: none"><li>• A lawyer may disclose the affairs of a client of the firm to partners or associates.</li></ul>	
(d) A lawyer shall avoid indiscreet conversation about a client's affairs even with members of his family.		
(e) A lawyer shall not reveal that he has been consulted about a particular case.	<ul style="list-style-type: none"><li>• To avoid possible conflict of interest, a lawyer may reveal that he has been consulted about a particular case.</li></ul>	
<b>GOVERNMENT PROCUREMENT</b>	<u>Exceptions to confidentiality:</u>	<b>Sec. 19 of RA No. 9184 Government Procurement Reform Act</b>
Confidentiality of Bidding Documents. The procurement documents are strictly confidential and shall not be divulged or released to any person prior to the advertisement or posting of the procurement opportunity, except to those officially authorized in the handling of these documents.	In all stages of the preparation of the Bidding Documents, the procuring entity shall ensure equal access to information.	



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<p>Prohibited Acts:</p> <p>(a) Opening or decryption, by whatever means, of bids submitted through the PhilGEPS ahead of the appointed time for the opening or decryption of such bids;</p> <p>(b) Causing the unauthorized disclosure of any information or document submitted through the PhilGEPS;</p> <p>(c) Hacking into or cracking the PhilGEPS, or aiding another person to hack into or crack the same; or</p> <p>(d) Any other act that breaches or violates the security, integrity, and confidentiality of the PhilGEPS.</p>	<p>(a) The BAC shall have the sole authority to open the bids.</p> <p>(b) Only the financial proposals of bidders whose technical proposals meet the minimum technical requirements shall be opened or decrypted.</p> <p>(c) Update of all procurement contracts, regardless of whether procurement is done electronically or manually, which are posted on the PhilGEPS bulletin board. The update shall include, but shall not be limited to, the status of procurement contracts, including the names of contract awardees and the amount of the contract.</p>	<p>2016 Revised Implementing Rules on the Government Procurement Act</p>
<p>Information on on-going evaluation or review of bids or proposals being undertaken by the bidding or review committee which are not yet considered as "official acts, transactions, or decision" on the bids or proposals or "definite propositions" on the part of the government.</p>		<p><b>Chavez v. Public Estates Authority, G.R. No. 133250, July 9, 2002</b></p>



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
<b>INFORMATION ON THE AMOUNT OF JUST COMPENSATION IN AGRARIAN REFORM</b>	<p><u>What are deemed public information?</u></p> <ul style="list-style-type: none"><li>• <b>Amount of just compensation.</b> Notwithstanding the provisions of RA No. 1405 and other pertinent laws, <i>information on the amount of just compensation paid to any landowner</i> under Republic Act No. 6657, as amended, and other agrarian reform laws shall be deemed <i>public information</i>.<p><u>Guidelines limiting public's access to information on the amount of just compensation:</u></p></li></ul>	<b>Secs. 24 &amp; 29 of RA No. 9700 in relation to RA No. 1405</b>
	<p>(a) no other details except the amount deposited as just compensation may be the subject of the bank inquiry;</p> <p>(b) the landowner must be given notice that his Special Deposit Account (SDA) or just compensation is a subject of inquiry or examination to afford him the basic right of due process;</p>	



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
	<p>(c) inquiry or examination of the bank deposit or funds due to the landowner must be limited only to those persons mentioned in Section 24 of RA No. 9700, namely, the "parties or the government, including the House of Representatives and the Senate of the Philippines as well as their respective committees, and the congressional oversight committee (COCAR).</p> <p>(d) the persons referred to in Section 24 must have a valid interest and directly involved in the process of the implementation of the Comprehensive Agrarian Reform Program (CARP), the process of acquisition of agricultural lands, and payment of just compensation. Hence, the authorized persons named under Section 24 shall utilize the information acquired for purposes relevant to monitoring or implementation of the CARP</p>	
	<ul style="list-style-type: none"><li>• <b>Report, data and/or other official document involving the implementation of RA No. 9700.</b> "The undue delay or unjustified failure of the DAR, the LBP, the PARC, the PARCCOM, and any concerned government agency or any government official or employee to submit the <i>required report, data and/or other official document involving the implementation of the provisions of this Act.</i></li></ul>	



CONFIDENTIAL INFORMATION	CONDITIONS FOR EXEMPTION	LEGAL BASIS
	<p><u>Who can have access to the information above?</u></p> <ul style="list-style-type: none"><li>• <i>the parties or the government, including the House of Representatives and the Senate of the Philippines as well as their respective committees, and the congressional oversight committee (COCAR).</i></li></ul>	

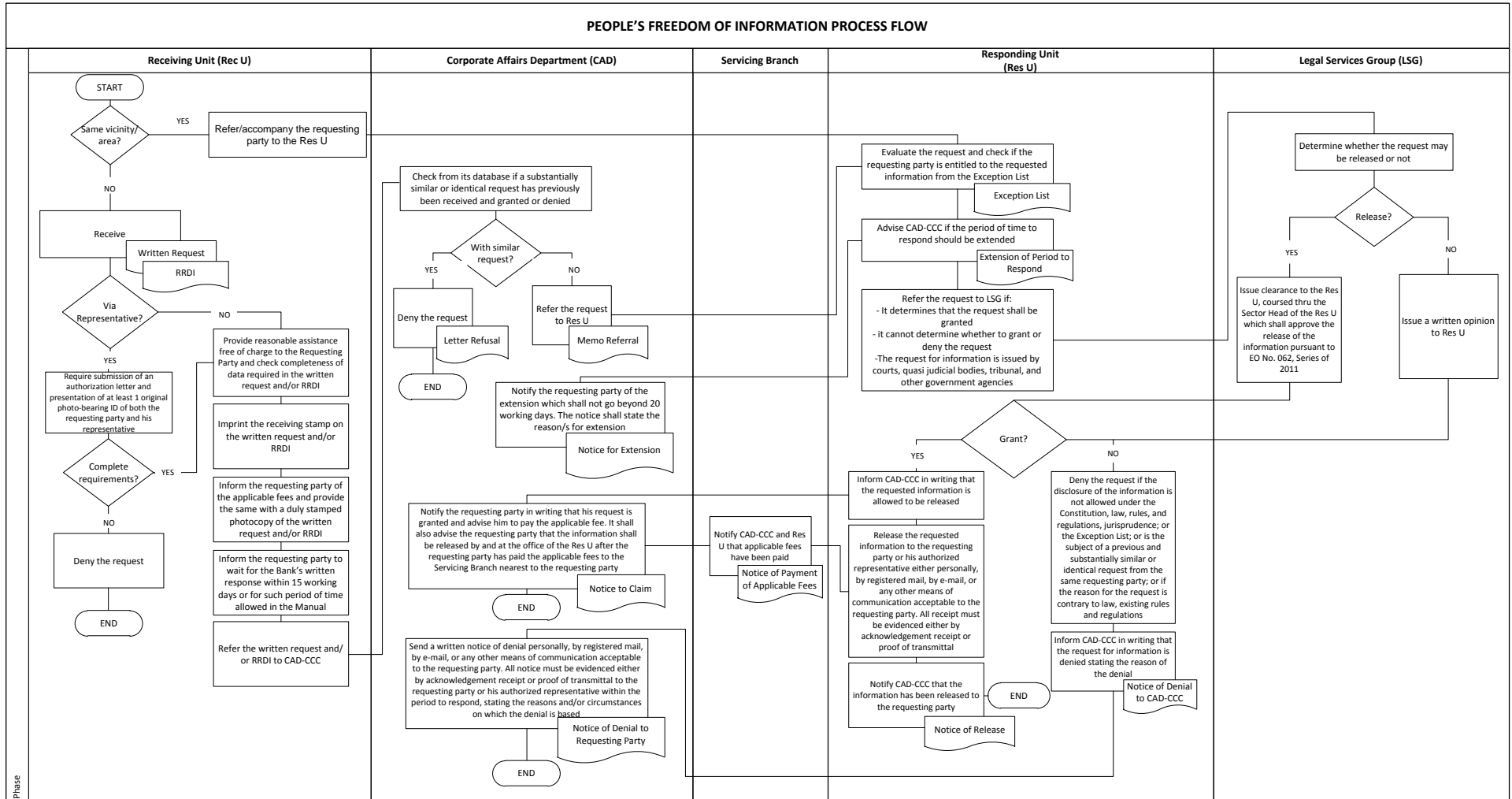




# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Filing and Processing of Request

### ANNEX 2.4



Phase



**OFFICE OF NEXT HIGHER IN AUTHORITY**

**SENIOR OFFICERS**

<b>Name of Designated Officers</b>	<b>Position</b>
President & CEO Cecilia C. Borromeo	Concurrent Head, Corporate Services Sector
EVP Julio D. Climaco, Jr	Head, Branch Banking Sector
EVP Liduvino S. Geron	Head, Agricultural & Development Lending Sector
EVP Alan V. Bornas	Head, Operations Sector
EVP Carel D. Halog	Head, Treasury & Investment Banking Sector

**UNITS UNDER OFFICE OF THE PRESIDENT**

FVP Atty. Noel B. Marquez	Head, Legal Services Group
FVP Elcid C. Pangilinan	Head, Strategic Planning Group
SVP Alex A. Lorayas	Head, Agrarian Services Group

**OFFICE UNDER THE BOARD**

FVP Amelia S. Amparado	Head, Compliance Management Group
VP Maria Edelwina D. Carreon	Head, Internal Audit Group
VP Rose Marie E. Sotelo	Head, Risk Management Group
VP Lolita M. Almazar	Head, Trust Banking Group

**AGRICULTURAL & DEVELOPMENT LENDING SECTOR**

SVP Ma. Celeste A. Burgos	Head, Corporate Banking Group
FVP Emellie V. Tamayo	Head, Lending Program Management Group
SVP Filipina B. Monje	Head, Northern & Central Luzon Lending Group
SVP Lucila E. Tesorero	Head, Southern Luzon Lending Group
SVP Elsie Fe NB. Tagupa	Head, Visayas Lending Group
FVP Charlotte I. Conde	Head, Mindanao Lending Group
VP Cielito H. Lunaria	Head, Retail and MID Market Lending Group

**BRANCH BANKING SECTOR**

FVP Randolph L. Montesa	Head, Card & E-Banking Group
SVP Renato G. Eje	Head, OFW Remittance Group
FVP Marilou L. Villafraña	Head, North NCR Branches Group
SVP Ramon R. Monteloyola	Head, South NCR Branches Group
FVP Ma. Belma T. Turla	Head, Northern Luzon Branches Group
FVP Sylvia C. Lim	Head, Central Luzon Branches Group
FVP Ma. Cielito D. Valdivia	Head, Southwest Luzon Branches Group
FVP Althon C. Ferolino	Head, Southeast Luzon Branches Group
FVP Delma O. Bandiola	Head, West Visayas Branches Group
FVP Khurshid U. Kalabud	Head, East Visayas Branches Group
AVP Lina K. Pacio (Acting Head)	Head, West Mindanao Branches Group
FVP Camilo C. Leyba	Head, East Mindanao Branches Group



# PEOPLE'S FREEDOM OF INFORMATION MANUAL

## Appeal of the Denial of the Request for Information

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### **CORPORATE SERVICES SECTOR**

VP Dina Melanie R. Madrid	Head, Facilities & Procurement Services Group
VP Joselito B. Vallada	Head, Human Resource Management Group

### **OPERATIONS SECTOR**

FVP Winston Rochel L. Galang	Head, Banking Operations Group
VP Reynaldo C. Capa	Head, Banking Services Group
SVP Annalene M. Bautista	Head, Controllership Group
FVP Alden F. Abitona	Head, Technology Management Group

### **TREASURY & INVESTMENT BANKING SECTOR**

VP Adelfa R. Masacupan, OIC	Head, Assets & Liabilities Management Group
FVP Ma. Francia O. Titar	Head, Financial Markets Group
FVP Gonzalo Benjamin A. Bongolan	Head, Investment Banking Group

### **FOI CHAMPION / FOCAL PERSON**

AVP Vivian M. Cañonero	Head, Corporate Affairs Department
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**LAND BANK OF THE PHILIPPINES**  
**Request for Release of Document/Information**

**Requesting Party Information**

Name: \_\_\_\_\_

Contact Nos.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

IDs Presented: \_\_\_\_\_

**Description of Document/Information Requested**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Reason or Purpose of Request**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Requesting Party/  
Representative: \_\_\_\_\_

Date: \_\_\_\_\_

***To be accomplished by Bank Personnel***

Assisted by: \_\_\_\_\_ Noted by: \_\_\_\_\_  
(Name of Bank Employee) (Head of Unit)

Position Title: \_\_\_\_\_ Position Title: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_



**EXHIBIT 2.2**

LAND BANK OF THE PHILIPPINES  
(Name of Bank Unit)

Date and Time of Receipt: \_\_\_\_\_

Received by: \_\_\_\_\_

Rank/Title/Position: \_\_\_\_\_

Signature: \_\_\_\_\_



**MEMORANDUM**

Date:

F O R : The Head, Corporate Affairs Department  
F R O M : The Head, \_\_\_\_\_ (Name of Receiving Unit)  
S U B J E C T : **Request for Documents/Records/Information**

---

We refer to you the attached written request and/or RRDI from Mr./Ms. \_\_\_\_\_ (requesting party) which we have received on \_\_\_\_\_.

Evaluate the request if allowed pursuant to the Bank's People's Freedom of Information Manual.

Please respond in writing to the request within the time prescribed in said Manual.

Thank you.

Head of Unit



**EXHIBIT 2.4**

Date:

Name of Requesting Party:

Address:

Dear Mr./Ms. \_\_\_\_\_:

This pertains to your request for access to information regarding

\_\_\_\_\_  
\_\_\_\_\_.

We regret to inform you that we can no longer accept your request. Our records show that you have already filed similar/identical request from our \_\_\_\_\_ (Head Office/Field Unit) on \_\_\_\_\_ (indicate date of initial request)\_\_\_\_\_.

We hope to be of service to you in your other banking needs in the future.

Thank you.

Very truly yours,

Head of Unit



**MEMORANDUM**

Date:

**F O R** : The Head, \_\_\_\_\_ (Name of Responding Unit )  
**F R O M** : The Head, Corporate Affairs Department  
**SUBJECT** : **Request for Documents/Records/Information**

---

We refer to you the attached written request and/or RRDI from Mr./Ms. \_\_\_\_\_ (requesting party) which we have received from \_\_\_\_\_ (Name of Receiving Unit) on \_\_\_\_\_.

Evaluate the request if allowed pursuant to the Bank's People's Freedom of Information Manual.

Please respond in writing to the request within the time prescribed in said Manual.

Thank you.

Head of Unit





**MEMORANDUM**

Date:

F O R : The Head, Corporate Affairs Department

F R O M : The Head, \_\_\_\_\_ (Name of Responding Unit )

SUBJECT : **Extension of Period to Respond**

---

Please be advise that the Bank will have to extend the period of time to respond to his/her request for information by \_\_\_\_\_(days) due to the following constraints (state the reason/s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

We shall give you feedback on or before \_\_\_\_\_ regarding the said request.

Thank you.

Very truly yours,

Head of Unit



**EXHIBIT 2.7**

Date:

Name of Requesting Party:  
Address:

Dear Mr./Ms. \_\_\_\_\_:

This refers to your request for \_\_\_\_\_  
(document/information).

We will advise you within 15 days from \_\_\_\_\_ (15 days from the  
receipt of the request by the receiving unit) if the Bank can grant your request.

As of this time \_\_\_\_\_  
(state reason for extension).

Thank you.

Very truly yours,

Head of Unit



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Grant of the Request, Payment of Applicable Fees, and Release of Information**

---

**EXHIBIT 3.1**

Date:

Name of Requesting Party:

Address:

Dear Mr./Ms. \_\_\_\_\_:

We are pleased to inform you that the document/information you have requested are now available and ready for pick-up at \_\_\_\_\_.

Please visit our \_\_\_\_\_ Branch at \_\_\_\_\_ between 9:00 a.m. to 3:00 p.m., Mondays thru Fridays and pay the corresponding handling fee amounting to \_\_\_\_\_ (₱\_\_\_\_\_).

Thank you.

Very truly yours,

Head of Unit



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Grant of the Request, Payment of Applicable Fees, and Release of Information**

---

**EXHIBIT 3.2**

MEMORANDUM

Date:

F O R : The Head, Corporate Affairs Department  
The Head, \_\_\_\_\_ (Name of Responding Unit)

F R O M : Head, \_\_\_\_\_ (Servicing Branch)

SUBJECT : **Notice of Payment of Applicable Fees**

---

Please be advise that Mr./Ms. \_\_\_\_\_ has paid the applicable fee of the \_\_\_\_\_ in connection with his request for information per Official Receipt No. \_\_\_\_\_.

Head of Unit



**PEOPLE'S FREEDOM OF INFORMATION MANUAL**  
**Grant of the Request, Payment of Applicable Fees, and Release of Information**

---

**EXHIBIT 3.3**

MEMORANDUM

Date:

F O R : Head, Corporate Affairs Department

F R O M : Head, \_\_\_\_\_ (Responding Unit)

SUBJECT : **Notice of Release of Document/Information**

---

We would like to inform you that the information requested by Mr./Ms. \_\_\_\_\_ as per Request for Release of Document/Information dated \_\_\_\_\_ has been released to the requesting party on \_\_\_\_\_.

Thank you.

Head of Unit



MEMORANDUM

Date:

F O R : Head, Corporate Affairs Department

F R O M : Head, \_\_\_\_\_ (Responding Unit)

S U B J E C T : **Notice of Denial of Requested Information**

---

We regret to inform you that the release of the information requested

\_\_\_\_\_ (brief description of  
document/information) by Mr./Ms. \_\_\_\_\_  
(requesting party) is not allowed pursuant to

Thank you.

Head of Unit



**EXHIBIT 4.2**

Date:

Name of Requesting Party:  
Address:

Dear Mr./Ms. \_\_\_\_\_:

This pertains to your request for access to information regarding  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (brief description of document/information requested)

We regret to inform you that the release of the above information is not allowed pursuant to \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

We hope to be of service to you in your other banking needs in the future.

Thank you.

Very truly yours,

Head of Unit